

# Malak Al-Safari

Licensed lawyer

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Riyadh

## SUMMARY

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A licensed Lawyer holding a Bachelor of Law degree, dedicated to acquiring practical experience and refining legal skills under the mentorship of experienced professionals. Possessing a robust academic foundation in law and a fervent commitment to justice and advocacy. Committed to mastering the complexities of the legal field and contributing to the success of clients and the legal team. Enthusiastic about applying theoretical knowledge to address real-world legal issues and advancing as a proficient and ethical legal practitioner.

## EXPERIENCE

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### Company Albasem Commercial | Riyadh

licensed Lawyer | January 2025 – July 2025

- Company Legal Affairs Department.
- wording Contracts, Agreements, and Licensing.
- Represent The company before Sharia courts and authorities in Saudi Arabia
- Preparing legal research and studies.
- Administrative investigations

### Nal Group Intellectual Property | Riyadh

licensed Lawyer | October 2024 – December 2024

- defense of rights related to intellectual property, such as patents, trademarks, copyrights, and trade secrets.
- Provide precise and professional legal consultations to clients.

### Al-Efendi Law Firm for Legal Consultations and Documentation | Jeddah

Trainee Lawyer | January 2021- August2023.

- Provide precise and professional legal consultations to clients.
- Represent clients before Sharia courts and authorities in Saudi Arabia.
- Draft legal memoranda with skill and clarity.
- Craft contracts accurately and in compliance with laws.
- Efficiently execute decisions and judgments in a timely manner.

### Rotana Car Rental Company | Jeddah

Legal Representative | January – April 2020.

- Draft various types of contracts to meet legal requirements and ensure clarity in business agreements.
- Execute legal documents and agreements with meticulous attention to adherence to regulations.

## EDUCATION

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### King Abdulaziz University - College of Business | Saudi Arabia

Bachelor of Law | GPA= 4.38/5 with Second Class Honors | 2016-2019.

## OTHER

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### ● Course & Certificate:

- A professional certification as a Certified Specialist in Governance, Risk Management, and Compliance (GRC)| OCEG International Integrity and Compliance Group | 2024.
- Advanced Applications in Labor Disputes | Judicial Training Center | 14 - 15 June 2022.
- Corporate Governance | Financial Academy | 1-2 June 2022.
- Corporate Litigation | Judicial Training Center | 29 - 30 May 2022.
- Advanced Applications in Contracts | Judicial Training Center | 22 - 23 May 2022.

### ● Membership:

- licensed with Number 443479.

### ● Technical Skills:

- Legal Research.
- Writing and Drafting.
- Legal Technology.
- Case Management.
- Legal Analysis.
- Proficiency in Microsoft Office Suite.

### ● Soft Skills:

- Problem-Solving.
- Decision-Making.
- Critical Thinking and Analytical.
- Time-Management.
- Flexibility and Adaptability.
- Collaboration and Teamwork.