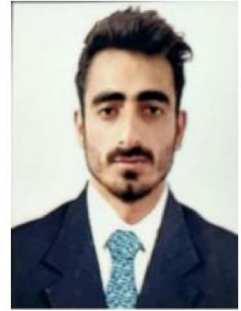


UMMER SHARIEF

Civil Site Engineer



Email: ummersharief770@gmail.com Mobile: **0575629157** Current Location: Jubail, KSA

LinkedIn profile: <https://www.linkedin.com/in/ummer-sharief-86570a210>

PROFILE SUMMARY

Experienced **Civil Engineer** with over **6 years** of expertise in maintenance, pipeline, and infrastructure projects, particularly within Aramco environments. Well — versed in Aramco Standards (SAES, SAMSS, GI) and HSE regulations, ensuring high quality project execution and compliance. Skilled in construction Supervision, pipeline integrity management, and infrastructure maintenance, with a proven track record of delivering projects on time and within budget. Adept at coordinating with multidisciplinary teams, managing contracts, and implementing preventive maintenance strategies to enhance asset performance. Committed to safety, efficiency, and excellence in civil engineering solutions.

A solid cultured with exceptional interpersonal, verbal and written communication skills, who support projects by inspiring and advising team members to achieve common goals, with effective performance and time management skills and working to improve personal and team performance to ensure quality outcomes and successful completion of projects.

EDUCATION CREDENTIALS

Examination	Passing Year	Board / University
Bachelor of Technology	2020	Aliah University
Diploma (Civil)	2017	J.K BOTE
Matriculation	2013	J.K BOSE

CAREER REVIEW

United SAAM - (Gas and Oil Separation Plant) – Apr 2023 – jun 2025

Civil Site Engineer

Projects Handled: NGCP Pipelines Projects and building maintenance work

Location: Uthmaniya, Saudi Arabia

Client: ARAMCO

Key deliverable

- Project coordination and execution of progressing construction as per the drawings, specifications, standards and other requirements.
- Preparation of bar bending schedules for structural elements like columns, beams, foundations, thrust anchor blocks, anchor beams, drain pits and slabs etc.
- Estimation of various quantities of structural elements like columns, beams, foundations, thrust anchor blocks, slabs and Aramco security fences etc.
- Generated technical drawings and redline drawings using a computer aided drafting system Auto-cad and managed to draft & plot conceptual & final plans.
- Responsible for execution of all finishing works including masonry, Tiling, painting, Door frames, false Ceiling, water proofing, toilet works including plumbing and its fittings- fixtures etc.
- To carry out inspections with client inspector or representative and third parties such as Slump cone tests, Compressive strength tests, FDT, DFT, Moisture test and Holiday tests, etc.
- Maintains a safe and clean working environment by enforcing procedures, rules, regulations and implementation of safety standards.
- To organized and maintained files for all facilities and project documentation.
- Responsible for activities of layouts and measurements of structural elements like columns, beams, foundations, thrust anchor blocks and slabs etc.
- Reviews project quality plans and workmanship which is based on project specifications, drawings, BOQ's and other project requirements.
- Develops project objectives by reviewing project proposal.
- Coordinate and work in a team to ensure quality outcomes and successful completion of projects.
- Monitor and responsible for quality assurance and workmanship.
- To support Preparing concerned department on the preparation and submission of all document requirements for tendering process.
- Sometimes coordinate with issuer regarding Aramco permit issues and resolved.
- Site surveillance at on- going construction activities as per the given drawings and specifications on daily basis..
- Coordinate with the procurement team to ensure timely delivery of materials on site.
- Monitoring batching, curing, and formwork removal procedures.
- Coordinate with Permit Receiver for daily activities.
- Manage site access, equipment movement and lifting operations.
- Supervise construction of foundations for pipe racks, tanks etc.
- Attend toolbox talks, JSA preparation, and implement Work Permits.
- Ensure strict compliance with Saudi Aramco HSE guidelines.
- Ensure barricading, signage, PPE, and safe access routes.
- Ensure work comply with Saudi Aramco Standards (SAES, SAEP, SAMSSS) and International Codes (ACI, ASTM BS)

Arkad Engineering & Const. Company - (Khurais Mazalij & Abu Jifan Pipelines Project) – Mar 2021 – Mar 2023

Civil Site Engineer

Project Handled: Khurais Mazalij & Abu Jifan Pipelines Projects;

