

Cover Letter

Engr. Abdul Jalil

SCE Membership: 1044839 | PEC Membership: Civil/45712

Makkah, Saudi Arabia

✉ jalil.mahsud123@gmail.com | ☎ +966 560 940 884



Scan For Portfolio

Dear Hiring Manager,

I am writing to express my interest in the position of QA/QC Civil Engineer. With over 9 years of progressive experience in quality assurance and quality control for infrastructure, commercial, and residential construction projects across Saudi Arabia, I offer a strong background in construction supervision, inspection, and quality management systems in compliance with Saudi Building Code (SBC), ASTM, ACI, and ISO 9001 standards.

Currently, I am working with Construction Integrated Management System (CIMS) on the Jabal Omer Development Project, where I am responsible for:

- Performing and documenting daily site inspections for civil, structural, and architectural works
- Ensuring compliance with approved shop drawings, method statements, and Inspection and Test Plans (ITPs)
- Managing Material Inspection Requests (MIRs) and Non-Conformance Reports (NCRs)
- Monitoring concrete pouring, rebar installation, blockwork, plastering, and finishing works
- Coordinating with consultants, contractors, and third-party testing agencies to resolve quality issues

My technical skills include AutoCAD, Revit (BIM), and the Microsoft Office Suite, which support the efficient preparation and maintenance of QA/QC documentation, red-line markups, and inspection logs. I am also experienced in corrective and preventive actions, internal audits, and project quality record handover procedures.

I am committed to continuous improvement and construction quality control excellence. My ability to interpret technical drawings, apply inspection protocols, and enforce quality procedures ensures compliance, safety, and structural durability on every project.

I am available to join immediately and would welcome the opportunity to contribute to your organization's QA/QC objectives. Thank you for considering my application.

Sincerely,

Engr. Abdul Jalil

Engr. Abdul Jalil

QA/QC Civil Engineer | Structural & Finishing Works Specialist

Makkah, Saudi Arabia

Phone: +966 560 940 884 | Email: jalil.mahsud123@gmail.com

SCE Reg#: 1044839 | PEC Reg#: Civil/45712

Professional Summary

Dedicated and detail-oriented QA/QC Civil Engineer with over 9 years of progressive experience in the construction industry. Specialized in both structural and finishing works, ensuring project execution in full compliance with Saudi Building Code (SBC), ACI, ASTM, and ISO 9001 standards. Proven expertise in managing site inspections, quality documentation, and cross-functional coordination with consultants and contractors on high-rise buildings, villas, infrastructure, and five-star hospitality projects.

Core Competencies

- Structural QA/QC (Concrete, Rebar, Formwork, Post-Tensioning)
- Architectural Finishing QA/QC (Flooring, Cladding, Ceilings, Waterproofing)
- QA Documentation (ITPs, IRs, MIRs, NCRs, CARs, QAPs)
- Site Inspections & Reporting
- Root Cause Analysis & Corrective Action
- Quality Planning & Audit Compliance (ISO 9001)
- Team Coordination & Supervision
- AutoCAD | Revit | MS Office Suite

Education

Bachelor of Science in Civil Engineering

BUITEMS University – Quetta, Pakistan | Graduated: 2016

Certifications & Memberships

- Saudi Council of Engineers (SCE) | Reg#: 1044839
- Pakistan Engineering Council (PEC) | Reg#: Civil/45712

Work Experience

QA/QC Civil Engineer — Construction Integrated Management System (CIMS), Makkah (Dec 2023 – Present)

Project: Jabal Omar Development Project Phase IV

Client: Jabal Omar

Consultant: ECG

- Supervised QA/QC for structural and finishing works in podium and high-rise structures.
- Conducted over 50 weekly inspections to ensure compliance with design specs and quality benchmarks.
- Led coordination between construction, safety, and quality departments.
- Reviewed and verified all QA documentation including IRs, MIRs, ITPs.

QA/QC Engineer — Inshat Al Awtan General Contracting Co., Makkah (Aug 2021 – Oct 2023)

Project: Jabal Omar Development Project Phase IV

Client: Jabal Omar

Consultant: EHAAF

- Oversaw concrete and rebar inspections for foundation, slabs, and vertical elements.
- Managed material submittals, inspection requests, and red-line drawing verification.
- Issued NCRs and managed closure process in line with ISO quality standards.

