

Ehab Mosallam, PMI-PMP®.

Riyadh, Saudi Arabia

Ehab.mosallam@live.com | 0535301936

Transferable visa is available

Career Objective

Experienced Construction Manager with +15 years in the construction industry, skilled in managing large-scale projects from inception to completion.

Seeking to leverage expertise in site management, quality assurance, and team leadership to contribute to impactful projects and ensure timely, on-budget delivery.

Education

Bachelor of Engineering in Architecture, Shorouk Academy

Graduated: 2010 | Graduation Project: Cultural & Art Center in Aswan

Work Experience

Section Head Architecture Consultant Engineer, Arki Tectonica – OUD RESERVE Project, Riyadh, KSA

July 2024 - Present | Contract Value: 300,000,000 SAR

- Oversee the planning, design, and execution of architectural projects. Ensure projects meet client requirements, deadlines, and budgets.
- Review and approve architectural designs and plans to ensure they meet high standards of quality and comply with regulatory requirements.
- Evaluate the performance of team members, provide feedback, and conduct performance reviews.
- Engage with stakeholders, including clients, contractors, and regulatory bodies, to ensure project alignment and resolve any issues.
- Maintain accurate records of project progress, decisions, and correspondence. Ensure proper documentation for all project phases.
- Prepare and present reports on project status, team performance, and departmental activities to senior management.
- Review and verify quantity surveying reports to ensure that the quantities of materials and work items are accurately measured and priced.
- Evaluate shop drawings submitted by contractors and subcontractors to ensure they conform to the project's design intent and specifications.
- Ensure that shop drawings comply with all relevant codes, standards, and contract requirements.
- Provide feedback and request revisions if necessary. Coordinate with other disciplines to resolve any discrepancies or issues identified in the shop drawings.
- Review and approve material submittals to ensure that materials used meet the specified requirements and standards.
- Review as-built drawings prepared by contractors to confirm that they accurately represent the completed work as per the actual construction.
- Conduct or oversee inspections of the construction site to ensure that work is being performed according to the design documents and specifications.
- Verify that construction work adheres to quality standards, codes, and regulations. Identify and document any deficiencies or issues and ensure they are addressed.
- Collaborate with project managers, engineers, and contractors to address any issues related to quantity surveying, shop drawings, as-built drawings, material approvals, and inspections.
- Maintain comprehensive records of all approvals, inspections, and quantity surveying reports. Ensure proper documentation for all processes to support project management and compliance.
- Address and resolve any discrepancies or issues that arise during the review and approval processes. Implement solutions in coordination with relevant teams and stakeholders.

- Prepare a clear, detailed, and technically accurate response to the contractor's query. Include any necessary sketches, modifications, or references to design documents and standards.
- Address and resolve any technical issues or ambiguities raised in the query. Provide practical solutions or alternatives if necessary.
- Review contractor invoices to Verify that the invoice details accurately reflect the work completed, including quantities, unit prices, and descriptions of work items.
- Review progress reports to confirm that the work billed in the invoice has been completed as per the contract requirements.
- Prepare a comprehensive snag list that includes all identified issues. Ensure that each item is clearly listed with a description, location, and priority.
- Perform a thorough walk-through of the project site, inspecting all areas and aspects of the work, including finishes, fixtures, and installations.
- Develop and implement an action plan for addressing the items on the snag list. Set deadlines for the completion of each snag item.
- Ensure that the final snag list is signed off by all relevant parties, including the client, contractor, and project team, as part of the final handover process.

Construction Manager, Solid Constructions Company - Mountain View October Park, October, EGYPT

October 2022 – June 2024 | Contract Value: 550,000,000 EGP

- Ensuring projects follow timelines and quality plans.
- Tracking daily/weekly/monthly contractor activities.
- Coordinating with commercial departments for progress reports.
- Ensuring safe project working practices.
- Establishing and maintaining key relationships with project partners, designers, contractors and other key stakeholders.
- Follow up on the progress of all ongoing sites.
- Ensure that the progress of site is following the timeline and quality plan.
- Prepare/revise progress interim reports for all ongoing projects and coordinate with the commercial department.
- Setting up regular and clear lines of communication to address construction issues that may arise.
- Attending regular site progress meetings and ensuring the Managing Director is updated on all issues.
- Manage and develop the team to ensure objectives are met and staff are supported.
- Contribute to the procurement of works as part of the project team.
- Ensuring the management plan is followed and adhered to.
- Ensuring all statutory undertakings are obtained and monitor implementation.
- Taking responsibility for ensuring safe project working practices are adhered to for all site personnel and take appropriate action where necessary.
- Preparing the handover schedule and ensuring any outstanding defects are rectified.
- Managing the construction activities from a project manager perspective.
- Tracking of daily/weekly/monthly activities of the contractor(s).
- Monitoring progress and reporting risks/issues.
- Participating in assessing construction methodologies and reporting in compliances (quality, process, HSE and etc.)
- Assisting in the production of interim reports.
- Interfacing directly with the consultants.

