

SENIOR CIVIL ENGINEER

Personal Information :

Full Name : Abdullah Riyadh Mohammad Juma
Date of Birth : 1989
Nationality : Jordanian
Marital status : Married
Local address : Riyadh City – Saudi Arabia
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Educational Attainment:

Al-Hussein Bin Talal University, Jordan, 2013, Bachelor Degree in Civil Engineering.

Experience Summary :

- With 11 years of experience Mainly as Site Engineer at Saudi Arabia, Responsible of Site Administration, Coordination with Owner and Consultant for approvals of requests, Interfacing between design and site works to solve problems on site, Calculations of quantities,
- Highly organized, motivated, and responsible, Work with a team, able to Monitoring and inspecting the site works.
- implementation projects within time. in the concrete works, steel structural and expert in Fit-outs works.
- Work of multiple buildings, Warehouses, precast buildings and specially hotels.

Job responsibilities:

- Establish a timetable for the implementation of the project
- Review all Drawings
- Coordinate with all other disciplines in Predecessors and Successors Activities.
- Preparing periodic, weekly, and monthly reports on the progress of business.
- Implement safety requirements
- Inspect all civil works and ensure Work has been done Properly and fulfill all Quality requirements.
- Prepare and Submit To consultancy MIR, IR, M.O.S, Soil investigation and Crushing reports.
- Supervising the implementation of the project's work in all its details
- Supervising all daily and weekly labor lists, all payments to suppliers and workers, and any expenses
- Calculating the quantities of materials required for implementation and the work being carried out in advance
- Managing and supervising site team with Clarify scope

Work Experience:

Employer Name: MAC - Company

From: 01/11/2022

To: 31/10/2023

Location: : Riyadh, Saudi Arabia

Position Held & Duties: Senior Civil Engineer

- Preparing and implement the structural building plans for Warehouses for Ministry of Culture(MOC).
- Renovation for Warehouses for MOC .
- Development and Checking of Bill of Quantities .
- Preparing contractor invoices .
- Preparing all civil IR and submittals to Consultant.

Employer Name: Alkhereiji Group

From: 13/08/2015

To: 13/9/2022

Location: Tabuk , Saudi Arabia

Position Held & Duties: Construction Engineer

- Preparing and implement the structural building plans for Best Western hotel with all finishing works to 91 Rooms and the public areas .
- Renovation two Hotels with 70 Rooms and suites .
- Expert to do the standards of the Ministry of Tourism .
- Renovation works - Royal Tabuk Hotel .
- Renovation 2 restaurants for Al Tazaj brand in Tabuk .
- Supervision Of Maintenance Works at the Centeria Mall .
- Development and Checking of Bill of Quantities and Preparing contractor invoices .

Employer Name: Al-Fal establishment

From: 05/2014

To: 07/2015

Location: Tabuk , Saudi Arabia

Position Held & Duties: Site Engineer

- Monitoring and inspection the site work for 88 villas with precast concrete .
- Implement the civil Finish work (electrical, plumbing , painting and tilesetc)
- Implement the landscaping works .
- Development and Checking of Bill of Quantities and Preparing contractor invoices .

Employer Name: Shumukh Alfajer Establishment**From:** 10/2013**To:** 04/2014**Location:** Tabuk, Saudi Arabia**Position Held & Duties:** Site Engineer

- Monitoring and inspection the site work.
- Checking technical designs and drawings to ensure that they are followed correctly.
- Supervising contracted staff.
- Providing technical advice and solving problems on site.
- Preparing site reports and Contractor billing

Professional Affiliations:

- Registered Associate Civil Engineer with Saudi Council of Engineers - Membership No.256443
- Registered Associate Civil Engineer with Jordan Engineers Associations- Membership No.130434

Software and Courses:

Project Management Professional (PMP)
(AutoCAD 2007) from Kawadre Cultural Center.
(SAP 2000) from Jordan Engineers Association.
(Prokon) Computer Aided Structural Design Using Prokon.
(Quantity surveying) from Al-Hussein Bin Talal University.
(Reading Engineering Structural Drawings) from Jordan Engineers Association.

Skills and Experience:

Quantity surveying for construction works.
Preparing site reports and Contractors billing.
Supervision and implementation for all projects.
Use surveying devices Level @Total station.
knowledge of Basic computer skills using programs (MS-Word, MS-Excel, MS-PowerPoint).



