



Mazen ZAHRA

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Objective:

As an Architect, in pursuit of excellence and quality, I am looking for a challenging and rewarding position that will fully utilize my experience and construction expertise that may offer opportunities for further professional development.

Personal Data:

- Nationality : Lebanese
- Place & Date of Birth : January 09, 1971— Tripoli, Lebanon
- Marital Status : Married
- Driving License : KSA and Lebanese

Education:

- 1996: Master of Science in Architect from the Belarusian Polytechnic University, Belarus —Minsk.
- 1994: Bachelor of Science in Architecture from Belarusian Polytechnic University, Belarus —Minsk.
- 1990: High School Diploma (general Science) from Rawdat Al Faehaa, Tripoli — Lebanon

Affiliations:

- 1996: Syndicate of Engineers, Tripoli — Lebanon
- 2013: Saudi Council Engineer , KSA

Certificates:

- 2019 : Project Management Professional Certificate- PMI

Language:

- Arabic : Fluent spoken, written, and read
- English : Fluent spoken, written, and read
- French : Good spoken, written, and read
- Russian : FluentSpoken, written, and read

Summary of Qualifications:

- An incisive professional with over 20 years of experience
- Project Management focused on planning, Scheduling, monitoring, execution, and maintenance.
- Strong organizational experience in multidimensional Execution of projects emphasizing on optimal resource utilization and contract management.
- Effective communicator with excellent relationship, management skills, and strong analytical, problem solving and organizational abilities.
- Able to work under pressure in fast track projects.
- Ability to work on initiatives
- Ability to plan and execute all projects phases, including but not limited to the design, cost control, budget allocation and timely completion of the scope.
- Able to monitor the site manpower, Subcontractor, follow On material delivery as per the specification and approved design/shop drawings.
- Good skills in Microsoft Office and Auto Cad

Work Experience:

Sep. 2020 – up today :

Private construction office in Tripoli Lebanon:

- Veterinary hospital – construction and all kinds of finishing works (turn key)
- Residential apartments renovation

Aug. 2017 — till August 2020:

Modern Architectural Construction Company- MACC, KSA

Worked as a Construction Manager for different Rush Turnkey Projects where my duties were, but not limited to the following:

- A. Following up with Consultants pertaining the Shop Drawings Approvals
- B. Executing the scope in a timely manner as per the approved Time Schedule with great emphasis on work quality and budget
- C. Refurbishment/constructing Royal Kitchens
- D. Synchronizing with different Utilities applicable in my scope
- E. Holding coordination meetings with the Client representatives and Consultants
- F. Assuring that all procured finishing materials and decorations are as per the contract specifications

List of Projects:

1. North Project/NEOM (Sharma) Northern Region, KSA
2. Al Yamamah Palace, Riyadh — KSA
3. Al Salam Palace, Jeddah KSA
4. Al Suleimaniah Aziziah Palace, Tangier — Morocco
5. AL Safa Palace, Makah KSA
6. Mina Palace, Mekkah KSA

Aug.2008-Jul. 2017 :

Saudi Oger Ltd. - KSA

Worked as a Construction Manager on turn-key basis where my duties were, but not limited to the following:

- A. Closely Following the Completion Dates as per Schedule of Works.
- B. Liaise between the Client and the site operations
- C. Assuring the Compliance with the Site Specifications, Approved Materials, and Shop Drawings
- D. Keeping close monitoring on the project cost vs the timely completion of the scope
- E. Coordinating all site works between site engineers and different activities
- F. Completing all documentation pertaining the preliminary and final Handing Over of my scope
- G. Overlooking the design Drawings phases till the refurbishing of all related Shop Drawings
- H. Supervising the Safety Engineers for proper compliance with the approved HSE plans.

List of Turn-Key Projects executed:

- 1. Haramian High Speed Rail (Passenger Station), Jeddah — KSA
- 2. New King Abdul Aziz International Airport (Ground Service Equipment Tunnel), Jeddah — KSA
- 3. King Abdul Aziz International (Government Fleet Light Maintenance Hangar Facilities), Jeddah — KSA
- 4. King Abdul Aziz Center for Knowledge and Culture, Al Zahran, KSA

Aug.2007-Apr. 2008:

Belarussian Lebanese Company, Minsk -Belarus

Worked as an Architect for the following Projects:

- A. Residential Buildings
- B. Commercial Buildings

Feb. 1996 — Feb. 2005:

Bureau d'Étude Civil Architecturale. Tripoli - Lebanon

Worked as an Architect Designer for several Residential Buildings