Location: Mazalij & Abu Jifan, Saudi Arabia

Client: ARAMCO

Key deliverable

- Site monitoring of on-going construction projects as per drawings, standards and specifications on daily basis.
- Adapting and implementing safety and environmental issues within project.
- Generated technical drawings and redline drawings using a computer aided drafting system Auto-cad and managed to draft & final plans.
- To coordinate and leads supervisor to execute the construction tasks as per the drawings and specifications.
- Acquired and obtained layouts and measurements of structural elements on site with clients.
- Monitoring work progress and forwarded daily progress reports to the management team.
- To carry out inspections with client inspector or representative and third parties such as Slump cone tests, Compressive strength tests, FDT, DFT, moisture test and holiday tests, etc.
- To Support gatherings and to ensure to all construction activities are maintained and recorded on daily basis.
- Coordinating client inspectors or representative engaged in quality control field and sample testing of certain activities or finished work inspection for the purpose of ensuring their compliance with the set quality standards.
- Preparation and submission of BOQ's and Bills of on-going construction projects to client for payments by the help of senior engineers.
- Attend weekly meetings in (PMT) project management team and Aramco clients regarding progress reports of projects

Hindustan Construction Co Ltd, HCC - (Various Building Projects) - Jul 2020 - Dec 2020

Site Engineer

Project Handled: BHSS Building G+4 Storey (Built up Area is 900 Sqm);

Location: Khaniyaar, Srinagar, J&K

Client: BRO

Key deliverable

- Site monitoring of on-going construction projects as per drawings, standards and specifications on daily basis.
- Preparing, arrangement and availability of materials for site and implementation of the safety standards.
- Maintains a safe and clean working environment by enforcing procedures, rules and regulations.
- Monitoring work progress and forwarded daily progress reports to the management team.
- Supervises and leads fore-mans and to understanding the drawings and execution of the construction activities as per the drawings and specifications.
- Develops project objectives by reviewing project proposal.
- Monitor and responsible for quality assurance and workmanship.
- Participate and coordinate to all concern staff for the preparation and submission of monthly or quarterly bills to client for payments.
- To organized and maintained files for all facilities and project documentation.
- Preparation of bar bending schedules for structural elements like columns, beams, foundations, walls, staircases and slabs etc.
- Planned activities, layouts, measurements etc.

P A S T E X P E R I E N C E

IAM Infrastructure and Developers - (Infrastructures, Buildings and Road Works) – August 2016– August 2017 Trainee Engineer

Project Handled: Upgradation of Bijbhera Link Road (2.7km)

Location: Bijbhera Anantnag

Client: R & B

Key deliverable

- Site surveillance with senior engineers at progressing construction projects.
- To coordinate and leads supervisors to execute the construction tasks as per the drawings and specifications.
- Duties with senior engineers and knowing all significant work knowledge and experiences, trainings and abilities.
- Responsible for arrangement and availability of materials on sites.
- Participate and coordinate to all concern staff for the preparation and submission of monthly or quarterly bills to client for payments with senior engineers.
- Develops project objectives by reviewing project proposal.
- Study and execution of drawings on sites.

Skills & Knowledge:

- Ability to build relationships at senior levels with both clients and the company management.
- SAES, ACI, ASTM and SAEP.
- Aramco berm, thrust anchor, foundations, ROW.
- Generated technical drawings by (Auto-cad) & managed to draft & plot conceptual & final plans.
- Capable of managing and controlling construction works safely to a high standard.
- Strong communication and interpersonal skills.
- Layouts, scaffolding, shuttering, excavation, reinforcement, concrete works & measurements of structures.
- Project coordination & Execution & implementation of safety standards.
- Quality assurance & Workmanship.
- Preparation of BOQ's & Bills.
- Costing and Estimation.
- Monitoring/Supervising.
- Auto-cad, Auto level & Microsoft office.

P E R S O N A L D E T A I L S

Iqama No #2542370198

Languages: English, Urdu, Kashmiri & also beginner in Arabic

Nationality: Indian

Address: Kulgam, Jammu and kashmir, India

Driving License: Indian

Religion: Islam

Saudi Aramco Id No: #8680639

Marital status: Single

78617803007



Sl. No. AI 18677

جامعة عليية
Aliah University

(A State University established by an Act XXVII of 2007 of the West Bengal Legislature)

Certified that **Ummer Sharief** obtained the degree of Bachelor of Technology in Civil Engineering in this University in the year 2020 on fulfillment of the prescribed requirement for the said degree and that he/she has achieved Cumulative Grade Point Average (CGPA) of 7.77 in a 10-point scale.

