



## Khaja Masihuddin

**QC Inspector/ RMC Operator**

**+974-55756252**

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### **Years of Experience:**

7 Years

### **Nationality**

India

### **Age**

29

### **Date of Birth**

16 June 1995

### **Marital Status**

Married

### **Languages**

English – Excellent

Hindi – Excellent

Urdu – Excellent

### **Academic Qualifications**

Bachelor's Degree,

Dr.BR Ambedkar University India

### **Core Competencies**

#### **Roads Inspections**

- Roads Operation and Emergency Response
- Electronic Asset Management Systems (MAXIMO)
- CCTV Monitoring
- Document Control
- Project Management
- Archiving and File Management
- Administration

### **Profile**

A highly organized and detail-oriented individual with **7 years** of experience working in Qatar providing thorough and skillful functions in Customer Support, Emergency Response, Operation and Maintenance of Road Assets through Asset Management System, roads inspections.

Presently working as, a QC inspector for the high rise towers in Lusail, Previously engaged as Roads Management Center Personnel at Ashghal which focuses on Operation and Maintenance through an electronic asset management system, emergency response and customer and client coordination and update facilitation.

### **Experience Summary**

- **Jan-2024 – Present**  
QC/ Inspection  
Hyundai Engineering and construction – Lusail, Qatar.
- **Sep 2019 – Nov 2023**  
Road Inspection  
InfraRoad Trading & Contracting – Doha, Qatar.
- **Jan 2019 – Sep 2019**  
Supervisor  
Qatar Lakipur contracting WLL – Doha, Qatar.
- **2017 – 2018**  
Coordinator  
Blue Bird (Real Estate)  
India.

## Professional Experience:

<p>Jan 2024 Present</p>	<p>Hyundai Engineering and construction.</p> <p>QC/ Inspector</p>	<ul style="list-style-type: none"> <li>• <b>Inspection of Construction Work:</b> <p>Inspect ongoing construction work to ensure that it adheres to drawings, specifications, and standards.</p> <p>Verify that the construction process follows approved methods, techniques, and safety regulations.</p> </li> <li>• <b>Material Inspection and Testing:</b> <p>Inspect materials delivered to the site, ensuring they meet required standards and specifications.</p> <p>Perform tests on materials (e.g., concrete, steel, asphalt) to verify compliance with the quality standards before they are used in construction.</p> </li> <li>• <b>Monitor Site Conditions:</b> <p>Monitor and evaluate site conditions for quality assurance, including cleanliness, safety, and proper storage of materials.</p> <p>Ensure all equipment and machinery used on-site meet safety and quality requirements.</p> </li> <li>• <b>Review and Approve Shop Drawings:</b> <p>Review shop drawings and ensure they conform to the project's specifications and design requirements.</p> <p>Approve or request revisions on shop drawings based on site requirements.</p> </li> <li>• <b>Conduct Inspections at Various Stages:</b> <p>Perform inspections at different stages of construction, such as foundation, structural work, electrical, and plumbing installations.</p> <p>Conduct final inspections before the handover to ensure all aspects of construction are completed as per the design and contract.</p> </li> </ul>
<p>Sep 2019 - Nov 2023</p>	<p>InfraRoad Trading &amp; Contracting LLC</p> <p><b>Position:</b> RMC Operator/ Inspector/ QA QC Assist/ PRU Coordinator</p> <p><b>Client:</b> Ashghal.</p> <p><b>Employer:</b> Infraroad Trading &amp; contracting WLL.</p> <p><b>Project:</b> Zonal Framework – Inner Doha project.</p> <p><b>Designation:</b> Road Inspector/RMC Operator.</p>	<p><b><u>Operational Responsibilities</u></b></p> <ul style="list-style-type: none"> <li>• Focal person between the Ashghal Management, site personnel and customer's complaints.</li> <li>• CCTV Monitoring and Operations</li> <li>• Process Service Request from the Ashghal hotline center and dispatched the Response Unit for inspection and mitigation if necessary.</li> <li>• Processes urgent requests for inspections and repairs from Ashghal Management. Manages Ashghal's assets through logging defective assets that needs repair and work order requests through Maximo, an Electronic Asset Management System.</li> </ul>

