

Mohamed Elsayed Mustafa

Technical Office engineer

Personal Data: -

Name: Mohamed Elsayed Mustafa Mohamed

Date of Birth: 27/03/1996

Marital Status: Married

Nationality: Egyptian

Place of residence : Northern border, Saudi Arabia

Phone number : +966592852020

E-Mail: mohamedmedan1996@gmail.com

Education: -

BSc of Civil Engineering - (2019)

faculty of Engineering , ZagazigUniversity

Graduation Project

- Project Management With Excellent Grade

Professional Experience: -

Graduation Year: 2019 (+5 years of experience)

Professional Experience: -

Current work

- **Almejwal contracting company** (03/2022) - till now

Job title : **Tender engineer** (11/2023) – (now)

- Analyze project requirements and identify key technical and commercial aspects
- Prepare accurate cost estimates, timelines, and tender documents
- Collaborate with the sales team to understand client needs and develop technical proposals

- Review contract terms and conditions and make recommendations
- Participate in tender evaluation meetings and negotiate with clients
- Ensure compliance with client specifications, industry standards, and legal requirements
- Maintain an up-to-date knowledge of market trends, competitors, and industry developments
- Support the project management team in the handover of successful tenders
- Preparing technical and financial files for tenders according to tender requirements
- Search and apply for Government projects on the National Water company and Eitmad platforms

Job title : Site engineer

(03/2022) – (11-2023)

Office location: Arar , Northern Border , Saudi Arabia

Project: (O&M Northern border Dams)

Client : Ministry of Environment, Water and Agriculture

Responsibilities:

- Supervision of dam operation and maintenance works
- Approval and supply of materials
- Responsible for implementation of work on-site and all other related matters.
- Ensure good environmental, safety and health practices are always carried out.
- Coordinate with clients, subcontractors, and workers on all project aspects to ensure smooth and timely implementation.
- Preparing, submitting and disbursing Invoices
- Preparing daily, weekly and monthly reports

• China State Construction Engineering Coporation Ltd (CSCEC)

Job title : Site Engineer

(05/2021) - (02/2022)

Project : CBD – New Administrative capital.

Owener : New Urban Communities Authority

Consultant : Shaker Consultancy Group

Responsibilities:

- Oversee and manage construction activities at the site, ensuring adherence to project specifications, codes and safety regulations.

- Conduct regular site inspections to monitor progress, identify potential issues and ensure compliance with engineering and design requirements.
- Collaborate closely with project managers, architects and subcontractors to ensure timely project completion.
- Analyse and interpret engineering plans, aerial photography, blueprints, topographical & geologic data and technical drawings to plan and execute construction activities.
- Coordinate the procurement and delivery of construction materials, ensuring their compliance with industry standards.
- Identifying potential risks and implementing preventive measures to minimise project delays, cost overruns and safety hazards.
- Maintain accurate project documentation, including progress reports, site diaries, change orders and quality control measures.

ASMA contracting company

09/2019 – 04/2021

Job title: **Site Engineer**

Project: Sakan masr.

Responsibilities

- managing parts of construction projects.
- overseeing construction work.
- undertaking surveys.
- setting out sites.
- checking technical designs and drawings for accuracy and to ensure that they are followed correctly.
- supervising contracted staff.
- ensuring project packages meet agreed specifications, budgets and/or timescales.
- liaising with clients, subcontractors, local authority employees, architects and other professionals, especially quantity surveyors and the overall project manager.
- providing technical advice and solving problems on site.
- preparing site reports and logging progress.
- ensuring that health and safety and sustainability policies and legislation are adhered to

Technical COURSES:

Preperation of civil site engineer - benna academy	2020
SAP 2000 - alzhary academy	2018
AutoCAD - alzhary academy	2018

Online Shopdrawing Course - Eng / Mohamed elbahrawy	2022
Online Technical office Course - Eng / Mohamed elnady	2022
Cost Estimation & Tendering Workshop (CETW-G142)	2025
Planning and scheduling - course Eng /ali katary	Now

Technical skills:

- Good User of Microsoft Office (Word, power point, and Excel).
- AutoCAD Structural
- AutoCAD
- Primavera P6

Transferable skills:

- Communication
- Planning
- Leadership
- Time Management
- Problem Solving
- Attention to detail
- Organized
- Teamwork
- Project Management

Languages: -

Arabic (Mother tongue)

English (good speaking and writing)

Membership no.:1028561

عضوية رقم: 1028561

In accordance with the Regulations of Saudi Council of Engineers by Royal Decree M/36 Date 26/9/1423H and the Engineering Professions Practice Regulation by Royal Decree M/36 Date 19/4/1438 H. SCE has approved:

