

# DUSMANTA BISWAL

# RESUME

## Dusmanta Biswal

At-Kotari,Po-Kanata

Dist-Khurda, Pin-752030 (Odisha) **INDIA.**

**E-mail-**dusmanta1987stores@gmail.com

**Phone:** +966557215241(KSA),8280950140 (IND)



## Career Objective:

I step forward with my skills and abilities for an organization, where there is a potential growth and recognition to put in maximum contribution, so I can utilize my knowledge for the development and growth of the company in the field of “STORES”.

## Summary of Skills and Experience:

- ✓ Having **17**Years experience in execution of various type of material in Residential, Commercial Building, Precast villa housing project, Highway construction, Bridges/Flyover, Metro, Tunnel, Industrial Gas pipe,Dam &Water pipeline Projects.
- ✓ Currently working as a Warehouse Storekeeper with **Webuild S.P.A** (Saudi Arabia). **NEOM city** Trojena Dam projects.

## Strengths & Abilities:

- Successfully implementing the inventory control system in the Company.
- Successfully control the related jobs in a smooth and descent manner.
- Planning of store control system in the Company.
- **Material Management:** Command complete inward/outward movement of materials Manage material right from the initial stage of sourcing to negotiation procurement & storing. Identify new & better space saving techniques, methods

of goods identification, storage, and movement, responsible for managing scrap & obsolescence of company's assets.

- **Logistics/Supply Chain Management:** Monitor flow/movement of procured items including raw material, consumable finished goods. Handle logistics function: negotiate with transporters to reach the site in time.

### **Job Responsibility Handled: -**

. **Material Receipt :-** (a) Contacting transport companies and coordinating dispatch and delivery of materials. (b) Unloading of material at store as per the standard material handling procedure and stacking/ storing of material as per the approval layout plan. (c) Receiving, moving, checking, storing incoming goods, loading and unloading lorries, vans and other vehicles and Labelling goods that have arrived at the warehouse.(d) Documentation of all store records and its updating on daily basis i.e Material requisition, Purchase order, Material Receipt Note, Delivery Challan, Indent, Gate Pass, Goods inward Register, Free Issue Register etc. (e ) Basic knowledge on MSDS (Material Safety Data Sheet) and MTC (Material Test Certificate) and to check the validity and expiry date of the material.

**Physical Inspection of Goods/ Material:-** Receive incoming goods under identification regarding material specification/ part number (as per purchase order) and creation of Material receipt note (MRN), Goods receipt notes (GRN) as per the physical receipt.

### **Prepare Discrepancy Reports: -**

After material receipt note if found any discrepancies regarding logistics, receipts, deliveries, warranties like as Oversupply, Short Supply, Rejection due to poor quality of material or other reason, Damaged Supply. Immediately inform to Purchaser and vendor.

**Material Storage: -** (a) Storage the material on racks based on the load carrying capacity of the racks (b) Inspecting storage facilities as well as maximizing space usage within the warehouse & removing damaged pallets and goods from warehouse. (c) Selecting space for storage and arranging for goods to be placed in the designated areas. (d) pick up the data of binning list form SAP and locate the materials from receiving area to final bin/shelf. Labels and marks stock item with relevant stock number as advised on binning list; may liaise with Stock Controller for new bin numbers. Updates in SAP system with relevant bin numbers and appropriate changes. Ensures all bin numbers are recorded

accurately on bin and in computer/SAP system to enable efficient retrieval of required items as needed. **(e)** Sticker of Material safety data sheet on chemical and catalyst drums and bags.

**Issue, Receipt and Delivery Process** :- **(a)** Handle day to day MRO (maintenance, repair & operation) material issues & returns based on reservation made by the end user. **(b)** Issue of Material to project sites and plants in time after receipt of approved indent from site engineer In charge/ Planning Engineer. **(c)** Picks item from shelf/bin (**Rotate products in the proper “first in, first out” method**). **(d)** Ensure that the requested material delivered to the end user in co-ordination with material coordinator/end user. **(e)** for light items delivers to issuing counter for acceptance by relevant department, i.e. small parts for maintenance. **(f)** for heavy items issues to truck for delivery to requesting department **(g)** Ensures receiving person signs IR for acceptance of goods/materials. **Material requisition Planning** :- Keeping adequate stock balance **(a)** Monitoring stock levels through Material requisition planning (MRP run in SAP). **(b)** Coordinate with Planning Engineer and Project Manager for construction/consumption plan and subsequent requirement of material in site and plant. **(c)** Preparation of monthly stock statement and communicating to project team.