QA/QC Engineer — Inshat Al Awtan General Contracting Co., Al Qassim (Jan 2020 – Jul 2021)

Project: Supporting Building Project, Al Qassim

Client: MODA

Consultant: Zuhair Fayez

- Ensured structural elements and finishing activities adhered to SBC and project specifications.
- Coordinated inspections with ECG consultants and supervised subcontractors' quality.

QA/QC Engineer — Masah Specialized Company, Riyadh (Jan 2018 – Nov 2019)

- Monitored architectural and finishing works such as tile, paint, waterproofing, ceilings.
- Coordinated with Tatweer consultants for inspection approvals and documentation.

Site Civil Engineer — Frontier Works Organization (FWO), Lahore-Sialkot Motorway Project (Jul 2017 – Feb 2018)

- Executed civil construction for roads and drainage systems under NESPAK supervision.
- Handled on-site quality checks and ensured progress aligned with project timelines.

Project Highlights

- Jabal Omar Towers – High-rise 5-Stars Hotel Project Makkah (KSA)
- Supporting Building Projects (Buildings & Villas) – Structural & Fit-out Works (Qassim)
- Lahore-Sialkot Motorway – National infrastructure project (Pakistan)

Technical Skills

- Concrete Mix & Cube Testing
- Rebar Detailing & Inspection
- Epoxy Flooring & Screed Works
- Mechanical Fixing for Marble/Granite
- Ceiling Installations (Gypsum, Acoustic, Metal)
- Paint & Wall Finishes
- Water & Damp Proofing Systems

Languages

- English – Professional Working Proficiency
- Arabic – Intermediate
- Urdu & Pashto – Native Fluency

References

Available upon request.

Willing to relocate and travel as per project requirements.



Membership no.:1044839

عضوية رقم: 1044839

In accordance with the Regulations of Saudi Council of Engineers by Royal Decree M/36 Date 26/9/1423H and the Engineering Professions Practice Regulation by Royal Decree M/36 Date 19/4/1438 H. SCE has approved:

استناداً إلى نظام الهيئة السعودية للمهندسين الصادر بالمرسوم الملكي رقم م/٣٦ وتاريخ ٢٦/٩/١٤٢٣هـ ونظام مزاولة المهن الهندسية الصادر بالمرسوم الملكي م/٣٦ وتاريخ ١٩/٤/١٤٣٨هـ ولائحته التنفيذية فقد قررت الهيئة اعتماد:

ABDUL JALIL FAIZULLAH KHAN

Membership Category: Engineer

Specialization: Civil Engineering

Membership Start Date: 7/7/2024

عبد ال جليل فيض الله خان

فئة العضوية: مهندس

التخصص: هندسة مدنية

تاريخ بداية العضوية: 7/7/2024

This Certification is valid until: 07 July 2026

هذه الشهادة صالحة إلى تاريخ: 22 محرم 1448



الأمين العام Secretary General

م. عبدالمحسن بن ضاوي المجنوني



Digitally signed by Saudi Council of Engineers at 7/7/2025



REGISTERED ENGINEER

Name: ENGR ABDUL JALIL

CNIC: 2170549533367

Reg No: CIVIL/45712

Expiry: DECEMBER 31,2026

Address: MURYALI MOOR ,LEFT SIDE TO SHAMS INTERPRISE ,INFRONT OF AATA CHAKKI ,BILAL ABAD ROAD , DERA ISMAIL KHAN, D I KHAN



Signature of Holder



Registrar

Serial No: 008325

Reg. No: BUIEMS/ICV-SFIS-13/24415



**Balochistan University of Information Technology, Engineering
and Management Sciences Quetta**

To all who read these letters, Greetings:

Be it known that upon the recommendation of the Faculty, the Vice Chancellor has conferred upon

Abdul Jalil

in recognition of the satisfactory fulfilment of the prescribed requirements by the University,

the degree of
Bachelor of Science
in

Civil Engineering

with all the honors, privileges and responsibilities pertaining thereto.

On this 4th day of July 2017



Controller of Examinations

Registrar

Vice Chancellor

S. No. **149527**

Roll No. **42943**

Group. **Pre-Engineering**



Board of Intermediate and Secondary Education
Mardan Khyber Pakhtunkhwa Pakistan
INTERMEDIATE EXAMINATION

SESSION 2012 - ANNUAL

This is to certify that ABDUL JALIL *son of* FAIZULLAH KHAN
and student of THE FAZLEHAQ COLLEGE, MARDAN *Registration No.* 1048-B/FCM-10
has passed the Intermediate Examination of the Board of Intermediate & Secondary Education,
Mardan held in April / May, 2012 *as a* Regular *candidate. He Obtained* 757 *Marks out*
of 1100 and has been placed in Grade B *Representing* Very Good *The Examination was*
taken as a whole.

