

# HAMMDULLAH

## HSE Officer

Address: Jeddah, KSA

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Iqama: Transferable

PH# +966563716387, +923350549185



## Career Objective

A dedicated **HSE Officer** with extensive knowledge of safety engineering regulations, principles, theories, specifications, and standards. Bringing leadership, drive, and over years of experience to the table. Proven track record of finishing complex projects without lost time.

Safety Supervise, operate, and maintain construction projects and systems in highly and safely managed in private sector, including roads, buildings, infrastructure, tunnels, rock stabilization, and systems for water supply and sewage treatment. Many spend time outdoors at construction sites so that they can monitor operations or solve problems onsite. Most work full time.

To secure a supervision position in the Safety, Health and Environment field in a high growth and well reputed multinational organization with considerable advancement opportunities.

As a bright ambitious person, I enjoy working in a fast paced, highly motivating position where I can assist others while challenging and expanding my knowledge and understanding of the task at hand. I am seeking a position that will utilize my skills and offer the chance for advancement as well as allowing me the opportunity to gain additional skills and experience.

My significant objectives are towards employees that should be gaged actively in health and safety matters and common hazard risks by managing effective arrangements for identifying, sharing and learning lessons for controlling major hazard risks.

## SUMMARY OF EXPERIENCE



An HSE Officer role is a vital to a construction project, Roles and responsibilities / duties and commitment to safe operations is depends on the behaviors, skills and motivation of employees of the project Key duties include coordination and overseeing of overall construction activities with compliance to approved HSE procedures and method statement to work. Conducting regular training to uphold the skills of the employees and regular meetings to discuss project HSE regulations and safe procedures of work accordance to client, consultants and it self contractor

The primary objective of workplace safety is preventing workplace injuries, illnesses and fatalities. Organizations develop detailed plans that provide guidance in the event of an accident, fire, natural disaster or other emergency. Writing daily reports for accountability and quality

## Certification



- NEBOSH IGC NEBOSH International General Certificate–UK
- First Aid

## Training



- WAH/Fall Protection
- Confined Space Entry
- Effective Accident investigation
- Emergency Action Plan
- PTW
- Risk-assessment
- Work at height
- Safety supervision and leadership Safety management system evaluation
- Fire prevention plans
- Ergonomics program management
- Introduction to safety management
- Effective safety committee operations

## Education



**BS Mass Communication**

Feb 2019, Islamabad, Pakistan

I have completed my Graduation in Public Relations, Sociology, Advertising and Broadcasting.

## Experience



Company: Saudi Services for Electro Mechanic Works

Designation: Health & Safety Officer

Duration: April 2020 to April 2025.

Company: National Logistics Corporation(NLC)

Designation: Health & Safety Officer

Duration: July 2019 to Jan 2020

Company: Frontier Works Organization (FWO)

Designation: Health & Safety Officer

Duration: Feb 2018 to May 2019

## Roles & Responsibilities

- Daily, Weekly, Monthly, Quarterly Inspection and monitoring all activities and facilities.
- Making daily reports regarding unsafe procedures on job sites and preventive steps to avoid recurrence.
- Attending tool box meeting of subcontractors to assure that they are discussing safety procedure.
- Delivering tool box-talk with the job supervisor daily before start of work.
- Conduct weekly safety meetings.
- Inspection of scaffolds, ladders, trenches, and excavations to ensure safe execution.
- Inspection of workers and equipment in the job site to ensure proper safety procedure as per client's satisfaction.
- Coordination with the client's safety department regarding safety procedures on the job //site.
- Discussing the latest mistakes made by the workers and giving them awareness to avoid accidents and near misses.
- Inspection of works daily and report to HSE Manager.
- Inspection of firefighting equipment and submission of report to HSE Manager.
- Monthly inspection of tools and equipment to ensure that color code is done.
- Conducting emergency evacuation drills.
- Conduct safety training course.
- Preparation of Job Safety Analysis and Implementing Company and Client safety policies.
- Inspection and safety precautions for electrical safety, material handling safety; ladder safety, scaffolding safety.
- Preparation of daily safety report and follow up Advising on statutory requirements regarding safety.
- ✓ Providing safety advice and guidance to site management and supervisor.
- ✓ Provide awareness about safety among workers.
- Target to achieve "Zero accident/Incident" Goals.