**Inventory Control & Verification** :- **(a)** Preparation of monthly bulk Material reconciliation and physical store verification. **(b)** Maintaining all relevant files of store according to standard file system **(c)** Maintain the minimum stock level **(d)** using the ABC analysis method for high, medium and low-price item.

**Yard and Scrap Management** :- Collection of scrap material from plant and segregation based on properties: **(A)** Biodegradable **(B)** Non-Biodegradable **(C)** Hazardous Material/Waste **(D)** Reuse of material.

**Part of Yard** :- **(A)** Lubricants Oil and other hazardous Waste **(B)** Wooden, Rubber, Paper waste, **(C)** Cables, Pipes, Plastics and Glass. **(D)** Chemicals, refractory items and catalyst based on Material safety data sheet (MSDS) **(E)** Container Yard for bulky item like as heat Exchanger, Turbine, Rotor etc.

**Service/ Goods Entry of bills in SAP &ERP** :- (a) Posting a various type of service entry in SAP like as maintenance charges, vehicle hiring charges, Logistic charges, contractor's bills etc. (b) Posting all purchase entries.

**Recordkeeping** :- (a) Managing vendors and Keeping track of cycle of all maintenance contracts and AMCs (b ) Keeping records of AMCs (Computers, AC, Cars, Pest Control, Insurance etc. (c) Updating Assets List of the Company.

**Miscellaneous activities** :- Various types of store Register and records like as Inward, outward register, Material issues register, Gate pass, work Permit and Clearance (Hot/cold), (b) Making material requisition for Site or plant, Purchase Request (PR), , Request for Quotation (RFQ), Comparison Sheet, Put up this in front of Technical evaluation team, Purchase Order (PO). (c) Search vendor, vendor registration, keeping records& negotiation and give final touch (d) Keeping records of Contract period, renewal and making contract closer note (e) Making Issue and dispatch Reservation of goods in SAP (f) Requesting for Material Codification (g) Issue and Material reversal Posting in SAP (h) Stock records, inspection details on daily basis, prepare daily consignment receipt report.

**Audit & Various type of Activities** :- (a) Keeping the warehouse clean, tidy, free of unnecessary obstacles, removing hazardous products from the warehouse and complying with all Health, Safety and Environmental standards. (b) Prepare Daily, weekly, Monthly MIS reports and handle various type of Audit activities like as Safety audit, ISO (documentation) Audit, Housekeeping Audit. IMS audit etc.

### **Employment Record:**

05.05.2024 To Till date ... : **Webuild S.P.A . (Saudi Arabia )**.

01-Nov-2018 to 04.05.2024. : **SALINI SAUDIARABIA CO.LTD. (Saudi Arabia)**

04Janu-2017 to 10-Oct-2018 : **J. KUMAR INFRAPROJECTS LTD.(Mumbai -India)**

Oct-2015 to25- Dec-16. : **ATLANTA LIMITED. (Mumbai)**

October 2013 to Oct-2015 : **Megha Engineering & Infrastructures Ltd. (Hyderabad)**

June 2008 to Oct 2013 : **NCC Limited. (Hyderabad -India)**

## **Projects Handled :**

### **04.05.2024 to till date.**

**Projects X:**>. Construction of Saudi Arabia NEOM Trojena Dam projects USD 4.7bn cost. PMC - Bectel.

Employer Name : **Webuild S.P.A**  
Position : **Warehouse Storekeeper.**

### **03-Nov-2018 to 04.05.2024**

**Projects X:**>. Construction of Saudi Arabia National Guard security Project of Precast villa no of (6000) in Saudi Arabia Riyadh City. Project cost USD1.3bn (SANG Project).

