

ENGR.MUHAMMAD MUBEEN ABBAS

PE® SCE® PEC® (Transferrable Iqama)

Proposed Position

QC Civil Engineer, Project Engineer, Site Engineer

Present Position

QC Civil Engineer

Personal Data

E-mail

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LinkedIn

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Cell Phone

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Professional Summary

I am a graduate professional civil engineer with 7 years of experience in quality control procedures, roads infrastructure development, building development and have experience of 5 Years in KSA. I am approved civil engineer from the **Engineers Australia**. I am also registered with **Saudi Council of Engineers (SCE)** and **Pakistan Engineering Council (PEC)** as Professional Civil Engineer. I have qualified for the engineering practice exam conducted by PEC for the title of Professional Civil Engineer. Proven track record in ensuring compliance with project specifications, international standards (ASTM, ACI, ISO), and client requirements. Proficient in preparing ITPs, method statements, conducting material inspections, and managing NCRs and corrective actions. Skilled in coordinating with consultants, contractors, and site teams to maintain construction quality and safety. Adept in using QA/QC documentation tools and construction software like AutoCAD, MS Office, and Primavera. Detail-oriented, effective communicator, and problem solver.

Professional Experience: 07 Years

Sep 2021 – Present

Client

EPC Contractor

Project

Site Scope

Al Jafer General Contracting Co, Duba Saudi Arabia

NEOM FAS Energy

Lynx, Horizon Contracting Company

Hyperscale Data Centre Neom, Southern Cluster

Construction of Underground Water Tanks.

Construction of Retaining Walls

Construction of Roads (Backfilling, Tuff Pavers, Base Course, Asphalt)

Erection of Precast buildings

Implementation of finishing works (Tile works, Plaster etc.)

Implementation of mechanical piping systems, and the drainage systems (Gully Traps etc.).

Implementation of drainage systems.

Construction of Foundations for lightening poles



DESIGNATION: LEAD QC CIVIL ENGINEER

- Conducting regular inspections of construction sites to verify compliance with project specifications, drawings, and industry standards. This includes testing materials, components, and finished work.
- Collaborate with project management and construction teams to identify, mitigate, and resolve quality non-conformance, implementing process improvements as needed.
- Verify material test certificates against project specifications to ensure compliance with quality requirements.
- Preparation of WIRs and RFIs for the work.
- Preparation of quality control checklists.
- Conduct incoming material inspections and maintain detailed records of all received materials (MRIR).
- Develop and review inspection and test plans (ITPs), including method statements, and submit them for client approval.
- Coordinate with the client's quality control department and third-party testing agencies to collect material samples, witness testing procedures, and submit material test reports to the client.
- Close out non-conformance reports NCRs and punch lists to ensure

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the successful completion and handover of the project.

- Reviewing and approving QC documentation, including inspection reports, test results, and non-conformance reports.
- Directing and mentoring QC inspectors and other QC personnel.
- Assigning tasks, monitoring performance, and providing guidance.
- Maintaining accurate and organized records of QC activities.
- Establishing QC procedures, inspection checklists, and testing protocols.

Dec 2020 – Aug 2021

Al Jafer General Contracting Co. Jubail Saudi Arabia

Client

Saudi ARAMCO

Project

Construction of Heat Exchanger, Warehouses and footings

Site Scope

Construction of Heat Exchanger Units 1&2

Construction of Terminal Fence

Construction of 40M and 90M Telecommunication Tower

Construction of Warehouses and footings

DESIGNATION: QA QC CIVIL ENGINEER

- Performed inspections and tests on construction activities (e.g., earthworks, concrete works, structural steel, piping) to verify compliance with specifications.
- Documented inspection results and test data accurately and comprehensively.
- Identified and reported any non-conforming work to the appropriate parties.
- Monitored corrective actions to ensure effectiveness and prevent recurrence of defects.
- Provided technical guidance to contractors on quality requirements and best practices.
- Prepared and maintained quality control checklists and inspection forms.
- Effectively communicating and coordinating with project teams, subcontractors, suppliers, and Aramco representatives.
- Conduct incoming material inspections and maintain detailed records of all received materials (MRIR).
- Development of Quality control documentation like. WIRs, RFIs, NCRs, MIRs and SORs etc.
- Reviewed and approved contractor's quality submittals, including method statements, inspection and test plans (ITPs), and material certifications.
- Submittal, Method of Statement etc.
- Conducting on-site inspections of civil works, Concrete works (reinforcement, formwork, pouring).
- Reviewing of the Inspection and test Plans ITPs.
- Preparation of Work checklists according to the nature of work.
- Implementing corrective and preventive actions
- Overseeing material testing and ensuring compliance with specifications.



