



MOHAMMED ASHFAQ KHAN

CIVIL ENGINEER

PROFESSIONAL SUMMARY

As a experienced Civil Engineer seeking a challenging position to utilize my extensive knowledge and skills in managing construction projects, with a proven track record of successfully overseeing site operations, coordinating and ensuring adherence to project specifications, I am dedicated to delivering high-quality results within budget and time constraints. Committed to promoting safety and efficiency on site, I thrive in fast-paced environments and I am eager to contribute the success of innovative construction projects.

WORK EXPERIENCE

Civil QC Engineer | SEVEN SA. AL HAMRA MALL, ALEPHE BUILDING, SHAPOORJI PALLONJI, Exit 10 Project Riyadh | (Nov 2024 - July 2025).

Duties and Responsibilities

- Coordinate and prepare weekly and daily targets schedules for all type of work activities.
- Preparing Report, QS, DPR, WIR, MIR, Documentation, BBS and monitoring the daily work progress with submitted request for inspection and coordinating with Site team.
- Responsible for all finishing activities such as Masonry work & plastering screening, water proofing work, ceiling work, painting work, sanitary work, plumbing work, tile work, flooring work, Landscape work.
- Follow-up with Jr. Engineers/ Supervisor/ Foreman, efficient usage of materials to minimize wastage and supervise material storage.
- Prepare and maintain accurate documentation, including progress reports, work orders, and change orders.
- Coordinate and collaborate with architects, engineers, and contractors to ensure that the site finishing work aligns with the overall project requirements.
- Overall, supervision and coordination of General Foreman areas of responsibilities and the allocation of work.
- I was handling concrete division team and structural team to assign task.
- Supervise and manage all on-site activities related to early works, earthworks, and concrete works.
- Coordinates and monitors subcontractors for their daily construction activities and their obligations and liaison with subcontractors.
- Review and certify the payment certificates for the subcontractors
- Coordinating with MEP team or other Subcontractors for the clearances and other ongoing activities on site.

TECHNICAL SKILLS

- Design & Drafting (AutoCAD 2D, Civil)
- Quality Control Inspections
- Project Execution
- Resource Planning
- Material Approval Sheet (MAS) Management
- Method of Statement (MOS) Preparation
- Purchase Requisition Management
- Request for Inspection (RFI)
- HSE Compliance
- Supervision, Leadership Skills.
- Analytical Skills.
- Microsoft Office, Project Management Skills.

Riyadh, Kingdom of Saudi Arabia.

+966-596932612

engg.mohdashfaqkhan@gmail.com

SOFT SKILLS

- Civil Engineering
- Client & Employee Relation
- File Maintenance
- Time Management
- Interpersonal Skills
- Communication Skills
- Teamwork
- Regulatory Compliance
- People Managements

LANGUAGES

- English - Full Professional Proficiency
- Urdu – Native Proficiency
- Hindi – Native Proficiency
- Telugu – Conversational
- Arabic – Intermediate

CERTIFICATES

- Professional in AutoCAD
- Certification in MS Office
- Certification in QS
- 1st Prize in Project Expo

PERSONAL INFORMATION

Nationality: Indian, Hyderabad

Religion: Islam (Muslim)

Marital status: Single

Aqama status: Transferable

Civil Site Engineer | High Rise Building

Royal Infra Engineers & Contractors . (August 2020 – Nov 2024)

- Executed projects in accordance with project schedules, client specifications/standards, and approved drawings
- Ensured sufficient resources of manpower, machinery, and materials were available before commencing specific activities
- Designed architectural and structural drawings for diverse residential and commercial projects
- Provided design and drafting support to site engineers throughout project phases
- Effectively communicated with the engineering team regarding any difficulties encountered in the design that could impact safety, reliability, or project schedules
- Maintained detailed records of construction activities, materials used, and work performed for documentation and reporting purposes
- Supervise and manage all on-site activities related to early works, earthworks, and concrete works
- Conduct regular inspections to identify and rectify any deviations from project specifications
- Ensure compliance with engineering standards, project specifications, and safety regulations while execution of work.
- Ensure contractors and subcontractors adhere to project specifications, safety protocols, and quality standards.
- Implemented efficient construction processes, leading to the timely completion of projects.

