

SHAH ZAIB

Civil Engineer

📞 Phone 0543264952

📍 Location Jeddah KSA

engrshahzaib80@gmail.com

Iqama transferable (2607803752)

Objective

Motivated and goal-oriented Civil Engineer seeking a challenging position in a reputable organization where I can utilize my experience, technical skills, and commitment to professionalism. I aim to contribute to the organization's growth and success while continuing to develop my skills through continuous learning and self-improvement.

Professional Profile

A dedicated **Civil Engineer** with **7 years of experience**, including **over 4 years in Saudi Arabia, & 3 years Pakistan Experience** specializing in construction and infrastructure projects across residential, commercial, and industrial sectors. Demonstrates strong leadership, effective communication, and a solid track record of managing site operations, upholding quality standards, and delivering projects on time.

Recognized for taking initiative and embracing responsibilities with enthusiasm. Maintains a calm, analytical, and solution-oriented approach under pressure. A fast learner with sharp observational skills, capable of working both independently and as a collaborative team player.

Professional Skills

- Specification Interpretation & Drawing Review
- Safety Rules Enforcement & Environmental Compliance
- Risk Management & Problem Solving
- Quantity Surveying & Land Surveying
- Strong Communication & Coordination Skills
- Ability to Work Under Pressure & Long Hours
- Positive Attitude & High Energy Level
- Compliance with Company Policies & Procedures
- Self-Motivated, Hardworking, and Organized
- Quick Decision Making & On-Site Issue Resolution

Education

- **Bachelor's Degree in Civil Engineering Technology**

City University of Science and Information Technology, Peshawar, Pakistan

Graduated: 2021

- **Diploma of Associate Engineering (Civil Technology)**

Modern Institute of Technology, Peshawar, Pakistan

Completed: 2017

Professional Work Experience

Elite Contracting co- sub-contractor, Saudi Arabia

July 2025- current

QC inspector

- Ensured all construction activities complied with approved drawings, specifications, and applicable quality standards (ASTM, ACI, and ISO 9001).
- Developed and implemented project-specific Quality Assurance Plans, Inspection & Test Plans (ITPs), and Method Statements.
- Conducted site inspections for civil works, including concrete, steel reinforcement, blockwork, waterproofing, plastering, and finishing.
- Coordinated and submitted Inspection Requests (IRs), Material Inspection Requests (MIRs), and ensured approvals from consultants/clients.
- Supervised quality control processes during concrete pouring, slump tests, FDT, compaction tests, and laboratory sampling.
- Managed Non-Conformance Reports (NCRs), initiated root cause analysis, and ensured corrective/preventive actions were implemented effectively.
- Conducted regular internal quality audits and supported third-party and client audits with comprehensive documentation.
- Maintained and updated QA/QC logs, test reports, inspection records, and calibration certificates for project quality documentation.
- Verified material compliance with standards and ensured proper storage, handling, and traceability on-site.

Muhammad Al Rashid Company, Saudi Arabia

Sep 2022 – July 2024

QA/QC Engineer

Projects: Samahan Heritage Hotel & Interchange, Dariyah, Riyadh KSA.

- Ensured all construction activities complied with approved drawings, specifications, and applicable quality standards (ASTM, ACI, and ISO 9001).
- Developed and implemented project-specific Quality Assurance Plans, Inspection & Test Plans (ITPs), and Method Statements.
- Conducted site inspections for civil works, including concrete, steel reinforcement, blockwork, waterproofing, plastering, and finishing.
- Coordinated and submitted Inspection Requests (IRs), Material Inspection Requests (MIRs), and ensured approvals from consultants/clients.
- Supervised quality control processes during concrete pouring, slump tests, FDT, compaction tests, and laboratory sampling.