Employer Name : **SALINI SAUDIARABIA CO.LTD**  
Position : **Storekeeper.**

### **04.Janu -2017. TO 16.10.2018**

**Projects X:**>. Construction of **Mumbai Metro Line-03-Pkg-06,** ( J.KUMAR-CRTG JV) Client-MMRC, Underground Tunnel projects in Domestic Airport& International Airport station.

Employer Name : **J. KUMAR INFRAPROJECTS LTD.**  
Position : **Store Officer**

### **Oct-2015 To 25.Dec-16**

**Projects X:**>. Construction of Construction of Highway Road bypass Moran to Bogibeel Projects Four laning from K.M-561.700 to K.M 580.778 of NH-37 (NHIDCL-) in **Assam** state.

Employer Name : **ATLANTA LIMITED.**  
Position : **Store In charge.**

### **From 09.10.2013 To 25.09.15**

**Projects X:1**> Construction of Ductile Iron,HDPE,PCCP,Duct&MS Pipe line Laying, Civil work 95MLD WTP, Intake,ESR,UGR,Filter house, Office building, Pump House drinking water supply projects to Dist- Keonjhar.**Odisha.**

**2**>Construction of Ductile Iron &MS Pipe line Laying, Civil work 65MLD WTP, Intake,ESR,UGR,Filter house, Office building, Pump House drinking water supply projects to Puri **Odisha** state.

**3**>Construction of Hydro Tunnel 4k.m & Civil Structures ,Mechanical Structures work Lambadug Elect. Power 25MW projects Kangra dist in **Himachal** Pradesh.

Employer Name : **MEGHA ENGINEERING&INFRASTRUCTUERS LTD.**  
Position : **Store Executive**

### **From-2008 to 2013**

**Projects X:** Construction of Industrial Pipe line &Vessel, Oil Storage Tank SS Seam/Seamless,CS,Alloyed ,MS,GI&Pipe fitting Different type flange,socket,reduser,PSV,TSV,All pipe fitting material Welding instrument material, (Client-JSPL/IOCL) Project in Odisha at Pardeep port.

**Projects X:** Construction of Building Residential G+22 Hi-Rise& Commercial in **Hyderabad** at Hi-Tech city /Gachiwoli NCC Urban project.

Employer Name : **NCC Limited.**  
Position : **Sr.Asst. (Stores)**

**Education Qualification:**

Diploma In Store Material Management Course Appearance at Annamalai University in Chennai.  
(PGDCA) Post Graduation Diploma in Computer Application Course 1year completed in ITCT 2008.  
**B. A** From Utkal University Odisha Bhubaneswar in 2008.  
**10+2 (Arts)** From CHSE Odisha Bhubaneswar in 2005.  
**SSC 10<sup>th</sup>** From BSE Odisha Bhubaneswar in 2003.

**COMPUTER SKILLS:**

Working Knowledge of **SAP MM, ERP**, (Inventory Package & Oracle, Focus)

**Personal Details:**

Father's Name : Kambhupani Biswal  
Mother' Name : Late-: Satyabhama Biswal  
Date of Birth- : 21.April.1987  
Gender : Male  
Blood group : O+ve” Height-189 cm, wt-80 kg, Eye sight- normal  
Marital Status : Married  
Religion : Hindu  
Language Known : English, Arabic, Hindi & Oriya  
Nationality : Indian  
Passport No : **M9905109** Date of Issue-11.06.15. & Date of Expiry-10.06.2025.  
Total Experience in year : **17 Years**  
Iqama : Transferable (2460399518 will be expired date on 16.11.2025)  
Driving License : Yes, Valid Till -2028 .LMV (KSA).  
Package : **8000SAR** + Other facility  
Present Location : NEOM City,(Trojena Dam Project)  
KSA.Permanent Address : At-Koatari,Po-Khanata,Ps-  
Balugaon Balugaon.  
Dist-Khurda, Odisha, Pin-752030 (INDIA).

**Declaration:**

I hereby declare that all the above information is true and correct in best of my knowledge and belief.

Date. 07.02.25

Place: NEOM City ,Tabuk (K.S.A).

**Signature**  
*Dusmanta Biswal*