Asstt. Secretary

Secretary

This certificate is issued without alteration or erasure.

Serial No: 017411



Balochistan University of Information Technology Engineering & Management Sciences Quetta.

TRANSCRIPT

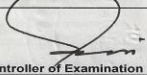
Student ID: 24415
 Name: ABDUL JALIL
 Father Name: FAIZ ULLAH KHAN
 Program of Study: BS Civil Engineering

Spring 2013						
Code	Title	CH	GP	QP	Grade	
MATHA 117	Applied Calculus	3.00	3.00	9.00	B	
CS 112	Computer Programming	1.00	1.00	1.00	D	
ENGG 201	Computer Programming	2.00	3.30	6.60	B+	
ENGG 201L	Engineering Drawing	1.00	4.00	4.00	A	
ENGG 205	Engineering Drawing	2.00	2.70	5.40	B-	
ENGG 205L	Engineering Mechanics	3.00	2.00	6.00	C	
ENGG 205LL	Engineering Mechanics	1.00	2.00	2.00	C	
HUM 166	English Language Skills	2.00	1.70	3.40	C-	
HUM 102	Pakistan Studies	1.00	3.30	3.30	B+	
SCH	16.00	SQP	40.70	SGPA	2.54	
CCH	16.00	CQP	48.70	CGPA	2.54	
Fall 2013						
Code	Title	CH	GP	QP	Grade	
ENGG 204L	Basic Electro-Mechanical Engg	1.00	4.00	4.00	A	
ENGG 204	Basic Electro-Mechanical Engg	2.00	2.70	5.40	B-	
MATHA 214	Differential Equations	3.00	4.00	12.00	A	
GEDE 302	Engineering Geology	2.00	4.00	8.00	A	
CIVILE 206	Engineering Material	2.00	2.70	5.40	B-	
CIVILE 206L	Engineering Material	1.00	3.00	3.00	B	
CIVILE 202L	Engineering Surveying	2.00	2.30	4.60	C+	
CIVILE 202	Engineering Surveying	2.00	3.30	6.60	B+	
HUM 101	Islamic Studies	1.00	3.00	3.00	B	
SCH	16.00	SQP	52.00	SGPA	3.25	
CCH	32.00	CQP	92.70	CGPA	2.90	
Spring 2014						
Code	Title	CH	GP	QP	Grade	
CIVILE 303L	Civil Engg Drawing & Graphics	2.00	2.00	4.00	C	
CIVILE 303	Civil Engg Drawing & Graphics	1.00	1.00	1.00	D	
CIVILE 314	Engineering Surveying-II	3.00	3.00	9.00	B	
CIVILE 314L	Engineering Surveying-II	1.00	3.70	3.70	A-	
ENGG 206	Fluid Mechanics	3.00	4.00	12.00	A	
ENGG 206L	Fluid Mechanics	1.00	1.00	1.00	D	
MATHA 216	Numerical Analysis	3.00	3.30	9.90	B+	
CIVILE 316L	Strength of Material-I	1.00	3.70	3.70	A-	
CIVILE 316	Strength of Material-I	3.00	3.70	11.10	A-	
SCH	18.00	SQP	55.40	SGPA	3.08	
CCH	50.00	CQP	145.10	CGPA	2.96	
Fall 2014						
Code	Title	CH	GP	QP	Grade	
ENGG 209	Fluid Mechanics II	RPT	3.00	0.00	0.00	C-
ENGG 209L	Fluid Mechanics II	1.00	4.00	4.00	A	
CIVILE 402	Hydrology & Water Management	RPT	3.00	0.00	0.00	C-
MATHA 217	Probability Methods in Engineering	3.00	3.70	11.10	A-	
CIVILE 306L	Soil Mechanics	1.00	3.00	3.00	B	
CIVILE 306	Soil Mechanics	3.00	3.30	9.90	B+	
CIVILE 305	Structural Analysis	3.00	3.30	9.90	B+	
SCH	11.00	SQP	37.90	SGPA	3.46	
CCH	61.00	CQP	185.00	CGPA	3.05	
Spring 2015						
Code	Title	CH	GP	QP	Grade	
ENGG 441	Construction Management	3.00	2.70	8.10	B-	
CIVILE 404	Geotechnical & Foundation Engineering	3.00	3.70	11.10	A-	
CIVILE 404L	Geotechnical & Foundation Engineering	1.00	3.70	3.70	A-	
CIVILE 304	Quantity Surveying & Estimation	RPT	3.00	0.00	0.00	D
CIVILE 315	Structural Analysis-II	3.00	4.00	12.00	A	
HUM 295	Technical Writing & Presentation Skills	3.00	2.00	6.00	C	
CIVILE 310	Transportation Planning & Engg	3.00	3.30	9.90	B+	
SCH	16.00	SQP	60.80	SGPA	3.18	
CCH	77.00	CQP	236.80	CGPA	3.08	
Fall 2015						

