

**Nationality: Pakistani**  
**Iqama: Transferable**  
**Driving License: Valid**  
**Saudi Council Engineering (SCE):**  
**Approved**  
**Profession in Iqama: General Surveyor**

**Engr Naseem Gul**  
**Senior Quantity Surveyor**  
**Total Experience: 16Years**  
**KSA Experience: 13Years**  
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## **Educational Qualification**

- 1. Bachelor in Civil Engineering (4years Education).**
- 2. Master in English (MA).**
- 3. DAE (Diploma Associated Civil Engineer).**
- 4. Professional Civil Engineering (IIMT). Affiliated from British Accreditation Council (BAC) UK.**

## **DIPLOMAS & CERTIFICATES**

- 01: Two years Diploma in Civil Engineer.** (Subjects, Quantity Survey, Steel Structure, Infrastructure, building work and Land Survey (Using Total Station, Sokkia, Topcon, Leica, GPS Sokkia, Topcon, Leica and tremble GPS as well as level machines).
- 02: One Year Certificate in Land Survey.** (TS, GPS, Level Machine).
- 03: Auto Cad** (Auto Desk Certified, shop Drawings, Plan, Elevation and Sections).
- 04: Civil 3d** (Alignment, Plan, Profile, Cross Sections, Volume Calculation, Land Scapping, Survey reports and Shop Drawings).
- 05: MS Office** (MS Word, MS Excel (Engineering excel expert) and Power points (making presentation).
- 06: Quantity Surveyor Certificate.** (Completed special course Land Scapping, Infrastructure, Steel Structure, Underground utilities).
- 07: OSHA Certified.**
- 08: NEBOSH Certified.**
- 09: OSHAS** (Occupational Safety & Health American Society) USA. (Level3 Award in Inver mental Management).
- 10: Primavera p6 Certified.** (Basic Project Management & Cost Control).
- 11: Plan Swift** (Quantity takeoff fast).
- 12: Basic Course (NRM (New Rules of Measurements), FIDIC (Federation International des Ingenious- Conseils, CESMM (Civil Engineering Standard method of measurement) & POMI (Principles of Measurements International)).**

## **TECHNICAL AND PROFESSIONAL SKILL**

- **BOQ** preparation from tender drawings and updating from IFC drawings.
- **Making IPC, s** and checking with attachments (Measurement sheets or BOQ, Site Progress photos, Updated project schedule or work progress report, Materials delivery notes and invoices, Inspection work/Completion certificates, Sub Contractors or third party bills and payment proofs, Summary of previous payments and deductions, approved variations if any, Retention and advanced recovery Statements.
- **Variation Orders** (Changing in project or item specifications, Project need, Client required changes in drawings, FIDIC ).
- **Final Bill:** Preparation of final bills from approved shop drawings, FIDIC laws, as built survey and all previous IPC, s for finalizing and closing project without any disputes.
- **Shop Drawings:** Making and preparing shop drawings for infrastructure, Bridges, Underground utilities, Sub structure and super structure, Land Landscape projects following IFC, s drawings and project scope of work and specifications.
- **Reports:** Making Daily, weekly and monthly reports for smooth progress to match plan progress with actual work. Also making survey reports from approved drawings as per site survey coordinates and elevation data.
- **QA/QC:** Ability to cross check daily base WIR, MIR, Delivery Notes and attachment and supporting documents like Front Page, ITP, s, Shop drawings, Survey reports, location in master plan and delivery note if required and finally check ACONEX Records with CODE A, B, C Etc.
- **Meeting:** Attending meeting with client and consultant to fix and solve all site as well as documents issues with active records.
- **BBS** for box culvert, building Sub and superstructure, Dame and Bridges.
- **Specialty:** Having specialty to work in the replacement of QC Engineer, Surveyor as well as site or project Engineer. Ability to work under pressure and independently and as part of a team. Ability to make own solid decision, revision drawings and as built drawings etc.

## 06- Quantity Surveyor

TAMIMI Global Company

November 2022 to 10<sup>th</sup> June 2025

CLIENT: NEOM Trojena & Qiddiya Investment

Project Cost: 350 Million Saudi Riyals

- **Project Qiddiya:** Construction Contractor Village, Project Includes: Infrastructure, Underground Utilities, Masjid, Food Facilities, and Resident for 10000 Labors and skills staff resident, Asphalt and Earth Work, Land Scapping.
- **Project Trojena NEOM:** Infrastructure, Underground Utilities, Masjid, Food Facilities, and Resident for 15000 members, Asphalt and Earth Work. Concrete work anchor Bolt Structure etc.

