

RAYAN BUKHARI

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Address: Al Rawabi District, Madina

EDUCATION

Bachelor of Engineering, Swinburne University, Hawthorn
Major: Construction Engineering
March 2025

Diploma of Engineering, Swinburne College, Hawthorn
Achieved: High Credit of 70%
March 2017 – February 2018

EMPLOYMENT HISTORY

Administrative Assistant, Al Enaya Company, Saudi Arabia
April 2024 – October 2024

Sales Assistant, Digital Horizon (Computer Store), Saudi Arabia
Feb 2011 – November 2011

General Labor, Construction Site, New-grow Group, Melbourne
July 2018 – December 2018

PROFESSIONAL DEVELOPMENT

Start-up & Financial Management, RMIT University – Rakeezah Organisation, October 2018

CPP20212 Certificate II in Security Operations, Leaders Institute of Training and Education,
August 2017

Time Management & Prioritising Skills, UIT – Saudi Students Association, September 2017

Droob courses – Hadaf

VOLUNTARY EXPERIENCE

Organizer, Saudi Student Association, Melbourne
April 2017 - May 2020

- Supervised Arabic Poetry Event
- Organized and joined multiple sports events

Coordinator, Saudi Student Association, Melbourne
August 2018 - September 2018

- Arranged Arabic Platform (Masharb) for effective public speaking

AWARDS & ACKNOWLEDGMENTS

- Certificate of Thanks – Open Day Festival, Saudi Embassy, Canberra (October 2019)
- Certificate of Thanks & Appreciation – Saudi Student Association, Melbourne (2017–2020)

SKILLS SUMMARY

Technical Skills:

- Microsoft Office
- Google Drive
- Spreadsheets
- AutoCAD
- SpaceGass
- 3D Modelling

Languages:

- English – Advanced
- Arabic – Proficient

REFEREES

Dr. Abdulaziz Alqahtani
Researcher – Saudi Student Association, Melbourne
Phone: +61 405 713 375
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Erj (Supervisor), New-grow Group
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