Code	Title		CH	GP	QP	Grade
CIVILE 311	Architecture & Town Planning		3.00	3.30	9.90	B+
ENGG 321	Environmental Engineering- I	RPT	3.00	0.00	0.00	C-
ENGG 321L	Environmental Engineering- I		1.00	4.00	4.00	A
CIVILE 308	Plain & Reinforced Concrete-I		3.00	3.00	9.00	B
CIVILE 308L	Plain & Reinforced Concrete-I	RPT	1.00	0.00	0.00	F
HUM 205	Social & Development		2.00	3.30	6.60	B+
CIVILE 411	Steel Structures		3.00	2.30	6.90	C+
CIVILE 416	Strength of Material-II		3.00	2.70	8.10	B-
SCH	16.00	SQP	44.50	SGPA	2.97	
CCH	92.00	CQP	281.30	CGPA	3.06	
Winter 2015						
Code	Title		CH	GP	QP	Grade
ENGG 321	Environmental Engineering- I	RPT	3.00	3.30	9.90	B+
ENGG 209	Fluid Mechanics II	RPT	3.00	2.30	6.90	C+
CIVILE 402	Hydrology & Water Management	RPT	3.00	4.00	12.00	A
CIVILE 308L	Plain & Reinforced Concrete-I	RPT	1.00	3.00	3.00	B
SCH	10.00	SQP	31.80	SGPA	3.18	
CCH	102.00	CQP	313.10	CGPA	3.07	
Spring 2016						
Code	Title		CH	GP	QP	Grade
CIVILE 412L	Environmental Engineering - II		1.00	2.00	2.00	C
CIVILE 412	Environmental Engineering - II		3.00	1.70	5.10	C-
CIVILE 408L	Hydraulic Engineering		1.00	3.00	3.00	B
CIVILE 408	Hydraulic Engineering		3.00	2.70	8.10	B-
CIVILE 407L	Plain & Reinforced Concrete-II		1.00	3.70	3.70	A-
CIVILE 407	Plain & Reinforced Concrete-II		3.00	2.70	8.10	B-
CIVILE 405L	Project Part I		3.00	4.00	12.00	A
CIVILE 304	Quantity Surveying & Estimation	RPT	3.00	4.00	12.00	A
CIVILE 409	Structural Engineering		3.00	2.70	8.10	B-
SCH	21.00	SQP	62.10	SGPA	2.96	
CCH	123.00	CQP	375.20	CGPA	3.05	
Fall 2016						
Code	Title		CH	GP	QP	Grade
CIVILE 417L	Design Of Structures		1.00	3.70	3.70	A-
CIVILE 417	Design of Structures		3.00	3.30	9.90	B+
CIVILE 403	Highway & Traffic Engineering		3.00	2.70	8.10	B-
CIVILE 403L	Highway & Traffic Engineering		1.00	3.00	3.00	B
CIVILE 410	Irrigation & Drainage Engg		3.00	3.30	9.90	B+
CIVILE 410L	Irrigation & Drainage Engg		1.00	3.00	3.00	B
MGMT 304	Organizational Behavior		2.00	2.70	5.40	B-
CIVILE 415L	Project Part II		3.00	4.00	12.00	A
SCH	17.00	SQP	55.00	SGPA	3.24	
CCH	140.00	CQP	430.20	CGPA	3.07	

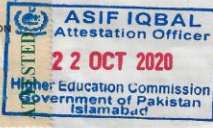
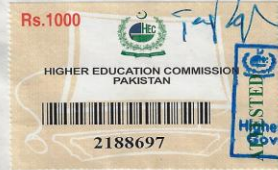
14/2/16



verified by  Controller of Examination

Note: This certificate is issued without any eraser and over-writing. Errors and omissions excepted. Print Date: 7/19/2017

Checked by Amar Haal
Assistant Director (Cons-V)



12 NOV 2020