Zone Manager, Tabarak Holding Group - 90 Avenue Compound, New Cairo, CAIRO, EGYPT

December 2020 - October 2022 | Contract Value: 1,850,000,000 EGP

- Coordinate architectural, civil, and MEP works.
- Supervised finishing works including block work, flooring, and painting.

- Ensured work followed drawings and standards.
- Managed daily progress reports and supervised subcontractor work.
- Develop and implement project plans for fit-out works, ensuring they align with overall project objectives and timelines.
- Lead and coordinate a team of engineers, contractors, and subcontractors involved in the fit-out process.
- Oversee all fit-out activities on-site, including installation, finishes, and any modifications to the existing structure.
- Ensure that all fit-out works are completed to the highest standards and meet project specifications, including compliance with local building codes and regulations.
- Review and interpret fit-out drawings, specifications, and technical documents. Ensure that work is executed as per the approved designs.
- Address and resolve any technical issues or discrepancies that arise during the fit-out process.
- Coordinate with other stakeholders, including architects, project managers, and consultants, to ensure seamless integration of fit-out works with other project components.
- Manage the allocation of resources, including labor, materials, and equipment, ensuring that they are used efficiently and effectively.
- Oversee the procurement of fit-out materials and ensure that they meet the required quality standards and project specifications.
- Maintain accurate records of fit-out works, including progress reports, material receipts, and installation reports.
- Prepare snag lists for any incomplete or defective work and coordinate with contractors to resolve issues before project handover.
- Review and approve invoices related to fit-out activities.

Site Team Leader Engineer, CRC Dorra Group – New Giza, Sheikh Zayed, CAIRO, EGYPT

October 2019 - December 2020 | Contract Value: 850,000,000 EGP

- Coordinate architectural, civil, and MEP works.
- Supervised all finishing works.
- Managed daily progress reports and supervised subcontractor work.
- Develop and implement project plans for fit-out works, ensuring they align with overall project objectives and timelines.
- Lead and coordinate a team of engineers, contractors, and subcontractors involved in the fit-out process.
- Oversee all fit-out activities on-site, including installation, finishes, and any modifications to the existing structure.
- Ensure that all fit-out works are completed to the highest standards and meet project specifications, including compliance with local building codes and regulations.
- Review and interpret fit-out drawings, specifications, and technical documents. Ensure that work is executed as per the approved designs.
- Address and resolve any technical issues or discrepancies that arise during the fit-out process.
- Coordinate with other stakeholders, including architects, project managers, and consultants, to ensure seamless integration of fit-out works with other project components.
- Manage the allocation of resources, including labor, materials, and equipment, ensuring that they are used efficiently and effectively.
- Oversee the procurement of fit-out materials and ensure that they meet the required quality standards and project specifications.
- Maintain accurate records of fit-out works, including progress reports, material receipts, and installation reports.

Site Manager, AYC Group – Ministry of Finance Customs Projects, Dammam, KSA

August 2017 - August 2019 | Contract Value: 50,000,000 SAR

- Oversee day-to-day site activities to ensure work is carried out according to project plans, specifications, and schedules.

- Manage and coordinate the activities of contractors, subcontractors, and site personnel to ensure smooth and efficient operations.
- Ensure that all construction work meets the required quality standards and complies with project specifications and building codes.
- Conduct regular site inspections to monitor work progress and quality. Address any issues or deficiencies promptly.
- Supervise site workforce, including tradespeople, laborers, and subcontractors. Ensure adequate staffing levels and effective use of labor.
- Oversee the procurement, delivery, and use of materials and equipment on-site. Ensure that materials are used efficiently and that equipment is properly maintained.
- Monitor and manage the project schedule, ensuring that work is completed on time and any delays are addressed and mitigated.
- Maintain accurate records of site activities, including work progress, site conditions, and incidents.
- Prepare and submit regular progress reports to the project manager or senior management, highlighting achievements, issues, and changes to the schedule.
- Serve as the point of contact for clients on-site, addressing their concerns and ensuring their requirements are met.
- Identify and resolve any issues or conflicts that arise on-site. Implement corrective actions to address problems and ensure project continuity.
- Make informed decisions regarding site operations, resource allocation, and work methods to keep the project on track.
- Monitor site-related expenses and ensure they align with the project budget. Identify and address any cost overruns.
- Review and manage changes to the scope of work and their impact on the project budget and schedule.
- Facilitate effective communication among site team members to ensure clear understanding of tasks and project requirements.
- Ensure that all site activities adhere to the terms and conditions specified in the contracts with clients and subcontractors.
- Manage relationships with subcontractors and suppliers, addressing any issues related to their performance or delivery.
- Adjust the site schedule in response to delays, unforeseen issues, or changes in project scope, ensuring minimal impact on overall project timelines.
- Identify, document, and address any defects or deficiencies in workmanship. Coordinate with contractors to rectify issues promptly.
- Organize and attend client meetings to provide updates on site progress, discuss any issues, and gather feedback.
- Implement improvements based on client feedback and project evaluations to enhance overall service delivery and client satisfaction.