- Managed Non-Conformance Reports (NCRs), initiated root cause analysis, and ensured corrective/preventive actions were implemented effectively.
- Conducted regular internal quality audits and supported third-party and client audits with comprehensive documentation.
- Maintained and updated QA/QC logs, test reports, inspection records, and calibration certificates for project quality documentation.
- Verified material compliance with standards and ensured proper storage, handling, and traceability on-site.
- Provided technical support and training to site teams regarding quality procedures, standards, and compliance requirements.

National Logistic Cell (NLC), Peshawar, Pakistan

March 2020– Jan 2022

Civil Engineer

Project: Border Crossing Facilitation Project, central Asia border Torkham Peshawar Pakistan

- Implemented and enforced project quality control procedures in compliance with international standards (ASTM, ACI, and ISO 9001).
 - Conducted material inspections, site quality checks, and workmanship verification at various construction stages.
 - Prepared and reviewed Inspection Requests (IRs), Method Statements, and Inspection & Test Plans (ITPs) for all civil works.
 - Monitored concrete pouring, reinforcement installation, blockwork, plastering, waterproofing, and finishing activities to ensure compliance with approved drawings and specifications.
 - Coordinated with consultants, third-party inspectors, and clients for joint inspections and approvals.
 - Issued Non-Conformance Reports (NCRs), managed corrective/preventive actions, and ensured timely close-out of quality issues.
 - Reviewed subcontractor quality performance and material submittals to ensure adherence to project requirements.
 - Maintained detailed quality documentation including checklists, MIRs (Material Inspection Requests), test reports, and QA/QC logs.
 - Verified calibration of testing equipment and ensured laboratory test results met required standards (e.g., concrete compressive strength, FDT, slump tests).
 - Supported internal and external audits by providing organized, up-to-date QA/QC records and reports
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Jan Construction Company Pvt Ltd, Pakistan

Jan 2019 – Dec 2019

Junior Engineer / Site Inspector

Project: School Rehabilitation, Roads, and water storage Tanks.

- acted as the primary on-site technical advisor for subcontractors, skilled workers, and labor teams throughout all project phases.
- Ensured execution of civil works in compliance with approved drawings, specifications, safety protocols, and project schedules.
- Performed surveying, site leveling, and quantity take-offs to support accurate and efficient construction operations.
- Verified the accuracy of engineering drawings, technical calculations, and layout plans to avoid design discrepancies.
- Prepared and submitted daily and weekly progress reports to the Planning Manager, highlighting delays and proposing corrective actions.
- Interpreted and implemented contract documents, collaborating closely with architects, consultants, and structural engineers.
- Coordinated with local authorities and regulatory bodies to ensure compliance with municipal

regulations and building codes.

- Maintained consistent communication with clients and project stakeholders through regular meetings and updates on site progress.

Certification

- **AutoCAD (2D & 3D)**
- **Revit**
- **Sketch up**
- **Civil 3D**
- **Primavera P6**
- **MS Office (Excel, Word, PowerPoint)**
- **3ds Max**
- **Graphic Design**
- **English Language Diploma**
- **IOSH – Managing Safely (*Institution of Occupational Safety and Health*)**
- **OSHA – Occupational Safety and Health Administration Certification**
- **NEBOSH-IGC-National Examination Board In Occupational Safety and Health**

Software & Technical Skills

- **AutoCAD (2D & 3D)**
- **3ds Max**
- **Civil 3D**
- **Sketch Up**
- **Revit**
- **Graphic Design Tools**
- **Microsoft Office Suite (Excel, Word, PowerPoint)**
- **Quantity Surveying**
- **Estimation & Costing**

• **Languages**

- **English – Fluent**
 - **Urdu – Fluent**
 - **Pashto (Pushto) – Fluent**
 - **Arabic - Intermediate**
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Personal Details

- **Nationality:** Pakistani
- **Date of Birth:** 18 March 1997
- **Religion:** Islam
- **Marital Status:** Married
- **Gender:** Male
- **Passport No.:** BN5932081
- **Visa Status:** Open Visa
- **Valid iqama transferable (2607803752)**

DOCUMENTATION

Will be furnished upon demand.