## JOB Responsibilities:

1. Displayed expertise in preparing comprehensive quantity takeoffs and Bills of Quantities (BOQs) using civil 3D software for infrastructure and earthwork while for Building Auto Cad, Plan Swift & MS excel following approved drawings and specifications.
2. Making IPC, s and VO (Variation Order) and making constant plan and schedule to control and complete project in required time and cost.
3. Showcased expertise in creating detailed Bar Bending Schedules (BBS) for Structural components, effectively adapting to site work variations.
4. Making IPC, s for subcontractor in infra as well as structure (Building) and Utilities like sewerage, storm and potable line. Checking and preparing supporting documents with IPC, s.
5. Preparing daily, weekly, and monthly progress reports to track project milestones. Collecting survey data and making work done and matching with BOQ Quantities and preparing variation order for closing the item and comparing with actual quantities.
06. Responsible for managing all cost aspects of construction projects. Can work closely with project teams to ensure accurate cost estimation, cost control, and financial management.
07. Evaluate and analyze tender documents, contracts, and variations. Monitor Project costs, including labor, materials, and equipment. Collaborate with contractors, suppliers, and subcontractors to negotiate and manage contracts.
08. Verification of the contractor's monthly request for payment derived from surveyed completed fill quantities.
09. Provision of progress data for schedule purposes.
10. Produced shop drawings and making variations, aligning with master Drawings with site drawings for smooth survey work.
11. Proficiently AutoCAD and Civil 3D software to generate precise plans, profiles, and as-built drawings as per site decision or project requirements.
12. Expert in Quantity take off using Plan swift from JPG, PDF or other readable files.
13. Collaborated closely with contractors to address site issues and accommodate necessary variations in Drawings.
14. Making data for site surveyor report like (Coordinates and level as well as shop drawings preparation from approved drawings OF Infrastructure, structure, precast and Land scape projects
15. Demonstrated proficiency in AutoCAD delivering precise shop drawings and variations in Approved design.

## 05- Quantity Surveyor

ALFALAH Construction Company.

June 2021 to October 2022

Client: MODON.

Consultant: JASSARA

Saudi Arabia

**Project:** Modernization of Durma Industrial City & Rehabilitation of Durma Industrial Zone Riyadh. (Development of Durma Industrial City, Roads, Pipe Line Riyadh (Potable, Sewerage, Storm Line, Channel and ponds, Earth work, RC Concrete and Asphalt work).

**JOB Description:**

**In infrastructure and pipeline projects, as Quantity Surveyors (QSs) I was responsible for managing costs, budgets, and contractual obligations throughout the project lifecycle. My duties were cost estimation, cost control, procurement, contract administration, and financial reporting.**

### **JOB Responsibilities:**

- 01-Developing detailed cost plans, estimates, and budgets for the project, considering various factors like materials, labor, and equipment
- 02-Preparing tender documents, including quantities, to select Bid from eligible subcontractors.
- 03- Identifying and assess potential cost risks associated with the project and develop strategies to mitigate them.
- 04-Monitoring project costs throughout the construction phase, ensuring they stay within the approved budget.
- 05-Managing and assess the financial implications of any changes or variations to the original design or scope of work.
- 06- Assessing the completed work, calculate payments due to contractors, and manage the payment process.
- 07-Managing the procurement and financial aspects of subcontracted work, ensuring compliance with contracts.
- 08- provide regular cost reports to stakeholders, highlighting any deviations from the budget and forecasting future costs.
- 09-Expert in underground utilities (wet & dry utilities) etc.
- 10- Quantify materials like pipes, fittings, welding materials, and coatings, Catch Basin, Man Holes, based on engineering drawings.
- 11-Making shop drawings and submitting for approval.
- 12- Preparing the final account, reconciling all costs and variations at the end of the project.
- 13: BOQ, IPA, IPC, s, As Built drawing and Final Bill to close project smoothly and in required cost Budget.