## Computer Certificate in Ms. Office.

- MS Office(Excel, Word, PowerPoint)
- Auto Cad

## Languages

- English
- Arabic
- Urdu
- Pashto



nebosh

# NEBOSH International General Certificate in Occupational Health and Safety

This is to certify that

**Hammd Ullah Inayat**

was awarded this qualification on

14 January 2025

Rob Hull  
Chair

Dee Arp  
Accountable Officer

SQA Ref: R630 04



The National Examination Board in  
Occupational Safety and Health  
Registered in England & Wales No. 2698100  
A Charitable Company Charity No. 1010444

# Allama Iqbal Open University Islamabad-Pakistan



Serial No. **A272912**

Certified that Mr. / Ms. **HAMMD ULLAH INAYAT**

Son / Daughter of **INAYAT KHAN**

Registration No.: **15NPR00043**

Roll No.: **BC412127**

*having completed the prescribed requirements in semester*

**SPRING 2018**

*is awarded the degree of:*

**Bachelor of Arts**  
**Group - Mass Communication**

*He/She has secured **59 %** marks and placed in **C** grade.*

CONTROLLER OF EXAMINATIONS

Result declared on.

**25 February 2019**

Date of issue:

**25 March 2023**

  
VICE-CHANCELLOR



# الشركة السعودية لخدمات الأعمال الكهربائية والهيكلية Saudi Services for Electro Mechanic Works Co.

(Closed Joint Stock Company)

(شركة مساهمة مغلقة)

Paid Capital 50,000.000 SR. M.C.C NO.4117 , C.R. 11560

رأس المال المدفوع ٥٠ مليون ريال. غرفة تجارية ١١٧ سجل تجاري ١١٥٦٠

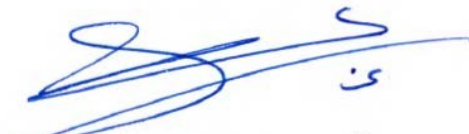
## قربخ هداهدش Experince Certificate

Date: 30/04/2025

Saudi Services for Electro Mechanical Works Co. Certifies That.

Mr. Hammadullah --- Nationality Pakistani ---No. ( 2521966644) worked as  
(HSE Officer) from 5/04/2020 to 30/04/2025.

This certificate is being issued on his request without any liability on the company.

  
أحمد بن سعد الناصر  
نائب المدير العام



Riyadh Head Office  
King Saud Road.  
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ssem@ssem.com.sa

المركز الرئيسي في الرياض  
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ص.ب. ٦٣٤١  
الرياض ١١٤٤٢  
ت: ٠١١-٤٦٢٥٥١١  
ف: ٠١١-٤٦٢٧٨٠٤

Western Region Branch  
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فرع المنطقة الغربية  
جدة- شارع المدينة  
مركز النور الدور ٦  
ص.ب. ١٢٢٧٦  
جدة ٢١٤٧٣  
ت: ٠١٢-٦٥٢٧٦٩٧  
ف: ٠١١-٢٧٩١٧٠٩

Eastern Region Branch  
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فرع المنطقة الشرقية  
الخبر- شارع الأمير سلطان  
مبنى دلمون الدور الأول  
ص.ب. ٢٠٤٥٨  
الخبر ٣١٩٥٢  
ت: ٠١٣-٨٤٧٦٠٢٦  
ف: ٠١١-٢٧٩١٧٠٩



Serial No.280/2020

Reg No.280/HR-G-280



## EXPERIENCE CERTIFICATE

This is to certify that

**Mr. Hammd Ullah**

Worked as an **Health and Safety Officer** in the ICT Branch at Headquarters NLC, Rawalpindi from **July 2019 to Jan 2020**

We extend our best wishes for his continued success

A handwritten signature in blue ink, appearing to read 'Talha Rasool', written in a cursive style.

Senior Manager HR, NLC Mr. Talha Rasool

A handwritten signature in blue ink, appearing to read 'Riaz Ahmed Gondal', written in a cursive style.

Director HR, NLC Brig Riaz Ahmed Gondal (Retd)



# **EXPERIENCE CERTIFICATE**

**Mr. HAMMDULLAH**

**S/O**

**INAYAT KHAN**

for Commendable Service as

**HEALTH & SAFETY OFFICER**

with

Headquarters Frontier Works Organization

RAWALPINDI

At

Plans & Motorways Directorate

From Feb 2018 to May 2019

We wish him success in future Endeavor's.

Lieutenant Colonel  
Director Human Resource  
Syed Shuja Ud Din (Retired)