



# TAREK SLEIMAN

CHIEF SURVEYOR

## CONTACT

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Tabuk - Kingdom of Saudi Arabia

## EDUCATION

ISLAMIC UNIVERSITY OF LEBANON

Bachelor of Survey Engineering

Graduation Year: 2006

## TECHNICAL SKILLS

- Surveying Instruments: Total Station, GPS
- Software: AutoCAD, Civil 3D, MS Office

## LANGUAGES

- Arabic : Native
- English : Fluent

## PERSONAL INFORMATION

- Nationality: Lebanese
- Date of Birth: 20/09/1978
- Iqama Status: Valid & Transferrable
- Driving License: Valid Saudi Driving License
- Registered in Saudi Council of Engineers
- Certified from Neom

## PROFESSIONAL SUMMARY

I have a Bachelor degree in Survey Engineering with 18 years of extensive experience in construction, consulting and supervision. Possessing excellent communication skills, an enthusiastic, impulsive and ambitious team leader. I Carry out the work quickly and accurately & have the ability to work under pressure in fast-paced & time sensitive environments.

## WORK EXPERIENCE

### SAUDI ICON COMPANY (SI)

May 2024 - Present

Position: Surveying Engineer

Projects:

#### 1- SINDALA ISLAND - NEOM - KSA

1.1- Fitting out work for golf club building including private suites, restaurants, male & female changing rooms & toilets.

1.2- Fitting out work for four restaurants.

#### 2- AMAALA - REDSEA - KSA

Fitting out work for two hotels & thirty hotel villas in the Four Seasons Resort - Triple Bay.

Duties & Responsibilities:

- Review the shop drawings.
- Survey setting out & leveling marking for installing wall & flooring marbles, installing ceiling gypsum & wall partitions, MEP survey marking, wood decorations.
- Executing the survey work & making site calculations.
- Preparing survey work reports for the executed work at site.
- Prepare site survey reports & submit to the consultant for inspection.
- Prepare as built drawings for the carried out work at site.
- Compute quantities for the carried-out site work.

### SAUDI PAN KINGDOM COMPANY (SAPAC)

May 2023 - April 2024

SHARMA - NEOM - KSA

Position: Chief Surveyor

Project: Neom Base Economy Assets - Police & Fire Fighting Station - Neom Community 2 (NC-2)

Duties & Responsibilities:

- Manage & follow up the survey team
- Following up the execution of survey work at site.
- Following up the sub-contractor survey work.
- Prepare survey data & drawings for the execution of survey work.
- Prepare work inspection reports for the consultant.
- Make quantity calculations for all implemented & unimplemented items.
- Coordinating with the managers & site team regarding survey work.
- Prepare as built drawings for the executed work at site.

### GEOTECHNICAL TESTING COMPANY (GTC)

Jan 2023 - April 2023

SHARMA - NEOM - KSA

Position: Lead Surveying Engineer

Projects:

- Survey & Geotechnical work for the design of road interchanges for Duba - Sharma Highway.
- Survey & geotechnical work for the design of Oxagon water recycling plant.
- Topographic survey for District cooling facility.
- Topographic survey for Water Bottling facility.

**Duties & Responsibilities:**

- Preparing data & drawings for the execution of survey work at site.
- Survey & setting out for the geotechnical & geophysical work
- Preparing topographic drawings & survey reports.
- Present the topographical & site survey work done.

**ARABIAN CASTLES FOR GENERAL CONTRACTING (ACGC) Dec 2021 - Dec 2022  
ALMAJMAAH - KSA****Position: Lead Surveying Engineer**

**Project:** Residential Compound for King Faisal Air Base including 51 Villas, 15 apartment buildings, School, Shopping market, roads & infra-structure.

**Duties & Responsibilities:**

- Manage & following up the survey team at site.
- Following up the execution of survey work at site.
- Following up the sub-contractor survey work.
- Prepare survey data & drawings for the execution of survey work at site.
- Prepare work inspection reports for the consultant.
- Make quantity calculations for the implemented & unimplemented items.
- Coordinating with the managers & site team regarding survey work.

**SAUDI ARABIAN CONSULTING ENGINEERING OFFICE (PACE) Feb 2021- Dec 2021  
QIDDIYAH - KSA****Position: Lead Surveying Engineer**

**Project:** Qiddiyah the Capital of Entertainment, Sports & Arts.

Construction of road network, bridges & underground utilities.

**Duties & Responsibilities:**

- Manage & follow up the surveying team.
- Review the shop drawings.
- Manage & follow up the site survey work.
- Check the contractor's shop drawings.
- Check & review the work inspection reports submitted from the contractor.
- Review & comment on shop drawings for setting out accuracy.
- Check & confirm that the shop drawings are matching with the as built work done.
- Check the work to ensure that the contractor complies with site safety policies & proposed methods of working.

**AL SAYED CONTRACTING COMPANY (MHS)****July 2020- Jan 2021****JEDDAH - KSA**

**Position:** Surveying Engineer

**Project:** Fitting out work for two villas

**Duties & Responsibilities:**

- Prepare the survey data & drawings needed for the execution of site survey work.
- Survey & setting out site work.
- Prepare the as built drawings.
- Follow up the finishing work: setting out blocks, plaster, paint, wall & flooring marble installation.

**DAR AL HANDASAH (SHAIR & PARTNERS)****April 2013 - June 2020****JEDDAH - KSA**

**Position:** Lead Surveying Engineer

**Project:** New Passengers Terminal building for King Abdul Aziz Airport -

Construction for new passengers terminal building, data centers, load centers, radio stations, bridges & interchanges, roads & underground utilities, tunnel & metro station.

**Duties & Responsibilities:**

- Review the design & shop drawings.
- Make inspections & follow up the execution of survey work at site.
- Check & review the work inspection reports submitted from the contractor.
- Check the contractor's shop drawings & site work.
- Review & comment on the contractor's submitted shop drawings.
- Check & confirm that the as built drawings are matching with the work done at site.
- Check the work to ensure that the contractor complies with site safety policies & proposed methods of working.

**COMMODORE CONTRACTING COMPANY (CCC)**

**May 2007 - Jan 2013**

**ABU DHABI - UAE**

**Position:** Surveying Engineer

**Projects:**

- 1- Buildings Complex for International Petroleum Investment Company (IPIC).
- 2- Transco Power Station.
- 3- Siemens Power Station
- 4- 250 Resident Villas Complex, external roads & underground utilities.
- 5- Al Aryam Residential Tower.

**Duties & Responsibilities:**

- Review the shop drawings.
- Execution of survey work by creating control pts & site traverse.
- Executing the surveying work at site (setting out piles, foundations, ground beams, columns, slabs, ...).
- Site survey for creating the work as built drawings
- Prepare as built drawings for the carried out work at site.
- Compute quantities for the carried-out work at site.

**ARAB SURVEYORS COMPANY**

**July 2004 - Feb 2006**

**BEIRUT - LEB**

**Position:** Land Surveyor

**Projects:**

- 1- 30 km Road Construction Network - Mont Lebanon
- 2- Underground utilities for Beirut Airport
- 3- Bathymetric Survey for the Bays of Beirut port

**Duties & Responsibilities:**

- Execute the survey work at site using total station & GPS for road project designing.
- Compute excavation & back filling quantities.
- Prepare plans & profiles.
- Comprehensive bathymetric survey for the bays using GPS & Echo sounder system for the bottom of the sea.

**CERTIFICATES & REFERENCES**

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Available upon request