



JISHNU V DAS

WORKSHOP SUPERVISOR

CONTACT ME

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Riyadh, Saudi Arabia

QUALIFICATIONS

- ❖ **DIPLOMA IN HEAVY HYDRAULIC MECHANISM**
Hi-Tech college Thrissur, Kerala, India | 2016
- ❖ **DIPLOMA IN MECHANICAL ENGINEERING**
IIE Institution Eranakulam Kerala, India | 2016
- ❖ **HIGHER SECONDARY**
MIC Al Ameen Kechery, Kerala, India | 2013
- ❖ **SSLC**
RSRV HSS Velur, Kerala, India | 2011

COMPUTER SKILLS

AutoCAD	● ● ● ● ● ● ●
MS Word	● ● ● ● ● ● ●
MS Excel	● ● ● ● ● ● ●
Oracle	● ● ● ● ● ● ●
ICMS & ERP	● ● ● ● ● ● ●

CAREER SUMMARY

Dynamic and results-driven professional with over 5 years of expertise in the roles of Workshop Supervisor and Service Engineer. Demonstrated ability in overseeing and optimizing workshop operations to ensure efficiency and productivity. Skilled in providing technical support, conducting troubleshooting, and delivering excellent customer service. Experienced in equipment maintenance, inventory management, and procurement coordination. Adept at fostering a collaborative work environment and driving continuous improvement initiatives. Strong leadership abilities coupled with excellent communication and problem-solving skills. Passionate about contributing to the success of the organization by maximizing operational efficiency and delivering exceptional results.

KEY SKILLS

Workshop Operations Management	Regulatory Compliance	Safety Protocol Adherence
Quality Assurance	Workflow Optimization	Procurement Management
Troubleshooting	Communication Skills	Repair Coordination
Performance Evaluation	Preventive Maintenance	Installation & Commissioning
Team Leadership	Inventory Management	Maintenance Oversight

EXPERIENCE

2019 – Present

WORKSHOP SUPERVISOR

AL AYUNI INVESTMENT AND CONTRACTING COMPANY
RIYADH, SAUDI ARABIA

Duties & Responsibilities

- Oversee daily operations of the workshop, ensuring efficient and safe workflow.
- Manage a team of technicians, mechanics, and support staff, providing guidance and direction as needed.
- Schedule work assignments, allocate resources, and prioritize tasks to meet deadlines and production goals.
- Implement quality control measures to maintain high standards of workmanship and compliance with company and industry regulations.
- Monitor inventory levels of spare parts, tools, and equipment, and coordinate procurement as necessary.
- Maintain accurate records of stock levels, usage, and replenishment to support smooth operations.
- Oversee maintenance and repair activities for a variety of equipment, vehicles, and machinery.
- Coordinate with external vendors for specialized repairs and ensure timely completion of work orders.
- Provide training and development opportunities for workshop staff to enhance technical skills and promote career growth.
- Conduct performance evaluations and provide feedback to employees to support continuous improvement.
- Conduct safety meetings, inspections, and training sessions to promote a culture of safety awareness among staff.

ACHIEVEMENT

Received approval as the Royal Commission workshop supervisor and mechanical competent person for the period spanning 2023 to 2024, demonstrating expertise and compliance with stringent industry standards and regulations.

PERSONAL INFO

Date of Birth : 02/09/1996
Gender : Male
Nationality : Indian
Marital Status : Single
Address : Vellath House
Vellattanjur P O
Vellattanjur
Thrissur, 680 601
Kerala, India

PASSPORT INFO

Passport No : N3653208
Issue Date : 17/10/2015
Expiry : 16/10/2025

LICENSE INFO

Valid Indian Driving License

Indian License : K148 20150001404
Date of Issue : 13/03/2015
Date of Expiry : 01/09/2036

Valid Saudi Driving License

Saudi License : 2477498568
Date of Issue : 03/07/2020
Date of Expiry : 02/07/2025

LANGUAGES KNOWN

English ● ● ● ● ● ● ● ●
Hindi ● ● ● ● ● ● ● ●
Malayalam ● ● ● ● ● ● ● ●
Tamil ● ● ● ● ● ● ● ●
Arabic ● ● ● ● ● ● ● ●
Urdu ● ● ● ● ● ● ● ●

2018 – 2019

SERVICE ENGINEER

PSN CONSTRUCTION, KERALA, INDIA

Duties & Responsibilities

- Provide technical support and assistance to customers regarding construction equipment, machinery, or systems.
- Troubleshoot equipment issues and diagnose problems to determine appropriate solutions.
- Install, assemble, and commission construction equipment or machinery at customer sites.
- Ensure proper setup and configuration according to specifications and manufacturer guidelines.
- Perform routine maintenance tasks on construction equipment to ensure optimal performance and longevity.
- Conduct repairs and replacements of faulty components or parts to minimize downtime and maximize productivity.
- Deliver excellent customer service by responding promptly to service requests and resolving issues effectively.
- Maintain accurate records of service activities, including service reports, inspection logs, and spare parts usage.
- Generate reports on equipment performance, maintenance activities, and service history for internal and external stakeholders.
- Conduct training sessions for customers or internal staff on equipment operation, maintenance best practices, and safety procedures.
- Perform quality checks and inspections to verify the integrity and functionality of repaired or serviced equipment.
- Adhere to safety protocols and guidelines while working on construction sites or handling heavy machinery.
- Promote a culture of safety awareness among colleagues and customers to prevent accidents and injuries.

2016– 2018

SERVICE ENGINEER

NIRMALA AUTO MOBILES, KERALA, INDIA

Duties & Responsibilities

- Conducted diagnostic assessments on automotive systems to identify issues and recommend solutions.
- Executed routine maintenance tasks on vehicles, including oil changes, filter replacements, and brake inspections.
- Provided technical support and guidance to customers regarding vehicle repairs and service requirements.
- Conducted pre-delivery inspections and ensured the quality of new vehicles before customer handover.
- Assisted in inventory management by tracking spare parts usage and replenishing stock as needed.
- Ensured adherence to safety protocols and regulations during service and repair operations.
- Contributed to a positive customer experience by delivering prompt and professional service at all times.

DECLARATION

I hereby declare that the above-mentioned information is correct to the best of my knowledge and belief.

Place: Riyadh, Saudi Arabia

JISHNU V DAS

Date: 06/05/2024