

Mounir Najem

 [0563741160](tel:0563741160)

 moneer-najim@hotmail.com

 Saudi Arabia

OBJECTIVE

I am seeking a position where I can apply my Bachelor's degree in Electrical Engineering to contribute to the design, analysis, and management of electrical systems. I aim to grow professionally by working on innovative projects, enhancing my skills, and making a meaningful impact on the organization's success.

EDUCATION

College of Technology

Bachelor's Degree in Electrical Engineering | 2020

GPA: 4.16 out of 5 - Accredited by the Saudi Council of Engineers

College of Technology

Diploma in Electrical Power | 2018

GPA: 4.93 out of 5

EXPERIENCE

Safar Company for Trading and Contracting | 1/8/2021 – 31/07/2025

Project Department Manager (Unified Contract)

- Oversaw and managed all aspects of project execution under the unified contract, ensuring adherence to timelines and budgets.
- Coordinated with contractors, suppliers, and stakeholders to streamline project workflows and ensure the delivery of high-quality results.
- Ensured compliance with project specifications, safety standards, and organizational goals.

Project Manager (4 months)

- Directed and supervised project planning and implementation, managing resources, schedules, and deliverables.
- Monitored project progress, identified potential risks, and implemented solutions to maintain project continuity.
- Liaised with clients and team members to ensure alignment with project objectives and expectations.

Saudi Electricity Company

Cooperative Training | Jan 2018 – May 2018

- Assisted in monitoring and managing electrical projects at various stages of implementation.
- Supported the engineering team in troubleshooting and resolving technical issues on-site.
- Conducted inspections and followed up on compliance with safety standards and regulations.

SKILLS

- Electrical circuit design.
- Electrical system analysis.
- Proficiency in simulation software like MATLAB and Multisim.
- Project management in engineering.
- Leadership.
- Maintenance of electrical power systems.
- Troubleshooting electrical system faults.
- Teamwork.

COURSES

- Course VLF High Voltage Test For Cables 60KV | (Model : HVA60 - Brand : B2)
- Occupational Safety and Health Manager (OSHA) | 48-hour - Feb 2021.
- Project Management Professional (PMP) | 36 contact hours - July 2020.
- Cybersecurity | June 2020.
- First Aid Certification.
- Firefighting Certification.

Volunteer

- Volunteer certificate- General | 155.5 Hours - may 2021.
- Technical project for voluntary maintenance | 60 Hours - march 2019.
- Home maintenance for needy families | 30 Hours - march 2019.

LANGUAGES

- Arabic - English.