

Summary

Accomplished and driven transportation management professional with a robust background in directing operations, maintenance, and investment strategy execution. As a Director of Transportation, has consistently demonstrated expertise in spearheading strategic initiatives to optimize transportation systems, elevate service quality, and propel organizational growth. Adept at overseeing maintenance operations, including preventive and corrective activities, ensuring superior operational efficiency and safety standards. Proficient in managing the implementation of investment plans, aligning projects with strategic goals, and delivering substantial results within budgetary constraints and timelines. Known for exceptional leadership, strategic vision, and problem-solving skills, committed to fostering excellence in all facets of transportation and maintenance management.

Skills

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|-----------------------------|---|------------------------|
| ✓ Risk Management | ✓ Transportation Techniques | ✓ Fleet Management |
| ✓ Resource Allocation | ✓ Fleet Management Software | ✓ Vehicle Tracking |
| ✓ Performance Metrics | ✓ Compliance and Regulations | ✓ Logistics Efficiency |
| ✓ Data-Driven Decisions | ✓ Transportation Optimization | ✓ Fleet Maintenance |
| ✓ Operational Efficiency | ✓ Budget Management and Documentation | ✓ Route Planning |
| ✓ Cost Reduction Strategies | ✓ Transportation Management Systems (TMS) | ✓ Fleet Analytics |

Experience

Director of the Transportation Department, Director of the Maintenance Workshop, and Supervisor of the implementation of investment plans | Middle Egypt Electricity Distribution Company Jul 2020 - Present

- Manages and maintains the company's fleet of vehicles, ensuring all units are operational and comply with safety regulations.
- Organizes and oversees transportation logistics for the movement of staff, equipment, and materials between locations.
- Creates and oversees the transportation budget, ensuring operations remain cost-effective and within financial limits.
- Supervises the daily functions of the maintenance shop, ensuring that maintenance and repair tasks are completed efficiently and effectively.
- Leads and mentors workshop personnel, including technicians and engineers, providing training and conducting performance evaluations.
- Develops and executes preventive maintenance schedules to minimize equipment downtime and prolong the lifespan of machinery and vehicles.
- Administers the workshop budget, managing expenses related to parts, labor, and other maintenance activities.
- Oversees the inventory of spare parts and tools, ensuring optimal stock levels and proper organization.
- Manages investment projects, ensuring they are completed on schedule, within budget, and aligned with project goals.
- Collaborates with other departments to plan, design, and execute investment plans aimed at enhancing infrastructure and technology.
- Assesses potential risks associated with investment projects and formulates strategies to address and mitigate these risks.

Supervisor of warehouse management alongside my work Middle Egypt Electricity Distribution Company Mar 2017 - Jul 2020

- Guided, mentored, and inspired warehouse personnel to achieve optimal performance and comply with company policies and procedures.
- Managed daily warehouse functions, including overseeing inventory control, order processing, and shipping and receiving tasks.
- Designed and executed strategies to improve warehouse efficiency, accuracy, and productivity, and continually assessed and refined workflow processes.
- Maintained precise inventory records through regular audits, proper documentation, and the implementation of robust inventory control measures.
- Enforced safety protocols and ensured adherence to health and safety standards, conducting frequent safety training and audits to minimize risks and accidents.
- Addressed and resolved issues related to order fulfillment, returns, and customer feedback, ensuring timely and accurate processing of orders.

- Generated and reviewed performance reports on metrics such as inventory levels, order accuracy, and staff productivity, leveraging the insights to make informed decisions and recommendations.
- Collaborated with other departments, including Purchasing and Sales, to align with broader business goals and addressed any operational challenges promptly.

Director of Transportation Department | Middle Egypt Electricity Distribution Company

Oct 2011 - Mar 2017

- Oversaw and directed the transportation department, managing all site activities, vehicle operations, and maintenance operations.
- Supervised the daily functions of 3 cranes, 3 forklifts, 7 crane-equipped vehicles, and 140 additional vehicles.
- Ensured the optimal performance and scheduled maintenance of all vehicles and equipment.
- Designed and executed a comprehensive maintenance program to conduct regular and preventive maintenance, minimized downtime, and prolonged equipment lifespan.
- Led the transition of the workshop to a new, modern facility, including setting up upgraded tools and equipment for efficient operations.
- Managed vehicle upgrades and replacements to enhance efficiency and reduce costs, such as transitioning from 3 Nasr trucks to Majros 190 models.
- Conducted feasibility analyses for spare parts like filters, batteries, tires, and engines, and managed inventory levels strategically.
- Monitored and controlled departmental budgets, ensuring operations remained within financial limits.
- Maintained detailed records of vehicle histories, maintenance expenses, and operational costs using Microsoft Office applications.
- Developed and implemented training programs to ensure employees were well-versed in safety protocols and best practices.
- Prepared and presented regular performance reports on departmental efficiency, safety adherence, and budget compliance.
- Documented and maintained detailed records for each vehicle, including maintenance history and associated costs.

Spare Parts Engineer | Middle Egypt Electricity Distribution Company

Apr 2011 - Oct 2011

Education

Assiut University | May 2010

- Bachelor's Degree in Mechanical Engineering

Certificates

- Adopted the Summer Training Program at CIMEX.
- Certificate of Completion in CNC and FANUC 2li MILL Program - Stage One.
- Certificate of Completion in CNC and FANUC 2li MILL Program - Stage Two.
- Autodesk 2008 2D Certification.
- Awareness of ISO 45001-2018 Standard.

Languages

- **Arabic** : Native
- **English** : Very Good