

R M RISWAN - BSc Eng (Hons), AMIE(SL)

Senior Quantity surveyor / MEP

Saudi Engineering council Membership ID - 1172401

Transferable Iqama

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Results-driven **Senior Quantity Surveyor** with **13 years of experience** in contract administration, commercial management, and quantity surveying across major construction projects **9 years in Gulf and 3 years in South Asia**. Skilled in **FIDIC-based contracts**, with hands-on expertise in tendering, contract drafting, BOQ preparation, cost estimation, procurement evaluation, valuations, variation/claim management, and final accounts.

Proven record of accomplishment on **mega infrastructure, high-rise, retail, and airport projects** across the Gulf, with the ability to mitigate risks, negotiate variations, and resolve disputes while safeguarding commercial interests.

Technically proficient in **Aconex, MS Office, AutoCAD, PlanSwift, and Primavera P6**, with strong knowledge of **MEP systems** and a reputation for delivering **cost savings, precise forecasting, and successful claim outcomes** in fast-paced Saudi construction environments.

PROFESSIONAL EXPERIENCE

HYUNDAI ENGINEERING & CONSTRUCTION LTD

Senior Quantity surveyor - Aug 2022 – June 2025

Project: Waterfront Integrated Resort – Cinnamon Life – City of Dream

USD 1.2 Billion mixed-use project with hotel, residential towers, and offices

- Prepared and verified BOQs, cost estimates, and procurement packages, ensuring accuracy and compliance with project specifications for **HVAC, Fire protection & Plumbing**.
- Managed **valuations, interim payments, variations, and claims** in line with FIDIC contract requirements.
- Coordinated with **consultants, subcontractors, and project teams** to resolve commercial and contractual issues promptly.
- Monitored project **cost control and budget tracking**, highlighting potential overruns and recommending corrective actions.
- Supported **final account settlement and contributed** to successful project handover.
- Prepared and managed all types of contractual correspondence **with clients, consultants, and subcontractors, including letters for** contract awards, variations, claims, requests for information (RFIs), extensions of time (EOT), compliance confirmations, payments, and project completion/handover, **ensuring timely communication and adherence to contractual obligations**.
- Administered **MEP contracts for a large-scale mixed-use development**, including high-rise towers, hotel, mall, and convention center.
- Supported **risk management and dispute resolution** for MEP contracts, including claims and variation negotiations.
- Reviewed **MEP drawings, submittals, and contractor invoices** to verify compliance with specifications and BOQ.

HYUNDAI ENGINEERING & CONSTRUCTION LTD – Qatar

Senior Quantity surveyor

May 2016 – Aug 2022

Key Responsibilities:

- Managed **commercial and contractual aspects** of large-scale building and MEP projects, including **high-rise towers, hotels, malls, convention centres, and infrastructure facilities**.
- Prepared and verified **BOQs, cost estimates, procurement packages, and tender documents**, ensuring compliance with project specifications and contractual obligations.
- Coordinated with **MEP, civil, and structural teams** to ensure accurate measurement, cost control, and alignment with project schedules.
- Reviewed **MEP drawings, submittals, and contractor invoices** to ensure compliance with BOQs and project specifications.
- Monitored **budget performance, cost reporting, and resource utilization**, recommending corrective actions to avoid overruns.
- Assisted in **final account preparation and settlement** for both civil and MEP works, ensuring proper documentation for handover.
- Supported **risk management, dispute resolution, and variation negotiations** for contracts.
- Liaised effectively with **consultants, subcontractors, and clients**, ensuring timely approvals and smooth commercial execution.

Al Jaber Group – Qatar

Mechanical QS Engineer

Apr 2013 – Apr 2016

- Handled **procurement comparisons** and cost analyses for value engineering proposals.
- Prepared **estimates and cost proposals** including MEP system.
- Reviewed shop drawings and material submissions from a cost compliance standpoint.
- Assisted in preparing **monthly payment applications** and **final account statements**.
- Coordinated closely with the **MEP execution team**, ensuring **accurate quantity tracking and quality compliance** to maintain alignment with the **project budget**.
- Monitored and analyzed the **final contract cost vs. current expenditure** to ensure effective **cost control and budget adherence** throughout the project lifecycle.
- Monitored and tracked all **drawing and specification revisions** to identify and substantiate **variation claims** in line with contract requirements.

