

MUHAMMAD ARIF

CANDIDATE INFORMATION:

IQAMA ID #: 2553031747

DATE OF BIRTH: 17-AUGUST-1990 **IQAMA STATUS:** TRANSFERABLE

NATIONALITY: PAKISTAN **LOCATION:** RIYADH (K S A)

EMAIL: arifkhokhar2014@gmail.com

EDUCATION: (2008_2011) DIPLOMA ASSOCIATE ENGINEER

QC DIPLOMA: (2015_2016) CHARSADDA INSTITUTE

AUTOCAD: (2020_2021) DIPLOMA 2D,3D

SAUDI COUNCIL: MEMBERSHIP NO:1022636

CIVIL SUPERVISOR

00966598238146



PROFESSIONAL SUMMARY:

OVER 13 YEARS OF EXPERIENCE IN CIVIL ENGINEERING WITH VARIOUS REPUTED COMPANIES. CONTINUOUS AND DIVERSIFIED WORK IN THE FIELD OF CIVIL LED TO LEARNING THE VARIOUS SKILLS THAT ARE NEEDED FOR CIVIL/STRUCTURE INSPECTOR AND SUPERVISOR. ABLE TO UNDERSTAND VARIOUS ASPECTS OF CIVIL AND SURVEY DRAWINGS AND DATA SHEETS. DILIGENTLY PLANS THE ACTIVITIES TO ADVANCE THE VARIOUS REQUIREMENTS OF THE JOB IN COMPLIANCE WITH THE COMPANY SPECIFICATION AND REQUIREMENTS. IN-DEPTH KNOWLEDGE OF CONSTRUCTION ACTIVITIES AND MATERIALS, METHODS, AND TECHNIQUES. FAMILIARITY WITH RELEVANT CODES, REGULATIONS, AND INDUSTRY STANDARDS. STRONG ATTENTION TO DETAIL AND EXCELLENT OBSERVATIONAL AND ANALYTICAL SKILLS. PROFICIENT IN READING AND INTERPRETING CONSTRUCTION PLANS, SPECIFICATIONS, AND DRAWINGS. GOOD WRITTEN AND VERBAL COMMUNICATION SKILLS. ABILITY TO WORK INDEPENDENTLY AND MAKE DECISIONS BASED ON ESTABLISHED GUIDELINES. PROFICIENT IN USING INSPECTION TOOLS, EQUIPMENT, AND SOFTWARE APPLICATION

EXPERIENCE IN HIGH RISE BUILDING, VILLAS & INFRASTRUCTURE PROJECT, HARDSCAPE & ROAD PROJECT, INDUSTRIAL PROJECT,

PROFESSIONAL SKILLS:

- Knowledge of computer applications for engineering and design including appropriate knowledge of AUTO CAD (2D,3D) Responsible for all Civil/Structural inspection as follow Excavation, pest control, blinding, reinforcement formwork, curing water/damp proofing ,Check Temperature, asphalt aggregate and mix design, sub base and CABE (crushed aggregate ,base course), compaction test, Back filling
- Hard working and motivated with high self-initiative.
- Conducting pre _and post_pour inspection ,checking material compliance, maintaining site logs , and inspection records.
- ARCHITECTURE work: Responsible for all of Architect & Finishes inspection as follow-masonry works. Doors & windows, wood works, Specialist works, expansion joints, Dimensions & Elevations. Internal & External Finishes, Water proofing for all disciplines, Asphalt finishes, Hardscape, Material testing as per contracts & specification, ensuring that all works are being carried out in accordance with the approved drawings, project specification, contract document & HSE guidelines.
- Strong understanding of structural systems(beams ,column ,slab, foundation, retaining wall, water tanker structural , pile , pile cap foundation ,Pier), Hardscape working . Sewerage line, Drainage work, Residential Building work, Concrete Quality work, , FDT test, Slump test for concrete workability, Steel inspection as per drawing, Concrete pouring Supervision, Masonry work inspection, plastering work inspection, Form work inspection, Excavation work with manage Project Machinery Supervision, Layout inspection as per drawing, curing process, Scaffolding work inspection, Infrastructure and Road work. Sab Structure & Super Structure.
- Expertise in concrete works , steel erection , formwork & reinforcement installation.
- Ability to read and interpret drawings , shop drawings , bar bending schedules.
- Monitoring workmanship ,as per approved drawings and specification.
- Ensuring work progress aligns with schedule .
- Ability to enforce proper work permits, safety toolbox talks , and hazard identification.

COMPANY : RABIAH GARDEN CONTRACTING CO
PROJECT : AL QIDDIYA PROJECT SIX FLAG RIYADH
POSITION: SITE ENGINEER (HARDSCAP & INFAR)
DURATION: AUGUST 2023 TO MAY 2025

COMPANY: J7 GROUP PVT CO
PROJECT : HIGH RISE BULIDING
POSITION: SITE ENGINEER
DURATION: NOV 2020 TO JAN 2023

RULES AND RESPONSIBILITIES;

- Performed comprehensive inspections of civil engineering activities at various stages of construction, including excavation, concrete pouring, foundation work, structural components, earthworks, roadways, drainage systems, and other related tasks.
- Compliance Monitoring and Verify that construction activities conform to approved project plans, drawings, and technical specifications
- Ensure compliance with relevant building codes, safety regulations, and environmental standards. Defect Identification: Identify and document any deviations from the approved plans and specifications. Report and communicate these discrepancies to the project management team for prompt resolution
- Examined construction materials for quality, suitability, and compliance with project requirements. Coordinate with the procurement team to ensure timely delivery of approved materials to the construction site.
- Supported, promoted and positive safety culture and ensured all parties and ensured all parties are reminded of expectation with regard to safety being number one priority
- Assist managed contractor with monitoring of the execution of the work, to ensured project Quality requirement and standard are met including monitoring of contractor inspection test plan ITP and Carry out weekly EHS Inspection