EDUCATION

Bachelors of Technology in Civil Engineering from Aurora Scientific Technology & Research Academy (JNTUH)

Board of Intermediate in Mathematics, Physics & Chemistry from MS Junior College

Board of Secondary Education(SSC) from Newton High School

DECLARATION

I, **MOHAMMED ASHFAQ KHAN** hereby declare that all the information furnished above is true to the best of my Knowledge and can be supported by necessary documents if required.

MOHAMMED ASHFAQ KHAN



ALL INDIA COUNCIL FOR PROFESSIONAL EXCELLENCE

An ISO 9001:2015 Certified Organisation | Member of International Accreditation Organization
A Unit of AICPE Educational Services Pvt. Ltd.
Registered under Ministry of Corporate Affairs, Govt. of India

Certificate

ATC CODE
M895

AUTHORIZED TRAINING CENTRE (ATC) NAME
**MUKARRAM COMPUTER AND TECHNICAL INSTITUTE,
Malegaon | Nashik**



This is to certify that withinsigned

MOHD ASHFAQ KHAN

*has passed the prescribed examination with **A** Grade (**90%** Marks)
has been awarded the*

CERTIFICATE IN ETABS

(COURSE DURATION: 45 DAYS)

designed and developed as per the standards of

All India Council for Professional Excellence

An ISO 9001:2015 Certified Organisation | Member of International Accreditation Organization
A Unit of AICPE Educational Services Pvt. Ltd.
Registered under Ministry of Corporate Affairs, Govt. of India

CERTIFICATE NUMBER
21M8957947362150

DATE OF ISSUE : **16.03.2021**

HEAD OF THE INSTITUTE (ATC)
Signature and Seal
of Authorized Training Centre



PROFESSIONAL EXCELLENCE

Online Certificate Verification available on www.aicpeindia.ac.in

Grade System: **A+** Excellent (85% & Above) | **A** Very Good (70% to 84%) | **B** Good (55% to 69%) | **C** Average (40% to 54%)

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SETWIN

SOCIETY FOR EMPLOYMENT PROMOTION AND TRAINING IN TWIN CITIES
Department of Youth Services, Government of Telangana
Hyderabad - 500 002.



No **27334**

CERTIFICATE



[Handwritten Signature]

Sri / Smt. / Kum. MOHD ASHFAQ KHAN

Son / Wife / Daughter of Sri MOHD MOIN KHAN

Hall Ticket No. 039316 Having Completed the Course of Training
at S A R TECH SOLUTIONS, CHARMINAR, HYDERABAD (A FRANCHISE CENTRE OF SETWIN)

and qualified in the course of AUTO CAD

held in the month of FEBRUARY - 2019 is awarded this Certificate. Period of Training
from AUG'18 to OCT'18

SUBJECT	MAX. MARKS	PASS MARKS	MARKS OBTAINED
1. THEORY	100	40	61
2. PRACTICAL AND VIVA	100	50	60
3.			
TOTAL MARKS (in Figures)	200		121
MARKS (in Words) ONE TWO ONE			

Passed in FIRST 61%

Date of Birth as Recorded in School Certificate 20.01.1998

Date 20 MAR 2019
Hyderabad



[Handwritten Signature]
Managing Director
Department of Youth Services
Government of Telangana



Deccan College of Engineering and Technology

Darussalam, Aghapura, Hyderabad-1

(A Self-financed Muslim Minority Institution, Established by Dar-us-Salam Educational Trust)

(Affiliated to Osmania University & Approved by AICTE-New Delhi)



Certificate of Appreciation



This is to certify that **Mohd Ashfaq Khan** from **Aurora Scientific Technology & Research Academy** has successfully completed the International Level Online Quiz titled “**Principles and Applications of Geo-environmental Engineering**” conducted by the Department of Civil Engineering of Deccan College of Engineering & Technology from 20th to 23rd August, 2020 and secured **80%** score.

