

# MOHAMMED MUSTAFA

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Possess comprehensive expertise as a Lead Quantity Surveyor, specializing in with a proven record of accomplishment of delivering successful Residential & High Rise projects

## PROFILE SUMMARY

- Quantity Surveyor with 10+ years of experience leading large-scale construction projects. Expertise in cost forecasting, risk management, and value engineering. Proven ability to mentor junior staff and deliver projects on time and within budget. Adept at building strong relationships with stakeholders and driving successful project outcomes.

## CORE COMPETENCIES

- Contract Administration
- Cost Management
- Procurement
- Risk management
- Regulatory Compliance
- Claims & Variations
- Technical Skills
- Legal and Contractual Knowledge
- Operational Efficiency
- Contract Administration
- Building Information Modeling (BIM)
- Projects Handing over process.
- Engineering Drawings
- Project proposals

## TECHNICAL SKILLS

- Revit
- Plan Swift
- Advance Auto Cad
- ERP Software's
- MS AX
- PROFIT
- MS Excel

## CERTIFICATIONS

- Advance Quantity Surveying
- Project Management (PMP)
- BIM
- Revit
- Plan Swift
- AutoCAD 2d,3d

## EDUCATION

**Bachelor of Engineering (B.Tech.), Civil Engineering**  
JNTU University|2012  
**Diploma In Civil Engineering (DCE)** 2009

## PROFESSIONAL EXPERIENCE

**Feb-2013 to Sep-2019: Quantity Surveyor Engineer**

**Al Arif Contracting Company, Dubai, UAE**

### Key Result Areas:

- Cost Estimation and Budgeting:** This involves preparing detailed cost estimates for construction projects, managing budgets, and tracking expenses to ensure projects stay within financial constraints.
- Contract Administration and Negotiation:** This includes drafting, reviewing, and managing contracts with subcontractors and suppliers, negotiating terms, and ensuring contractual obligations are met.
- Tender Preparation and Evaluation:** This involves preparing tender documents, evaluating bids, and selecting contractors based on price, quality, and other factors.
- Procurement:** Managing the procurement process for materials and subcontractors, ensuring timely delivery and cost-effectiveness.

- **Cost Control:**Monitoring project costs throughout the construction process, identifying cost overruns, and implementing corrective actions
- **Preparing BOQs, Cost Plans, and Management Reports:**Preparing Bills of Quantities (BOQs), cost plans, and management reports for various stakeholders.
- **Negotiating and Creating Bids for Tenders and Contracts:**This involves strong negotiation skills to secure favorable terms for tenders and contracts.
- **Financial Management and Reporting:**Managing project finances, preparing financial reports, and ensuring accurate financial reporting.

## PROJECTS

- Residential Bldgs Project G+3, 43 Nos,Ras Al Khor,Dubai,UAE. Client Al Wasl (AED 1.2 Billion)
- Residential Bldgs Project G+4, 23Nos Bldgs,Al Muhaisnah,Dubai,UAE Client Al Wasl (AED 550 Million).
- Construction G+M+3 Res & Commercial Bldg,Bur Dubai,Dubai,UAE, (AED 30 Million)
- Construction Of G+1,Commercial Comp,Gold Souk,Bur Dubai,UAE (AED 100 Million)

Oct 2019 – Jul 2025:Quantity Surveyor,Hybrid | Dubai,UAE

## PREVIOUS EXPERIENCE

Apr'2023–Jul'2025: Freelance QS(Hybrid)|Power Factor Elec Mech LLC Dubai, UAE.

Oct'2021 – Mar'2023: Freelance QS(Hybrid)| Al Arif Interior Div, Dubai.

Oct'2019–Sep'2021: Freelance QS (Hybrid)|Al Arif Cont LLC,Dubai,UAE.

Mar'2012–Jan'13:JuniorSiteEngineer|Babukhan Properties,Hyderabad,India.

## Key Result Areas:

- **Cost Estimation and Budgeting:** Accurately forecasting project costs at various stages,Preparing detailed cost plans, bills of quantities, and tender documents,Analyzing and evaluating bids from contractors.
- **Tender and Contract Management:** Preparing tender documents and managing the tendering process,Negotiating contracts and agreements with suppliers and contractors,Reviewing and managing contractual obligations.
- **Cost Control and Value Engineering:** Monitoring project costs against budget and identifying potential cost overruns,Implementing cost-saving measures and value engineering initiatives,Preparing interim valuations and final accounts.
- **Risk Management and Financial Reporting:** Identifying and assessing project risks, including financial risks,Developing risk mitigation strategies,Preparing financial reports, including cost analysis and forecasting.

## PROJECTS

- Residential Bldgs Project G+3, 43 Nos,Ras Al Khor,Dubai,UAE. Client Al Wasl
- Construction of G+6 TYP Commercial Building at Gold Souq (Client:AlRomaizanGold),Dubai.
- Construction of 2B+G+6TYP Mixed used building at Al Barsha1(Client:AWR),Dubai.
- Construction of G+12 Floor High Rice Bldg,Al Rafa

## PERSONALDETAILS

**Address:**Riyadh, KSA.

**Date of Birth:**25<sup>th</sup> jul 1988

**Languages Known:**English,Urdu,Arabic(Limited Working Proficiency)

**Nationality:** India

**MaritalStatus:**Married

**No. of Dependents:** 4

**Visa Status:**TransferableIqama No (2613323381)

**Driving License:**India