COMPANY: FASCO ENGINEERING CO
PROJECT: VILLAS & ROAD INFAR
DURATION : NOV 2018 TO JAN 2020
POSITION: CIVIL SUPERVISOR &

COMPANY: SANICO ENGINEERING CO
PROJECT1: MORINAGA PACKING PLANT
PROJECT 2: CEMENT PLANT NEW INSTALL
DURATION : MAR 2016 TO JAN 2018
POSITION : CIVIL SUPERVISOR

RULES AND RESPONSIBILITIES;

- Managed and performed inspection of Civil discipline and Generate client Requests for Inspection (RFI) where required providing sufficient notice for hold, witness and inspection points
- Controlling inspection status by using systematic tools such as inspection matrix.
- Setting and applying practical inspection process of particular discipline based on Project requirements and International Codes (providing ITP & managing Matrix)
- Control NCRs to be closed out within the due date and supporting to prepare Corrective Action Plan properly.
- Performing and coordinating inspection with client and, Carry out QC Supervisor's responsibility in his absence.
- Control quality violations through regular tool box talk with the construction team
- Conduct Preparatory Meetings with Subcontractors related to Civil Definable Features of Work. Liaise with clients' representatives and coordinate with other department supervisors for effective coordination of all works.
- Prepares and issues request for inspection
- Maintains results of inspection and test and all controlled documents files
- Issues INCR to non-conforming products and services as required
- Conduct sand documents process and system audits through the use of standard written procedures
- Evaluate project quality-related problems and make initial recommendation for possible corrective action
- Maintain the QC records all the time
- Site surveillance, proactive approach on site
- Monitoring the material status for inspections
- Proper reporting to superiors, conducting quality tool box talk on site.
- Review reposts from client, testing agency
- Responsible for a multi-functional team who will be reviewing and approving the contractor's submittals, schedule acceptance, technical queries, Field change documents and other submittal documents including Drawings and As-Built
- Ensure all materials and equipment on the site fully comply with international standard and technical specification requirements
- Maintains an effective relationship with client, stakeholders and other functional departments and coordinates all jobsite contractual activities
- Coordinates and monitors interfaces with other contractors, lead the review meetings and documents the agreement and follow up for completing the pending actions with the Contractor
- Attending all hold point inspections organizing requests for field inspections & Maintaining a log of all inspections
- Initiating and following to close Non-Conformance Reports and Corrective Action Reports
- Reviewing Contractor' internal Quality Audits o Proactively requiring Contractors to follow ITPs
- . Ensure that manpower is effectively .

COMPANY : QATAR CONSTRUCTION CO
PROJECT : HOSPITAL BUILDING
DURATION: FEB 2014 TO DEC 2015
POSITION: CIVIL SUPERVISOR

COMPANY: BESTWAY CEMENT PLANT
PROJECT : PLANT MAINTENANCE & NEW INSTALL
DURATION : NOV 2012 TO JAN 2014
POSITION : CIVIL SUPERVISOR

RULES & RESPONSIBILITIES :

- Provide support and advice to the construction personnel in relation to the Project Quality Program and the Company (IMS)
- Maintain a good working relationship with all contractor and Client personnel
- Maintain good record keeping of activities carried out and inspection reports, surveillance reports, etc.
- Completed review and inspection activities within assigned civil discipline scope as in accordance with project plan and associated procedures, specifications and standards.
- Recorded reports and endorse reports of inspection and compile scope files to identify inspection status.
- Reported on defective work and nonconformities and maintenance problems, calculate dimensions and component specifications and discusses project requirements with superiors.
- Record any non-conformance and construction practices, materials and equipment and report to the Supervisor in details the potential problems for early resolution.
- Witness onsite and offsite materials and perform installation test in compliance with the approved standards.
- Complete verifications as required on personnel qualifications and the correct application of requirements for training and testing. Monitor and perform activities at all stages of the project, assist in the preparation of civil progress reports, ensuring effective implementation of all procedures in accordance with Project Quality Plan.
- Inspected incoming material deliveries by confirming specifications and compliance with approved submittals, conduct visual and measurement tests in conjunction with the onsite logistics team.
- Reject and facilitate the return of unacceptable materials.
- Managed and supervised construction teams, ensuring the effective allocation of resources, labor, and equipment, while promoting a culture of safety, quality, and productivity.
- Review the contractor's method statement, risk assessment etc. and the preparation of weekly progress report, keep them properly updated, and ensure that everything feasible is done for the project to meet the required dates.
- Support the Construction Manager to ensure timely on-site delivery of materials and equipment furnished by the Contractor.
- Direct field staff to ensure their continued development by use of performance evaluations, varying assignments, and promoting positive project morale.
- Updating the daily Record of RFI=REQUEST FOR INSPECTION, MIR=MATERIAL INSPECTION REQUEST, FDT=FIELD DENSITY TEST & RDT=RELATIVE DENSITY TEST Reports.
- Complete verifications as required on personnel qualifications and the correct application of requirements for training and testing. Monitor and perform activities at all stages of the project, assist in the preparation of civil progress reports, ensuring effective implementation of all procedures in accordance with Project Quality Plan.
- Ensure compliance with relevant building codes, safety regulations, and environmental standards. Defect Identification: Identify and document any deviations from the approved plans and specifications. Report and communicate these discrepancies to the project management team for prompt resolution.
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SAFETY TRAINING

Safety training for ongoing Construction project

Hot temperature training

Hazardous gases training