		<ul style="list-style-type: none"><li>• Serves as a quality control over document and photos provided by the inspection team and the response team of defects based on the standards and requirement set by Ashghal management.</li><li>• Maintain register of the service requests and work orders. Providing updates to Ashghal and site personnel regarding repair and actions taken to certain work orders and requests.</li><li>• Providing support to inspection and response team.</li></ul> <p><b>As Inspection Officer</b></p> <ul style="list-style-type: none"><li>• Perform routine inspection to Identify defects on Ashghal Asset (Safety and Signs, Roads and Street Light)</li><li>• Taking special Inspection and Safety Patrol as per Ashghal' s Instruction.</li><li>• Tracking the outstanding Corrective Maintenance Work order in CMWO Tracking Location Map</li><li>• Providing proper photos with required proper information and defect's accurate location.</li><li>• Special Inspection during the events.</li></ul> <p><b>As QA QC Assistant</b></p> <ul style="list-style-type: none"><li>• Assist QA QC Engineer in carry out periodic assessment to ensure the compliance with approved materials and methodology was adhere during construction.</li><li>• Helping in Generating Non-Conformance Report, Punch list, Request for Inspection and other QA/QC related documents.</li></ul> <p>Facilitates regular monthly coordination meeting / training to project team to discuss any nonconformance with the Methodology, Project Quality Plan and other QA/QC related concerns.</p>
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<p>Jan 2019 – Sep 2019</p>	<p><b>LAKKIPUR CONTRACTING WLL – DOHA, QATAR</b></p> <p><b>Position:</b> Supervisor</p> <p><b>Overview:</b> Operation and Maintenance phase</p>	<p><b><u>Operational Responsibilities</u></b></p> <ul style="list-style-type: none"> <li>• Supervising the workers and work activities.</li> <li>• Carrying out regular site inspections.</li> <li>• Arranging materials and deploy workers for execution of the daily site activities assigned by the engineer.</li> <li>• Coordination with the Engineer for arranging materials and manpower as per the task requirement.</li> <li>• Coordinating with Logistics for the necessary equipment.</li> <li>• Planning on the use of manpower and equipment to achieve effective use of the resources.</li> <li>• Training the workforce on the work methodology.</li> <li>• Monitoring to ensure the safe work methodology is being implemented throughout the execution of work.</li> <li>• Organize and monitor staff schedules and shift rotations.</li> <li>• Evaluate employee skills, identify and implement training requirements.</li> <li>• Communicate goals and performance standard to employee.</li> <li>• Coach and counsel</li> <li>• Raising safety concerns to the HSE department.</li> <li>• Ensuring site HSE rules are followed by the workforce.</li> <li>• Make arrangement for suitable welfare for the workforce.</li> </ul> <p><b><u>Operational Responsibilities</u></b></p>
<p>2017 - 2018</p>	<p><b>BLUE BIRD REAL ESTATE (INDIA)</b></p> <p><b>Position:</b> Coordinator</p>	<p><b><u>Operational Responsibilities</u></b></p> <ul style="list-style-type: none"> <li>• Plan, implement and manage construction tasks in accordance with priorities and goals.</li> <li>• Prepare employee work schedules</li> <li>• Manage and monitor member's attendance and work.</li> <li>• Adhere to relevant safety regulations.</li> <li>• Organize tools, plant and machinery and materials.</li> <li>• Organizing workers.</li> <li>• Supervising construction works.</li> <li>• Identifying materials and equipment that may be required.</li> <li>• Ensuring construction is carried out accurately, following plans and specifications.</li> <li>• Ensuring that tasks are carried out on time with the required standards.</li> <li>• Take responsibility for health and safety on site.</li> <li>• Training employees</li> <li>• Maintaining detailed and accurate site reports.</li> <li>• Reporting any incidents at the workplace and take necessary action to avoid recurrence.</li> </ul>