

# Ramadan Farouk

## Civil Engineer (Site & Technical Office)

### Personal Data:-

- E-mail: [ramadanfarouk655@gmail.com](mailto:ramadanfarouk655@gmail.com)
  - Phone / WhatsApp: +966546008355
  - LinkedIn URL:-
  - Address: Jizan, Saudi Arabia.
  - Nationality: Egyptian
  - Date of birth: 01/11/1997.
- 

### Summary:-

Dedicated **Civil Engineer with 4+ years of experience** in construction management, structural execution, and project coordination. Hands-on experience in reviewing shop drawings, preparing BOQs, and supervising on-site activities to ensure quality and compliance with project specifications. Adept at working with contractors, consultants, and stakeholders to streamline project workflow and optimize resources. expertise in structural works reinforced concrete and finishing for buildings and commercial towers. Adept at managing site operations, coordinating with MEP teams, and resolving construction challenges to ensure seamless project execution. Proven track record in concrete formwork, and reinforcement detailing. Skilled in using, AutoCAD, Revit, Etabs, and Exel.

### Education:-

- Bachelor's (B. SC )Degree in Civil Engineering.
  - Faculty of Engineering, Delta University for Science & Technology. **Year: 2021.**
  - Graduation Project: Restoration and strengthening of concrete structures.
- 

### Work Experiences:-

**Ali Mohamed Gabriel Kadri General Contracting Company.** **Location: KSA.**

**Job Title: Civil Engineer (Site & Technical Office).** **03/2024 - Present.**

**Acting Project Manager**

#### Projects:

- 1 - Maintenance, repair, and operation of air conditioning and cooling equipment for 51 buildings in the Jazan Education Sector - (Girls).
- 2 - Restoration and rehabilitation of 8 schools recovered from the Joint Forces in the Samta region, KSA.

#### Responsibilities:

- Supervises his site works ( Restoration and rehabilitation) by project specifications, method statements, approved and valid construction drawings, and PM/PCM/PE instructions.
- Prepare weekly reports and photo reports for project items
- Supervise the on-site team, ensuring the design and build concepts are being followed.
- Ensure proper maintenance and servicing schedule is set out for the infrastructure.
- Work with the project team to foresee and avoid, when possible, any obstacles that may present themselves during the construction or planning phase.
- Prepare pricing for architectural items
- Coordinate with contractors and suppliers.
- Coordination with design consultant representatives, project management, procurement, and construction contractors, and attend meetings when required.
- Prepare Quantity surveying and as-built drawings.
- Prepare all invoices and change orders associated with the project

## **World of Awam Company.**

**Location: KSA.**

**Job Title: Civil Project Engineer (Site & Technical Office).**

**08/2023 - 02/2024.**

**Projects:** School Rehabilitation and Restoration Project, Al-Madinah Al-Munawarah.

- ( Amr ibn Al-Aas Elementary School - Moaaz ibn Hares School - High School in Al-Aqoul – Secondary School 52 - Milylih School)

### **Responsibilities:**

- Collaborated closely with TBC Project Union as a consultant, ensuring alignment with project goals and optimizing outcomes.
  - Managed the detailed execution and quantity surveying of architectural elements for each school.
  - Full supervision of all construction items such as concrete works, and finishes works.
  - Coordination in all matters, whether material or implementation works between subcontractors
  - Inform supervisors and subcontractors promptly of any construction schedule changes, and work closely with all stakeholders to ensure requirements are met
  - Oversee budgetary, scheduling, and project databases, and report regularly to the project manager on progress as well as on problems that could significantly affect cost or schedule
  - Manage compliance with standards and specifications for quality control and assurance
  - Review requests for information (RFI) documents to ensure correctness and completeness for sending them to the customer or engineering consultant.
  - Preparing Quantity Surveying & Material Take-offs, and subcontractors' invoices.
- 

## **Star Egypt Contracting Company.**

**Location: Egypt.**

**Job Title: Civil Site Engineer.**

**07/2023 - 02/2024.**

**Project:** Comprehensive interlock and landscape project for Coca-Cola nationwide.

- Executed project management tasks, ensuring the successful implementation of intricate designs and construction activities.
  - Played a key role in enhancing the aesthetic appeal of Coca-Cola facilities, contributing to brand image and customer experience.
  - Responsible for the construction and inspection of concrete, and Finishing works.
  - Supervised and followed up with sub-contractors and technicians.
  - Check technical design and drawing to ensure that they are followed correctly.
  - Executed on-site project management, ensuring seamless coordination of construction activities.
  - Conducted precise quantity surveys, facilitating accurate cost estimation and budget control.
  - Following up on consultant inspections on the site and assuring their approval.
  - Day-to-day management of the site, including supervising and monitoring the site labor force.
  - Ensuring projects meet agreed specifications, budgets, or timescales.
  - Reviewing project specifications and implementing them on-site.
- 

## **Sinoma International Engineering Co, Ltd.**

**Location: Egypt.**

**Job Title: Civil Site Engineer.**

**07/2023 - 02/2024.**

### **Projects:**

- 1 - Social Housing Project - 109 Buildings in Kafr El Sheikh (Chinese Company).
- 2 - Emergency Hospital Project at Kafr El Sheikh University.

### **Responsibilities:-**

- Check and follow up on all civil, architectural, and finishing works.
- Supervise all activities of Buildings.

- Preparing structural designs and drawing out plans (for residential buildings, and Commercial buildings ).
  - Prepare Quantity surveying and as-built drawings.
  - Oversaw construction activities on-site to ensure adherence to design specifications and quality standards.
  - Developed project plans, including timelines, milestones, and resource allocation.
  - Reviewed and approved construction drawings, specifications, and method statements.
  - Oversee the execution according to technical specifications and timeline of concrete, finishing items.
- 

### **Computer ( Software) Skills:-**

- Microsoft Office (Word, Excel, and PowerPoint).
- AutoCAD.
- AutoCAD Structure Detailing.
- CSI Programs (SAP 2000, Etabs, and Safe)

### **Soft Skills:-**

- |                        |                       |                      |
|------------------------|-----------------------|----------------------|
| • Communication Skills | • Time Management     | • Organized          |
| • Planning             | • Problem-Solving     | • Teamwork           |
| • Leadership           | • Attention to detail | • Project Management |

### **Languages Skills:**

- Arabic ( Native).
  - English (Very Good). (Writing, Reading, Speaking, and Listening).
- 

### **Technical Skills & Core Competencies:**

- |   |   |
|---|---|
| • Construction Documentation  | • Project Coordination                        |
| • Quantity Surveying & Material Take-offs                           | • Building Codes & Standards                  |
| • Site Supervision - Supervisory Skills                             | • Quality Control(QC) & Quality Assurance(QA) |
| • Foundation & Earthworks   | • Concrete Structures & Finishing works       |
| • Construction Equipment  | • Coordination between departments            |
| • Subcontractor Management.   | • Material Procurement.                       |
| • Shop Drawings & As-Built Drawings                                 | • Construction Management                     |
| • Preparing invoices and change orders.                             | • Procurement & Contract Administration       |
| • BOQ Studying & Preparing invoices and change orders.              |   |
| • Prepare and submit technical reports (SPECS, RFI, MIR, and WIR ). |   |

### **Courses:-**

- Online Technical Office Course, Provider: Eng. Mohamed Salama
- Diploma in Execution & Finishing, Provider: Engineer Abdel Rahman Al-Sharnoubi – Bena Academy