

MIRZA SUFIYAN BAIG

Civil Engineer(Structural).

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PROFILE SUMMARY

- A goal-oriented professional, with over **05 years** of experience in **Project, Construction, Supervision & Quality Management**. Possess good working experience on various types of medium / large Civil projects including Infrastructure projects, high and low-rise buildings, precast buildings, hotels, etc. Outstanding team leader, a quick learner, and target-oriented, combined with excellent communication and analytical skills.
- I am a keen strategist with expertise in administering **construction project operations** with a key focus on top & bottom-line profitability through optimal utilization of resources with a track record of completing the projects within time & cost parameters.
- Steered **entire project lifecycle** right from development to delivery encompassing planning, monitoring, inter-discipline coordination, resource planning & quality documentation. (Correspondence, technical & quality assessment reports, reconciliation statements and sub-contractor approval documents).
- Collaborated with clients, contractors and government agencies to meet or exceed design, quality, timeline and budget expectations.
- Experience in **overall planning, execution, monitoring and controlling** of all construction / project activities in accordance with Base Line Programs, HSE Plan, Quality Management Plan and Contract Requirements.
- **Exhibited excellence** in managing quality operations including developing contractual terms/conditions for procurement with skills of working with the suppliers.

CORECOMPETENCIES

Planning&Leadership.

Site/Construction Management.

Workforce Management.

Project planning

EDUCATION

B-Tech.in Civil Engineering from Jawaharlal Nehru Technological University, Hyderabad, India.

Polytechnic in Civil Engineering from state Board of Technical Education And Training Hyderabad.

CERTIFICATIONS

Diploma in Quantity Surveyor.

Certification in AutoCAD.

TOTALWORKEXPRIENCE:05 YEARS WORK EXPERIENCES:

Jul2024–PRESENT | BUILDING ROOTS CONSTRUCTION CO.(Riyadh, KSA)

Diriyah Project (DSB) Riyadh, KSA | Civil Site Engineer

The Diriyah Square Super Basement Package-2 & Above Ground Assets(AGA) with three Basements, Offices and Commercial Markets This project serve 10,500 car parking space with Built-up Area 650,000sqm and four lane tunnels. This project has total concrete Capacity 765,000cu.m, Formwork 1,626,000 & Steel 104,378 tons.

Bulk excavation works including backfill, ground improvement by Cavity Probing system.

Super structure and sub-structure of all 3 basement levels (B3, B2 & B1) including Gyrotory Tunnel & Utility Tunnel.

Apr2022–Jun2024 | CONSTRUCTION & DEVELOPMENT Contracting. (Riyadh, KSA)

DSQ SUPER BASEMENT Project Riyadh, KSA | Civil Site Engineer.

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Jul2020–Feb2022 | APARNA Constructions (Manikonda, Hyderabad)

1. Landmark Project Hyderabad, India | Civil Site Engineer.

Construction of Residential villas with watertanks, sewage tanks etc.

2. Landmark Twin Tower Project Hyderabad, India | Civil Site Engineer.

Construction of G+8 Residential Tower.

Roles and Responsibilities:

- Steering efforts towards preparing work schedules, daily report, weekly & monthly reports and soon
- Closely coordinating with the Project Manager for organizing the required resources for the project activities.
- Administering the project progress and managing the tasks performed by subordinates; delivering extensive support for accomplishing the pre-set targets. Responsible for monitoring and maintaining quality and compliance targets set by Client.
- Coordinating with the client/consultant representatives for securing required clearance.
- Fixing deadlines and target programmed of work for all projects and managing the team to finish the project problems with deployment of suitable manpower, equipment and materials.
- Anchoring on-site construction activities to ensure completion of project with in the time & cost parameters and effective resource utilization to maximize the output.
- Reviewing & analyzing tender documents and scope of work provided by the client.
- Planning, coordinating, scheduling and conducting coordination meetings with project teams for documentation of issues and actions pertaining to construction schedule.
- Analyzing scope of work to be issued to contractors, administering technical terms as per project specifications, drawings and contractual terms.
- Managing client invoices, preparing MIS reports & highlighting the slippage sinkey areas.
- Managing and checking contractor's bill and all types of RCC, PCC & Steelwork.
Performing an in-depth assessment of drawings, specifications and B.O.Q.
- Gathering relevant drawings and specifications for execution; clarifying the doubts and mismatches through RFIs.
- Scrutinizing of contract / tender documents for reviewing technical specifications, estimates, review of tenders and evaluations of day-to-day activities.
- Floating of tenders, fair price/market analysis, negotiation and selection of contractor / vendors.
- Evaluating & implementing (Sub)Contracting Works as well as negotiation, award and review of (Sub) Contracts as per contract regimes.

EXPERTISE AND HANDSON EXPERIENCE

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| <ul style="list-style-type: none">• Construction practice• Construction Inspection.• Earthwork.• Waterproofing.• AutoCAD2D.• Pre-Concreting & Post-Concreting activities. | <ul style="list-style-type: none">• Asphalt flexible pavements & road works.• Concrete repairing technique.• Contract documentation.• Work force management.• Inspections.• Perform quality inspections & quality testing of soil, Concrete etc. | <ul style="list-style-type: none">• Anti-Termite procedures.• Progress monitoring and tracking.• Material and resource management. |
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PERSONALDETAILS

- Languages :English, Hindi, Telugu & Arabic
- Address :Riyadh
- Visatype : Transferable.
- Driver's License: Valid in KSA.
- Nationality : Indian.