

ABDULILAH KHALED BEDAIRI

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OBJECTIVE:

A motivated and detail-oriented Journalism and Media graduate from Taibah University, with hands-on experience in sales, advertising, and media. Known for excellent communication, team leadership, and public relations skills. Proficient in digital tools and passionate about contributing to governmental and community services through effective media practices.

EDUCATION:

Bachelor's Degree in Journalism and Media
Taibah University, Madinah
2025

EXPERIENCE:

- **Sales Associate**
Badowis Store
2023 – Present
- **Advertising and Publicity Officer.**
Construction Company
2020 – 2022
- **Sales Representative & Exhibition Supervisor**
Sweets Showroom
2018 – 2020
- **Media Center Intern**
Ministry of Health – Madinah Branch
1-year training in media content creation, public communication, and government media operations.

COURSES:

- Interview Skills – 2023
- Life and Work Skills – 2021
- Leadership Fundamentals – 2021
- Professional Marketing – 2021

SKILLS:

- Excellent communication skills
- Team leadership
- Public relations
- Teamwork and collaboration
- Proficient in Microsoft Office and Excel
- Skilled in Canva design
- Experience with Site 1, 2, 3 programs

LANGUAGES:

- Arabic : Native
- English : Excellent