## **04- Quantity Surveyor**

Company: **AHCEC (Alazmi Abdul Hadi Construction & Engineering Consultant.**

Client: **Client Saudi Electricity Company (SEC).**

Duration: **29th October 2019 -- 14th May 2021** [Saudi Arabia](#)

**Project:** **Infra-structure & Building projects with in Asher Region (ABHA, Khamees, Nijran, and Sharora) Asser Region.**

### **JOB Responsibilities:**

- 01- Preparing BBS from approved IFC or Shop Drawings.
- 02- Quantity takeoff building work Sub and Super structure as well as finishing work.
- 03- Making and presenting Weekly and monthly report to compare progress with target quantity as well as cost.
- 04- Analysis of item complete Building.
- 05- Performing duties as earthwork quantity calculation and making log sheet and progress reports.
- 06- Managing survey team and making coordinates and survey reports for survey team to check site work as per drawings and specifications.
- 07- Making shop drawings and submitting to consultant for final review and submission.
- 08- Preparing Plan, Profile, sections and quantity take off as per site matching where their variation is required.
- 09- Making as Built drawings activity wise and on the completion of project.
- 10- Preparing BOQ from tender drawings and making Monthly IPC, s , Variation orders and Final Bill on project completion.
- 11- Earthwork Quantity Calculation using civil3d Software's.

## **03- Position: Quantity Surveyor**

**Project:** **Riyadh Metro**

Company: **FCC AQUALIYA**

Client: **Royal Commission of Riyadh City (RCRC).**

Duration: **Sep 2017 to 15th Oct 2019** [Saudi Arabia](#)

### **JOB Responsibilities:**

- 01- Managing survey team and making coordinates and survey reports for survey team to check site work as per drawings and specifications.
- 02- Making shop drawings and submitting to consultant for final review and submission.
- 03- Preparing Plan, Profile, sections and quantity take off as per site matching where their variation is required.
- 04- Making as Built drawings activity wise and on the completion of project.
- 05- Preparing BOQ from tender drawings and making Monthly IPC, s, Variation orders and Final Bill on project completion.

## **02-** Position **Quantity Surveyor**

Company: **Saudi Bin Laden Group (SBG) Saudi Arabia ([MAKKAH HARAM project](#)).**

Duration: **November 2013 to May 2016**

### **Projects:**

- 1- **Haram Shamaya Project Minarets.**
- 2- **Abdul Latfif Jamil Retaining wall (Jable Kaaba).**
- 3- **Makkah 1<sup>st</sup> Ring Road Zone B, C, E, and D.**
- 4- **Evacuation Building in Haram Makkah Near Jable Umar.**
- 5- **05- Security Building plot 01 at hojoun.**

### **JOB Responsibilities:**

- 01- BOQ work from shop drawings.
  - 02- IPC, s work monthly Base.
  - 03- Shop Drawings making and submitting for approval.
  - 04- Variation orders.
  - 05- Final Submittals.
  - 06- Daily weekly and monthly reports preparation.
  - 07- BBS for steel structure work.
  - 08- Making survey reports and coordinates for site marking and cross check.
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## **01-** Position **LAND SURVEYOR**

Company: **Mohmand Developers (MD)**

Client: **Pak Army** [Pakistan](#)

Duration: **Nov 2007 – June 2012**

### **PROJECTS:**

- 1: Projects: Jhanda to Dab Kor Asphalt Road 18.4km with Pak Army 173 Engineer, 45 Division Islamabad.
- 2: Worked as Land Surveyor in Hydropower & Dams, performed duties as surveyor leveling and layout work.
- 3: Construction of Cadet College Swat Scout Peshawar (Warsak cadet college) Academic Blocks, Boys hostels, Staff Hostels, Administration block, Mess, staff hostel.

### **JOB Responsibilities:**

- 01- Layout work of structure like Box Culvert, Pipe Culvert and Bridges and marking each and every item by TS and Level Machines with zero tolerance.
- 02- Layout and leveling of all sections of cadet college warsak.
- 03- Making daily case survey reports according to site activities and checking on site in the presence of client and consultants.
- 04- Expert in using Auto cad for making shop drawings and reports.
- 05- Expert in using survey instruments like TS, GPS and Level Machines.

## **Dear Hiring Manager**

**I am writing to express my strong interest in the job role at your company. My extensive experience as Quantity Surveyor spans infrastructure projects, Building, Land development (Land Scapping), structure & Underground Utilities Projects. This expertise has enabled me to lead projects effectively, accurately, and timely execution.**

**What set me apart are my strong leadership acumen, problem-solving skills, and ability to adapt to different environments. Whether working independently or as part of a team, I thrive in high-pressure situation, ensuring project milestones are met while maintaining the highest standards of quality.**

**Thank you for considering my application. I would welcome the opportunity to discuss how my skills and experience can contribute to your team's success. Please find my attached resume for your review.**

**Engr. Naseem Gul**

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