

## ENGR. USAMA IJAZ (Planning Engineer)

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PEC NO. = CIVIL/072680 | Immediately Joining | **Iqama (Transferable)**

English, Urdu, Hindi, (Arabic Basic) | Muslim | Pakistani



## SUMMARY

Planning Engineer with 2.25 Years of Experience in Infrastructure Building Projects, I develops and maintains comprehensive project schedules in Primavera P6, analyzing progress via Earned Value Management to optimize resources, mitigate risks, and ensure on-time delivery. Coordinates across teams and contractors to resolve conflicts, update forecasts, and produce actionable reports for informed decision-making.

## EDUCATION

Bachelor of Science in Civil Engineering

Institute of Southern Punjab | CGPA=3.19 out of 4

## SOFTWARE SKILLS

Primavera P6 Professional 22.2 | MS (Excel, Word, PowerPoint) | ETAB V21| SAFE V21| SAP2000 V25 | RAM Connection V13 | AUTOCAD 2023 | REVIT+VRAY | Plan Swift Pro 10.3 | Google Earth Pro | ArcGIS 10.8

## Professional Experience

<b>Position:</b>	Planning Engineer	<b>June 2024 – June 2025</b>
<b>Company:</b>	SKAFS INTERNATIONAL PVT. LTD.	
<b>Project:</b>	Gulberg Apartment Orbit	
<b>Client:</b>	Infrastructure Development Authority of the Punjab	
<b>Consultant:</b>	Associated Consulting Engineers	
<b>Scope:</b>	2 Basement and 12 Floor High-Rise Building Construction	
<b>Responsibility:</b>		

- Works with all project disciplines to supervise and ensure understanding of total project schedule needs and integration of scheduled activities.
- Develops and maintains the master schedule in Primavera P6 as per the contractual requirements, specifications and method statement of the project and company standards.
- Analyzes Project progress and performance using Earned Value Management to establish Key Performance Indicators schedule variance & schedule performance index.
- Calculates resource allocation to the schedule and levelling to maintain the peak manpower and equipment requirements and establish a Progress Measurement System.
- Gathers actual data, updates project schedule, and develops reliable schedule forecasts with support from the project team.
- Coordinates monthly, weekly and daily scheduling with all concerned departments for conflict resolution and optimum utilization of resources.
- Identifies critical and sub-critical activities of the project and analyzes their impact on the overall completion schedule, considering the actual status and trends.
- Monitors project schedules, manpower and quantity reporting to ensure the preparation and presentation of the Critical Items Action Report.
- Monitors project schedule analysis and studies problem areas to determine the criticality of scheduled activities and recommend alternatives for schedule improvement to the project team for discussion.
- Validates the Sub-contractor Schedule.
- Checks all As-Built Schedules and ensures that they are correct and are closed for all projects.

## Professional Experience

**Position:** Junior Planning Engineer **October 2023 – May 2024**  
**Company:** SKAFS INTERNATIONAL PVT. LTD.  
**Project:** 500 Housing Scheme DHA, Lahore  
**Client:** Communication and Works Department, Punjab  
**Consultant:** NESPAK  
**Scope:** Mega project 500 Houses Scheme Construction Work Mixed Used.  
**Responsibility:**

- Develop and maintain project schedules using scheduling software, such as Primavera P6.
- Collaborate with project teams to develop detailed work plans and schedules for construction.
- Monitor progress against project schedules and milestones and identify schedule variances and risks.
- Analyze schedule impacts of changes to project scope, resources and develop mitigation strategies.
- Review short-cycle schedule impacts and prepare Control Performance Monitoring project schedule analysis.
- Responsible for resource loading the project schedule.
- Collect and integrate schedule and earned value progress information from third parties, vendors, and contractors.
- Provide recommendations to optimize project schedules, including resource leveling, critical path analysis, and schedule compression.
- Coordinate with project teams to resolve schedule-related issues and conflicts.
- Participate in project meetings and reviews to provide schedule updates and recommendations.
- Prepare different tabular and graphical schedule timeline and resources reports as required.
- May collect historical engineering, procurement, and construction data for reporting and performance analysis.
- Facilitate meetings with key project team members, vendors, and contractors to address and update the project schedule status and forecast.

**Position:** Trainee Planning Engineer **April 2023 –September 2023**  
**Company:** SKAFS INTERNATIONAL PVT. LTD.  
**Project:** Al-REHMAN Mosque and Fire Station DHA, Multan  
**Client:** Communication and Works Department, Punjab  
**Consultant:** Architectural and Civil Engineering Services  
**Scope:** Al-REHMAN Mosque 3 Floor and Fire Station 1 Floor Construction Work  
**Responsibility:**

- Assist in the creation, updating, and management of project schedules using planning software Primavera P6.
- Collaborate with project teams to collect necessary data for project planning and schedule management.
- Monitor project progress, identify potential delays, and provide timely updates to the project team.
- Resource allocation process to ensure that the right personnel, equipment, and materials are in place to meet project deadlines.
- Preparing and submitting weekly and monthly progress reports, including timeline assessments and forecasts.
- Help conduct time impact analyses and schedule risk assessments as required.
- Coordinate with contractors, vendors, and other external parties to ensure project milestones are achieved.
- Maintain up-to-date and accurate project documentation, including schedules, plans, and change orders.
- Assist in resolving any issues related to planning or scheduling to ensure project objectives are met.

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## SILLS & COMPETENCIES

**Technical Skills:** Schedule Development | Analysis & Optimization | Progress Control | Industry-Specific Knowledge  
**Soft Skills:** Communication | Project Management | Collaboration | Problem Solving | Teamwork | Time Management  
**Certification:** PAKISTAN ENGINEERING COUNCIL & PEC Continuing Professional Development Programme

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## REFERENCE

Available upon request.