



MOHAMMED IMTHIYAS

Finance Manager

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Chartered Accountant (CA-Intermediate)- Highly skilled and results-oriented finance professional with over 5 years of experience in financial management, auditing, and accounting across diverse industries including manufacturing, banking, retail, education, and hospitality. Expertise in statutory and internal audits, financial statement preparation, tax compliance, inventory management, and cost optimization. Proven track record of successfully leading audits for large performance organizations, ensuring compliance with local financial regulations, and delivering actionable insights to enhance financial

Hard skills

Financial Analysis | Accounting Standards | Auditing Standards | Internal Audit | GST Audit | Statutory Audit

Technical skill

MS Office – MS Excel, MS Word, MS PowerPoint | Tally ERP, Tally Prime

Professional Experience

1. Article Assistant | MJA & Associate Chartered Accountant | Auditing and Consultancy Firm

Kerala, India - Jan 2020 to Jan 2023

Statutory Audit:

- Statutory Auditor for an Indian **Nationalized Bank (SBI Bank)**: Led audits for three consecutive financial years, ensuring compliance with banking regulations, financial reporting standards, and regulatory requirements applicable in India.
- Successfully managed statutory audits for companies across diverse industries, including supermarket, construction, and the retail sector. Ensured compliance with Indian GAAP and auditing standards and delivered reasonable assurance, tailored to each industry's specific requirements.

Internal Audit

Kozhikode IQRAU Publications

- Assisted in financial statement preparation, ensuring compliance with Indian GAAP, GST regulations and providing valuable insights to management.
- Performed periodic inventory reconciliations and collaborated with teams to maintain the accuracy of stock records.
- Evaluated internal controls and recommended enhancements in areas such as inventory record management. Identified faults in the system and provided actionable insights to improve operational efficiency and mitigate financial risks.
- Assisted in external audits, ensuring all necessary documentation and reconciliations were prepared accurately and on time.

DMS Hospital

- - Played a critical role in preparing financial statements, ensuring accuracy and compliance with accounting standards, and contributing to strategic decision-making.
- - Ensured GST compliance, managed tax filings, and resolved any discrepancies to maintain adherence to local tax laws.
- - Provided ongoing financial and tax support, working closely with the finance and accounting teams to ensure smooth daily operations.
- - Conducted internal audits, ensuring compliance with regulatory requirements and identifying areas for improvement.
- - Reconciled GST accounts, analyzed tax implications, and provided recommendations to management for improving internal controls, reducing costs, and enhancing operational efficiency.
- - Delivered insights on internal control effectiveness, highlighting areas for improvement and presenting recommendations for stronger financial controls.

GST Audit

ALHIND Tours & Travels Pvt Ltd

- Conducted comprehensive GST audit for Alhind Tours and Travels, a leading travel company with pan-India operations, to ensure compliance with GST laws and regulations.
- Verified accuracy of GST returns, invoices, and financial statements, and identified discrepancies and anomalies.
- Analyzed GST implications on tour packages, travel services, and other business operations, and provided recommendations for optimization.
- Conducted reconciliation of GST returns with financial statements, and identified areas for improvement.
- Provided guidance and support to the finance team on GST compliance and procedures.

Key Skills & Achievements

- **Financial Statement Preparation:** Highly proficient in preparing standalone and consolidated financial statements for diverse industries, ensuring compliance with Indian GAAP.
- **Audit Strategy Development:** Developed and executed tailored audit strategies for clients in various sectors including retail, pharmaceutical, hospitality, jewelry, construction, and more.
- **Due Diligence & Business Valuation:** Conducted due diligence audits and business valuations for a cement manufacturing company, providing detailed assessments and recommendations for potential acquisitions.
- **Mentoring & Guidance:** Provided guidance and review for junior staff and articles, ensuring quality and accuracy in their work while fostering their professional development.
- **Process Improvements:** Identified and implemented process improvements across finance and accounting functions, contributing to more accurate financial reporting and improved internal controls.

2. Financial Manager | Nestlay Rooms | Hotel and Hospitality Supplies

Kerala, India - April 2023 to Nov 2024

- **Financial Record Keeping:** Maintained precise and up-to-date financial records, including accounts payable and receivable, and general ledgers, ensuring compliance with accounting standards and company policies. Successfully prepared one annual financial statement, demonstrating accuracy and attention to detail.
- **Inventory Management:** Managed and maintained detailed inventory records for hotel operations, including food and beverage, housekeeping, and maintenance supplies.
- **Financial Analysis:** Analyzed financial statements from the past three years and prepared detailed reports to evaluate the company's financial health, identifying discrepancies in payments related to work quantity, time utilized, and amounts charged. Provided actionable insights to senior management to support strategic decision-making.
- **Audit Support:** Supported external auditors by providing necessary documentation, schedules, and reports to auditors, contributing to timely and successful audit outcomes.
- **Expense Management:** Monitored and tracked company expenses, managed budget allocations, and identified cost-saving opportunities, helping to improve overall financial performance.
- **Bookkeeping and Accounting:** Managed the bookkeeping and accounting functions for hotels, ensuring accurate recording of all financial transactions, preparation of daily cash flow reports, and monthly financial statements in compliance with industry standards and regulations.

3. Finance Consultant | ACCURISE Consultancy | Accounts and Tax Consultancy Firm

Kerala, India - Feb 2024 to Present

- **Financial Record Keeping:** Provided bookkeeping services and ensured accurate maintenance of clients' financial records, including ledgers, reconciliations, and expense tracking.
- **Accounts Finalisation & Reporting:** Assisted in finalisation of accounts and prepared financial statements in compliance with Indian GAAP, while generating management reports to support decision-making.
- **Tax Compliance:** Supported clients in GST, TDS, and Income Tax filings, ensuring timely and accurate compliance, and resolved discrepancies with tax authorities.
- **Advisory & Internal Controls:** Offered consultancy on tax planning, internal controls, and regulatory requirements, recommending process improvements to strengthen financial governance.
- **Audit & Stakeholder Coordination:** Facilitated coordination with auditors, tax authorities, and stakeholders, ensuring documentation was complete and audits were concluded smoothly.

4. Visiting Faculty | CTM Academy | Accounting and Tax Management Consultancy

Kerala, India - March 2023 to Present

- Designed and delivered comprehensive lectures on Income Tax laws, rules, and procedures to graduate and postgraduate students at CTM Academy.
- Developed and implemented engaging teaching methods, including case studies, group discussions, and interactive sessions, to enhance student learning and understanding.
- Provided individualized guidance and support to students, addressing their queries and concerns, and helping them to develop a deeper understanding of Income Tax concepts.
- Conducted regular assessments and evaluations to measure student learning outcomes, identifying areas for improvement and implementing strategies to enhance student performance.

Educational qualification

- B.com AF (Indira Gandhi National Open University) (June 2024)
- CA Intermediate (The Institute of Chartered Accountants Of India) (December 2023)
- Higher Secondary Education (PKMHSS Edarikode), Kerala, India (March 2017)
- High School Education (Modern International Indian School, Riyadh, KSA) (March 2015)

Languages known

English | Hindi | Malayalam