Ahmed Minhajuddin
Asst. Prof. & Convenor

Dr. Mir Iqbal Faheem
Prof. & Head-CED & Vice-Principal

Dr. M. A. Malik
DIRECTOR



Deccan College of Engineering and Technology

Darussalam, Aghapura, Hyderabad-1

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Certificate of Appreciation



This is to certify that **Mohd Ashfaq Khan** from **Aurora Scientific Technology & Research Academy** has successfully completed the International Level Online Quiz titled “**Computational Structural Mechanics**” conducted by the Department of Civil Engineering of Deccan College of Engineering & Technology from 20th to 23rd August, 2020 and secured **55%** score.

M. A. Azeem

Asst. Prof. & Convenor

Dr. Mir Iqbal Faheem

Prof. & Head-CED & Vice-Principal

Dr. M. A. Malik

DIRECTOR



Deccan College of Engineering and Technology

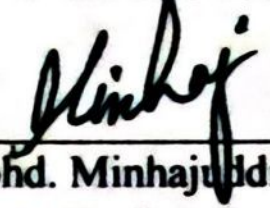
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Certificate of Appreciation

This is to certify that **Mohd Ashfaq Khan** from **Aurora Scientific Technology & Research Academy** has successfully completed the International Level Online Quiz titled “**Applications of GIS in Civil Engineering**” conducted by the Department of Civil Engineering of Deccan College of Engineering & Technology from 20th to 23rd August, 2020 and secured **50%** score.


Mohd. Minhajuddin Aquil
Asst. Prof. & Convenor


Dr. Mir Iqbal Faheem
Prof. & Head-CED & Vice-Principal


Dr. M. A. Malik
DIRECTOR

JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD

HYDERABAD - 500 085, TELANGANA STATE, INDIA

TS 1781654



H.T No.: **17D91A0145**

College:D9 - Aurora's Scientific, Technological and Research Academy,
BANDLAGUDA

Mr. Mohd Ashfaq Khan

S/o. Mohd Moïn Khan

having fulfilled the academic requirements and passed the examination
held during *August - 2022* in *First Class*

has been admitted by the Executive Council to the Degree of

Bachelor of Technology

Civil Engineering

Given under the Seal of the University

Date: 18-03-2023



K. Venkateswara

DIRECTOR OF EVALUATION

[Signature]

VICE-CHANCELLOR

[Signature]

VICE-CHANCELLOR

CMM No
21596000015



411101011545

PC No
31596000015



Syed Iqbal Hussain Khan
Cell: 8801951641

Royal Infra

Engineers & Contractors

All Building Solutions

DATE:04/11/2024

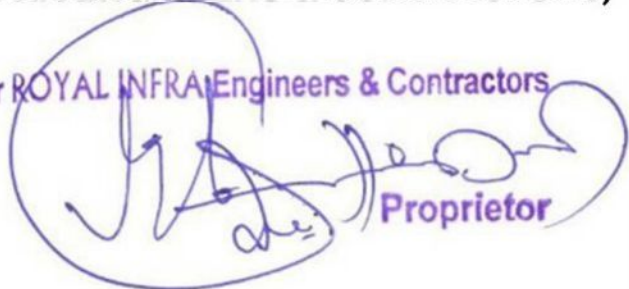
TO WHOM IT MAY CONSERN

We are pleased to certify that **MOHD ASHFAQ KHAN** has been worked at "**ROYAL INFRA ENGINEERS & CONTRACTORS**" for the period, from 15th August 2020 to 4th November 2024. He initially hired him as **Jr.Civil Engineer** and due to his excellent job work and efficient in working Condition, he has been promoted as **Sr. Civil Site Engineer**. He was very committed to his job and was very good in coordination across the engineering companies. We wish best in his future career and achievements.

WITH REGARDS,

SYED IQBAL HUSSAIN KHAN

(ROYAL INFRA ENGINEERS & CONTRACTORS),

For ROYAL INFRA Engineers & Contractors

Proprietor

8801951641

ROYAL INFRA
ENGINEERS & CONTRACTORS
22-7-394/4, First Floor, Opp. City Civil Court,
Purani Haveli, Hyderabad. (T.S.)