

ASHRAF MAHROOS

(Deputy CEO)



+966595667248



Ashrafaymanxx18@gmail.com



Riyadh - Medina

Objective

"A Deputy Chief Executive Officer with extensive leadership experience in developing and executing strategies, optimizing operational efficiency, and enhancing institutional performance at the executive level. Proven track record in leading organizational transformation, empowering executive teams, and delivering sustainable results in dynamic environments. Seeking to contribute my expertise to support strategic growth and drive operational excellence."

Education

- **S.CT UK**

Total Quality Management
Certification 2023

- **Osha Academy**

Occupational Safety and Health
Specialist, 2022

- **Taibah University**

Bachelor of Arts in Education (BSC),
2019

• Grade: Very Good

Language

- Arabic
- English

key skills

- Proficiency in Microsoft Office Programs.
- Organizing and managing appointments and scheduling.
- Preparing reports and presentations.
- Managing correspondence and organizing documents.
- Problem-solving and decision-making skills.
- Ability to work effectively under pressure.
- Effective communication with the team and clients.
- Following up on tasks and projects to ensure completion.
- Organizing meetings and documenting minutes.
- Time management and prioritization skills.
- Planning and coordination skills.
- Ability to adapt to different work environments.
- Attention to detail and accuracy.

Experiences

Road Technology Company (IN RIYADH)

Deputy CEO (2022- Present)

- Oversaw the implementation of industrial strategies and enhanced production and supply chain efficiency in coordination with executive departments.
- Led development and expansion efforts across production lines, applying lean manufacturing principles and comprehensive quality improvements.
- Built and strengthened strategic relationships with suppliers and industrial partners to ensure supply chain stability and improve contractual terms.
- Developed industrial policies and procedures to ensure compliance with environmental standards and occupational safety regulations
- Executed industrial transformation initiatives through automation and digitalization to improve operational efficiency and production flexibility.
- Empowered technical and engineering teams by implementing performance systems that fostered a culture of innovation and continuous improvement.
- Contributed to the development of flexible response plans to ensure business continuity amid market fluctuations and global challenges.

Quality Control and Safety Manager (2020-2022)

- Developing and implementing quality standards to ensure compliance.
- Monitoring operational performance to meet quality requirements.
- Conducting internal audits and identifying improvement opportunities.
- Preparing and submitting quality reports to senior management.
- Addressing complaints and feedback to enhance customer experience.
- Training employees on quality standards and systems.
- Improving products and services using best practices.
- Ensuring compliance with local regulations and ministry standards.
- Assessing workplace risks.
- Conducting regular inspections.
- Ensuring safety standards in new projects outside the facility.

Fahad Ahmed Abdalrazek Alkhateib

Cashier (2017 - 2018)

- Welcoming customers and treating them with courtesy.
- Reviewing the cash register and ensuring the balance between sales and revenue.
- Handling simple inquiries and complaints.

Foundation Of Black Light General

Contracting

Customer Serves (2014 -2016)

- Responding to customer inquiries and resolving issues.
- Following up on orders to ensure timely delivery.
- Recording customer feedback to improve service quality.
- Explaining company policies to customers and providing solutions that meet their needs.

Traning And Courcess

- Organizing the Opening of Symposium of the First City
- Organization of Art Exhibitions
- Occupational Safety and Health as Standards (OSHA)
- Fire Fighting and Fire Extinguishing
- Developing Skills of a Security and Safety Supervisor
- Occupational Safety and Health Specialist
- Essential Skills in the Labor Market
- Leading Businesses
- Total Quality Management
- Certified Quality Inspector Skills
- Completed British Certification oRequirements: Lean Six Sigma Green Belt
- Completed British Certification Requirements: Lean Six Sigma Yellow Belt