EDUCATION

- **MSc in energy for circular economy (Reading)**.
- **BSc.(Hons) in Mechanical Engineering (2012)**- University of Peradeniya, Sri Lanka

SHORT COURSES

- Delays, issues and constrains in **contract administration** by CHPB – CIDA
- **Diploma in Sales & Marketing for Maritime Shipping freight forwarding & Logistics Services** - Institute of Shipping & Logistics - Colombo
- Certified in Green Building Practices – GBCSL
- **Primavera P6 – Project Management**, BMC
- **PMP (CPD Course)** – IESL
- ISO: Quality & Environmental Management – University of Peradeniya

PROFESSIONAL MEMBERSHIP

- Associate Member – Institution of Engineers, Sri Lanka (AM-19117)
- Registered Engineer – Qatar Engineering Council (MMUP Reg. No. 7038)
- Registered Engineer – Saudi Engineering council (Membership ID -1172401)

SOFTWARE SKILLS

- AutoCAD
- BIM
- PlanSwift
- MS Office
- Primavera P6

KEY SKILLS

- Analyzing Variations and Claims
- Material Procurement
- Project Management
- Technical Analysis
- Problem-Solving
- Risk Assessment
- Quality Assurance
- Budget Control
- Team Leadership
- Cost Estimation
- Resource Allocation
- Design Optimization
- Vendor Management
- Contract Negotiation
- Stakeholder Communication
- Data Analysis
- Materials Selection

LANGUAGES

- English : Fluent
- Arabic : Basic

PERSONAL INFORMATION

- Name : R M Riswan
- Gender : Male
- Nationality : Sri Lankan
- Marital Status : Married
- Passport No : N10316910

KEY ROLES AND RESPONSIBILITIES

- ✓ Risk Identification & Mitigation
- ✓ Variation & Change Management
- ✓ Claims & Dispute Resolution
- ✓ Prepare all contractual letters to clients, consultants, and subcontractors.
- ✓ Track, negotiate, and obtain approvals for additional work.
- ✓ Draft and submit Extension of Time (EOT) claims and cost claims.
- ✓ Support project teams in defending claims and resolving disputes amicably.
- ✓ Liaise with project managers, planners, quantity surveyors, and legal teams.
- ✓ Ensure alignment between commercial, technical, and contractual deliverables.

KEY PROJECTS HANDLED

- ✓ **Lusail Plaza Tower project**
- ✓ **Waterfront Integrated Resort (Cinnamon Life)**
- ✓ **Dukhan Housing Project** – Qatar Petroleum
- ✓ **NDIA Airport – CP65** – Airline Operations Facility
- ✓ **Four New School Projects** – ASHGHAL, Qatar

CORE QUALIFICATIONS

- ✓ Proficient in BOQ preparation, cost estimation, tender analysis, and managing project budgets and variations.
- ✓ Experienced in preparing tender documents, evaluating bids, negotiating with vendors, and awarding contracts.
- ✓ Strong capability in preparing, evaluating, and defending claims, including EOT (Extension of Time) and cost claims.
- ✓ Familiar with contract law, commercial terms, and regulatory compliance requirements for construction projects.
- ✓ Skilled in identifying contractual risks, drafting mitigation strategies, and managing change orders effectively.
- ✓ Effective at liaising with clients, consultants, subcontractors, and internal teams to ensure smooth contract execution.
- ✓ Knowledge of project planning, scheduling, and coordinating with technical teams to align with contract deliverables.
- ✓ Competent in MS Office, ERP systems, Primavera P6, and other contract management tools.

I do hereby certify that above particulars given are true and correct to the best of my knowledge.

R M Riswan