Senior Site Engineer, AYC Group – Ministry of Finance Customs Projects, Dammam, KSA

November 2013 - July 2017 | Contract Value: 52,000,000 SAR

- Execute the Work as per drawings and standards both discipline (Structural, Architectural Works).
- Supervision for Frame structure form Work, Steel Work, and Concrete.
- Finishing Work (Block Work, Plaster, Every Kind of Flooring, Paintings etc.).
- Site Architectural Layout regarding Block Work, Door Windows, and Floor Levels.
- Coordination with Consultant & Project Manager regarding Works and inspection.
- Take action and follow the instruction of consultant and project Manager.
- Supervised the foreman & site labors and Sub contractor's Works.
- Dealing with Subcontractors.
- Preparing Daily Progress Reports.
- Making Invoices for the sub-contractors & also Invoices to Ministry of finance.

- Prepare co-ordination, finishing levels, of the site plan to surveyors.
- Review/Develop Architectural Tender Packages, Specifications, And Finishing Schedules.
- Review As-Built documents/Drawings.
- Manage Site Surveying activities and leveling, checking drawings, quantities & ensuring that the calculations are accurate for the work execution.
- Coordinate work between Architects, Civil, and Site Engineers.
- Propose architectural solutions and alternative design.

Site & Technical Office Engineer, AL HENNA FOR CONTRACTING – National Guards Projects, Riyadh, KSA

June 2012 - October 2013

- Assist site manager with day-to-day site operations and supervision.
- Monitor ongoing construction activities to ensure compliance with design specifications and project plans.
- Review and interpret construction drawings, plans, and specifications to assist with execution and ensure accuracy.
- Perform site measurements and surveys to verify dimensions and ensure that work is being carried out according to plans.
- Ensure that all construction work meets the required quality standards and adheres to project specifications.
- conducting site inspections and testing materials to verify quality and compliance.
- Maintain accurate records of site activities, including daily progress reports, site conditions, and work completed.
- Assist in the preparation and updating of technical drawings, plans, and schematics using CAD software or other drafting tools.
- Conduct site visits to gather data, verify site conditions, and support the implementation of technical solutions.
- Collect and report field data related to project progress, site conditions, and any technical issues encountered.

Finishing (Fit Out) Engineer, TALAAT MOSTAFA – Madinaty project, New Cairo, EGYPT

December 2010 - June 2012

- Supervise the finishing activities on-site, ensuring that they are carried out according to design specifications, quality standards, and project requirements.
- Conduct daily inspections of finishing works, including plastering, tiling, painting, and other surface treatments, to ensure compliance with project specifications.
- Ensure that all finishing works meet the required quality standards and are completed to the highest standards of workmanship.
- Identify and document any defects or issues in finishing work, coordinating with contractors and site supervisors to rectify them promptly.
- Coordinate with various trades and subcontractors involved in finishing works to ensure smooth and efficient execution.

- Review and interpret finishing drawings and specifications to ensure accurate implementation on-site.
- Provide technical support and guidance to site workers and subcontractors on finishing techniques and materials.
- Inspect and verify the quality and quantity of finishing materials delivered to the site, ensuring they meet project specifications.
- Maintain accurate records of finishing works, including progress reports, material usage, and any issues encountered.
- Prepare and submit regular progress reports on finishing works to senior engineers and project managers.

Skills

- Project Management Professional (PMP)
- 3D Max, AutoCAD 2D, Photoshop, SketchUp
- Microsoft Office (Word, Excel, PowerPoint)
- Strong problem-solving and communication skills
- Accepts responsibility
- Takes ownership for own actions

Languages

- Arabic: Native
- English: Very Good

Personal Information

- Nationality: Egyptian
- Date of Birth: January 14, 1987
- Marital Status: Married
- Driving License: Egypt & Saudi Arabia
- Available Transferable Iqama
- Valid membership in Saudi council for engineers (SCE)