

Ajab Khan

Civil Engineer

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Professional Summary

Dedicated and detail-oriented Civil Engineer with over 6+ years of experience in site execution, quality assurance, and project coordination. Adept in managing multi-disciplinary civil projects including infrastructure, power distribution, fencing, and hydropower. Proven ability to lead construction teams, ensure regulatory compliance, and achieve project milestones. Strong communication and problem-solving skills with hands-on expertise in construction drawings, safety compliance, and materials management.

Core Competencies

- Project Planning & Execution
- Site Supervision & Inspections
- Construction Safety & Compliance (NEBOSH, OSHA)
- Civil Works (Rebar, Concrete, Earthworks)
- Quantity Estimation & Reporting
- Drawings Review & Interpretation
- Stakeholder & Subcontractor Coordination
- Quality Assurance & Control
- Basic Primavera / MS Project
- Quantity Takeoff & BBS
- Concrete & Soil Testing

Professional Experience

Civil Site Engineer

Aug 2024 – Present

Elegancia Arabia – KSA

Project: Shura Island | Client: Red Sea Global

- Supervised day-to-day site operations ensuring compliance with project specifications and safety standards.
- Reviewed and interpreted construction drawings to verify accuracy and feasibility of designs.
- Monitored project milestones and prepared regular progress reports for management.
- Inspected work for adherence to quality control standards, issuing corrective actions as needed.
- Coordinated material procurement and resource planning to prevent delays.
- Ensured strict compliance with environmental and HSE regulations on-site.
- Conducted risk assessments and implemented mitigation measures.
- Led coordination meetings with consultants, contractors, and client representatives.
- Assisted in reviewing method statement and ITPs before site execution.
- Ensured timely submission of inspection requests and follow-ups with QA/QC.
- Verified subcontractor work against drawings and specifications.
- Supported in preparing as-built drawings and project close-out documents.

Civil Site Engineer

Nov 2022 – Jul 2024

Abdullah Muhammad Al-Dajani Co. (AMDC) – KSA

Project: Installation of Security Fencing & Foundations | Client: Nudhum, Jazan

- Managed all civil works related to fencing, foundations, and infrastructure development.
- Oversaw subcontractor performance and resolved technical issues on site.
- Ensured project deliverables complied with Saudi standards and client specifications.
- Controlled material use and inspected incoming deliveries for quality assurance.
- Maintained daily work reports, RFIs, and RFQs for documentation and tracking.
- Performed quality assurance tests and coordinated with HSE for site safety compliance.
- Liaised with authorities for securing permits and inspection approvals.
- Provided weekly updates to project managers on cost, schedule, and resources.
- Scheduled manpower and equipment according to site activities.
- Raised and tracked RFIs and coordinated responses with consultants.
- Prepared measurement sheets and assisted in billing verification.

Broadway Contracting Company – KSA

Project: 132/13.8kV Networks Installation | Client: Saudi Electricity Company (SEC)

- Supervised trenching, duct laying, and concrete works for HV electrical network infrastructure.
- Interpreted technical drawings and ensured accuracy in site implementation.
- Conducted toolbox talks and enforced site safety as per OSHA standards.
- Coordinated with SEC consultants for inspection approvals and NCR closures.
- Maintained material consumption logs and daily site diaries.
- Reviewed subcontractor work and submitted inspection requests.
- Facilitated project planning meetings and resolved execution challenges.
- Prepared compliance documentation and ensured regulatory adherence.
- Managed site logistics including material uploading and storage.
- Maintained proper documentation for SEC inspections and approvals.
- Supported QA/QC engineers in material testing and compaction reports.
- Coordinated with SEC engineers for joint inspections and sign-offs.

Gate of Reliance Co. (GRC) – KSA

Project: Structural Repair & Crack Injection | Location: Jubail

- Led site operations for concrete structural crack injection and repair works.
- Prepared site progress documentation, including inspection reports and RFI logs.
- Collaborated with engineers to revise structural designs as per site conditions.
- Managed material requests and ensured timely delivery to the site.
- Supervised safety procedures and maintained full PPE compliance.
- Conducted quality checks to meet project specifications.
- Monitored manpower distribution and equipment usage.
- Communicated project progress to stakeholders and site managers.
- Monitored curing processes and ensured quality of repair materials.
- Maintained communication logs and meeting minutes with consultants.
- Ensured site safety barriers and signage were installed properly.
- Verified site levels and alignment before injection operations.

China Gezhouba Group Co. Ltd. (CGGC) – KSA

Project: Dassu Hydropower Project | Client: Chinese Government

- Executed heavy civil works including foundations, embankments, and drainage systems.
- Conducted field surveys and geotechnical investigations for structural design validation.
- Reviewed and modified construction drawings based on site challenges.
- Ensured all construction activities met client quality standards.
- Led subcontractor coordination and ensured resource optimization.
- Managed inspection schedules and prepared as-built documentation.
- Monitored safety compliance and environmental protection on-site.
- Tracked project timelines and mitigated potential delays through proactive planning.
- Collected site data and submitted daily progress updates to project office.
- Supervised concrete pouring and vibration activities to ensure durability.
- Maintained all geotechnical test records and soil compaction results.
- Worked closely with Chinese engineers to implement construction plans.

Software Skills

- AutoCAD
- Sketch Up
- MS Excel (daily reports, quantities)
- MS Word (site documentation)
- Basic knowledge of Primavera or MS Project (planning)

Education

Bachelor of Science in Civil Engineering | UET, Taxila, Pakistan |

2014 – 2018

Certification

- SCE (Saudi Council of Engineers) Registered
- PEC (Pakistan Engineering Council) Registered
- Auto Cad
- Quantity Survey

Languages

- English – Fluent
- Arabic – Intermediate
- Urdu & Pashto – Native