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Aug 2018- Oct 2020

Kasib Builders and Developers Private Limited

Client

Capital Development Authority, CDA Pakistan

Project

Renovation & Rehabilitation of Physical Infrastructure of Educational Institutions under Prime Minister's Education Reform Program, Islamabad Territory (ICT)

Scope of Work

Construction of new buildings and new rooms, Renovation of Old structures, Rehabilitation of deteriorated structures



KASIB BUILDERS & DEVELOPERS
(PVT.) LIMITED



DESIGNATION: SITE ENGINEER

- I worked at the project that is “Renovation & Rehabilitation of Physical Infrastructure of Educational Institutions under Prime Minister's Education Reform Program, Islamabad Territory (ICT)” in collaboration with Zahir Khan Brothers and Sachal Engineering Works.
- I was responsible for inspecting the site work according to the standards and specifications
- Supervised and coordinated on-site construction activities, ensuring adherence to project plans, specifications, and schedules.
- Preparation of Technical contracts documentation i.e. technical bid, Pre-qualification etc.
- Preparation of the progress reports, BOQs, BBS
- Supervision of Rehabilitation works; Site management & Planning of Site activities was also my responsibility.
- Coordinated with design engineers and consultants to resolve technical issues. Liaising with architects, engineers, surveyors, and other stakeholders.
- Maintained accurate project records, including daily reports, progress reports, and as-built drawings.
- Oversee quality control work and the safety of the labor force.
- Enforced site safety regulations and procedures, promoting a safe working environment for all personnel

2017

National Engineering Services Pakistan NESPAK, Islamabad
Establishment of Workers Welfare Fund Housing Society, Japan Road, Islamabad

Project

Establishment of infrastructural works of the roads also the commercial and residential structures

Scope of Work

DESIGNATION: TRAINEE ENGINEER



- Assisting the Quality Control Team in Site Inspections to ensure execution according to the design and specifications
- Documenting findings and reporting any issues.
- Maintaining accurate records of project activities.
- Preparing progress reports and other documentation.
- Communicating clearly with colleagues, contractors, and other stakeholders.

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EDUCATION

BS Civil Engineering
FSc Pre-Engineering
Matriculation

INSTITUTE

Capital University of Science & Technology, Islamabad
Punjab College of Information Technology Rawalpindi
Govt Comprehensive High School for Boys Rawalpindi

SKILLS

- Quality Control Documentation
- Quality test on Aggregate, Asphalt and Concrete
- Safety Documentation
- Site Management
- Auto-CAD & Civil 3D
- Primavera P6 (Intermediate Level)
- Microsoft Office (Excel, Word, PPT)

PERSONAL INFORMATION

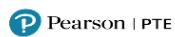
Name	Muhammad Mubeen Abbas
Year of Birth	29 th July, 1996
Nationality	Pakistan
NIC#	37402-8704532-7
Iqama#	2584154328
Passport	PM1015322
Languages	English, Urdu, Punjabi

AFFILIATIONS / CERTIFICATES

Saudi Council of Engineers (SCE)	ID# 1097160
Engineers Australia (EA)	ID#480805
Pakistan Engineering Council (PEC)	ID# Civil / 49577

ENGLISH PROFICIENCY

Got overall 70 score (7 Bands)



Pearson Test of English (PTE)

AREAS OF STRENGTH

- Quality control testing related to the different projects (Infrastructural and building)
- Quality Control documentation.
- Preparation of the technical documents including prequalification documents, Technical Bid etc.
- Construction and inspection of Roads from Subgrade to Asphalt top including earthworks.
- Rehabilitation and Construction of Buildings,
- Inspection of the Civil engineering projects
- Scheduling of the construction activities using Primavera P6
- Progress Reports Preparation
- Experience of Rehabilitation works of buildings and roads projects.
- Highways and Transportation planning
- Technical Writing

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Cover Letter

To
The HR Manager

Subject **Application for job**

I am writing to express my keen interest in the position advertised at your esteemed construction and contracting company. I am a graduate professional civil engineer with 7 years of experience in quality control procedures, roads infrastructure development, building development and have experience of 5 years in KSA. I am approved civil engineer from the Engineers Australia. I am also registered with Saudi Council of Engineers (SCE) and Pakistan Engineering Council (PEC) as Professional Civil Engineer. I have qualified for the engineering practice exam conducted by PEC for the title of Professional Civil Engineer.

My bachelor's degree in civil engineering has provided me with a strong theoretical understanding of construction processes. Coupled with my practical experience in quality control road infrastructure development, building construction, I have honed my skills in quality control, project planning, and execution. Proficient in preparing ITPs, method statements, conducting material inspections, and managing NCRs and corrective actions. Skilled in coordinating with consultants, contractors, and site teams to maintain construction quality and safety. Adept in using QA/QC documentation tools and construction software

My experience in quality control includes implementing effective assurance plans, inspecting materials, and monitoring construction processes to ensure compliance with industry standards. I have profound knowledge of quality control documentation. Throughout my career, I have developed proficiency in various software tools, including AutoCAD 2D for drafting and design, Bridge Management Systems for bridge lifecycle management, Primavera P6 for project planning and scheduling, and Microsoft Office Suite for efficient communication and data analysis.

Thank you for considering my application. I have attached my resume for your review, which provides further details about my qualifications and experiences. I would welcome the opportunity to discuss my candidacy further in an interview.

Sincerely

Engr. Muhammad Mubeen Abbas
Professional Engineer PE® PEC® SCE®
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+966-576056993

Reference#1

Engr. Muhammad Abu Bakar
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Reference#2

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