استناداً إلى نظام الهيئة السعودية للمهندسين الصادر بالمرسوم الملكي رقم م/٣٦ وتاريخ ٢٦/٩/١٤٢٣هـ ونظام مزاولة المهن الهندسية الصادر بالمرسوم الملكي م/٣٦ وتاريخ ١٩/٤/١٤٣٨هـ ولائحته التنفيذية فقد قررت الهيئة اعتماد:

MOHAMED ELSAYED MOUSTAFA MOHAMED

محمد السيد مصطفى محمد

Membership Category: Engineer

فئة العضوية: مهندس

Specialization: Civil Engineering

التخصص: هندسة مدنية

Membership Start Date: 5/2/2024

تاريخ بداية العضوية: 5/2/2024

This Certification is valid until: 02 May 2025

هذه الشهادة صالحة إلى تاريخ: 05 ذو القعدة 1446



الأمين العام Secretary General

م. عبدالمحسن بن ضاوي المجنوني



Digitally signed by Saudi Council of Engineers at 5/2/2024



Amr **M** Al-Dahshan
PMP, RMP, CAD Instructor
Master, TOT

CERTIFICATE OF ATTENDANCE

PRESENTED TO ENG:

[Mohamed Elsayed Mustafa]

Who Attend The

Cost Estimation & Tendering Workshop

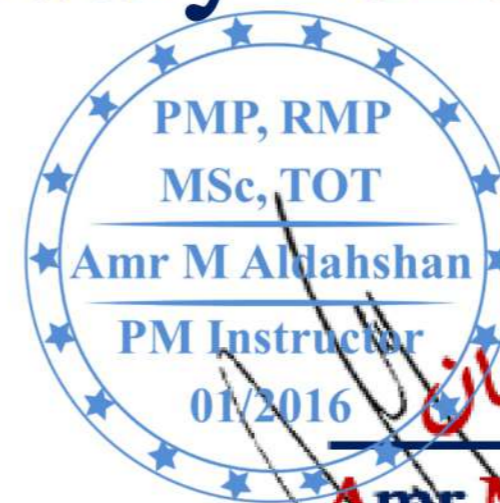
(CETW- G142) In February 2025.

CODE: CETW1422502

Course Duration: 9 hours

START DATE: Feb- 2025

END DATE: Feb- 2025



عمرو الداهشان

Amr M Al-Dahshan
PMP, RMP, CAD Instructor
Master, TOT



中国建筑股份有限公司埃及分公司

CHINA STATE CONSTRUCTION ENGINEERING CORP. LTD. (EGYPT)

埃及新行政首都CBD项目-直营三 CUC&INFRA AREA OF CBD PROJECT



Name: mohamed elsayed

15 محمد السيد مصطفى

NO. P12-2954

工种: 工程师-普工

ET. 2021-09-24

ENGINEER

29603271301273

210924

AGE: 25

自营劳务-胜利公司自营队-李民





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Certificate

This is to Certify that,

Mohamed Elsayed Mostafa
.....

Has Successfully Completed

Autocad 2D
.....

Duration: 24 Hours

Grade: Excellent

from: 20/1/2018
.....

to : 8/2/2018
.....

Training Director



EL-Zohairy Academy



This is to certify that :

Mohamed Elsaid Mustafa Mohamed

Has successfully completed the certification of :

Preparation Structural Design Engineer

from: 21/7/2018 to: 30/8/2018 which equals: 32 Study Hour

Grade

Excellent

Instructor

ENG Omar Abdel AZiz

Manager

Eng. Ahmed Abd Elsalam



١٩٠٤٤٢



جامعة الزقازيق شهادة



كلية الهندسة

تشهد الكلية بأن السيد / محمد السيد مصطفى محمد

الجنسية مصري الرقم القومي ٢٩٦٠٣٢٧١٣٠١٢٧٣

محل الميلاد الشرقيه بتاريخ ١٩٩٦/٠٣/٢٧

الدرجة الممنوحة بكالوريوس فى الهندسة المدنية

بتقدير عام (مقبول) دور مايو عام ٢٠١٩

بمجموع تراكمى ٤٨٤٤,٠٠٠ درجة من ٠,٧٥٠٠ درجة ونسبة ٦٤,٥٩%

فقط وقدرة أربعة آلاف وثمانمائة واربعه وأربعون

من المجموع الكلى وقدره سبعة آلاف وخمسمائة

وقد اعتمد مجلس الكلية نتيجة الامتحان بتاريخ ٢٠١٩/٠٧/١٧

واعتمدها مجلس الجامعة فى: ٢٠١٩/٠٨/٢٠

مدير شئون الطلاب

رئيس قسم الخريجين

الموظف المختص

يعتمد ،

عميد الكلية

٢٠١٩/١٠/٢٤

تحريرا فى

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