Given this day, under the seal of the University at Kolkata in the Republic of India, the Thirty First day of December, 2020.




Vice - Chancellor

भारत सरकार / GOVERNMENT OF INDIA
 अफोस्टिल / APOSTILLE
 (Convention de La Haye du 5 octobre 1961)

Country: REPUBLIC OF INDIA
 This public document
 DEGREE

has been signed by: VICE CHANCELLOR
 acting in the capacity of VICE CHANCELLOR
 bears the seal/stamp of: SECTION OFFICER HOME AND HILL AFFAIRS
 DEPTT TO GOVT OF WEST BENGAL

Certified
 at: NEW DELHI, INDIA the 22-JUL-2025
 by: SOU(A) ATTESTATION, MINISTRY OF EXTERNAL AFFAIRS
 no: 8006219862301
 seal / stamp

DI 3681784
 Issued to: UNMER SHARIF



Signature

(अमर शरिफ)
 (SOU(A) Attestation)
 External Affairs
 Section Officer (Home and Hill Affairs)
 MHA, Govt. of West Bengal
 Ministry of External Affairs, New Delhi



No. 539/23 Dt. 16/03/23
 Signature(s) above/overleaf is/are
 Attested for authentication by the
 Ministry of External Affairs
 Govt. of India

16/03/23
 CHANDAN BARUA
 Section Officer, Gr.- 'A' Service
 Home and Hill Affairs Deptt.
 Foreigners' Branch
 Govt. of West Bengal



The Jammu And Kashmir State Board of Technical Education



THREE YEARS DIPLOMA

This Diploma is awarded to UMMER SHARIEF

Son/Daughter of PEER SHARIEF UD DIN on successful

completion of THREE YEARS DIPLOMA PROGRAMME in

CIVIL ENGINEERING conducted by the Jammu & Kashmir

State Board of Technical Education in the session NOV-DEC

2016 Securing SECOND Division

Srinagar/Jammu

Dated: 27/07/2018

REGISTRAR

SECRETARY

The Jammu and Kashmir State Board of Technical Education



MARKS CERTIFICATE

Three Years Diploma in Civil Engineering

SIXTH SEMESTER	Session: Nov-Dec 2016
Name: UMMER SHARIEF	Roll Number: 3201-16D6-15758
Parentage: PEER SHARIEF UD DIN	Reg Number: 32-01-R13-1651
Institute: GOVT. POLYTECHNIC COLLEGE KULGAM	

SUBJECTS	MARKS							
	Theory		Sessional		Practical		Total	
	Obt.	Max.	Obt.	Max.	Obt.	Max.	Obt.	Max.
STEEL STRUCTURES DESIGN	40	100	19	25	NA		59	125
EARTHQUAKE RESISTANT BUILDING CONSTRUCTION	50	100	18	25	NA		68	125
STRUCTURAL DRAWING	40	100	40	50	43	50	123	200
QUANTITY SURVEYING & VALUATION	50	100	22	25	NA		72	125
CONSTRUCTION MANAGEMENT & ACCOUNTS	44	100	18	25	NA		62	125
REPAIR AND MAINTENANCE OF BUILDING	81	100	22	25	NA		103	125
MAJOR PROJECT	NA		68	100	82	100	150	200
STUDENT CENTRED ACTIVITIES	NA		23	25	NA		23	25
RESULT: PASS	Marks Obtained: 660				Maximum Marks: 1050			

Previous Record				
Semester:1	Semester:2	Semester:3	Semester:4	Semester:5
3201-13D1-8978 676/1000	3201-14M2-10468 669/1100	3201-14D3-2233 622/1075	3201-15N4-11065 654/1025	3201-16J5-19259 722/1050
TOTAL MARKS OBTAINED: 4003			GRAND MAXIMUM MARKS: 6300	
Marks Obt. in words: Four Thousand and Three			DIVISION: 2nd	

Notification Number: 46 of 2017 Dated: 05-06-2017

S.No.: 65501

ERRORS AND OMISSIONS EXCEPTED.

[Signature]
DY. REGISTRAR

J&K State Board of Technical Education

[Signature]
REGISTRAR

J&K State Board of Technical Education

[Signature]
SECRETARY

J&K State Board of Technical Education

Division "HON" \geq 75%, "1st" $<$ 75% and \geq 65%, "2nd" $<$ 65%

Marks less than 40% in Theory/Practicals and less than 50% in Project/Sessionals be treated as fail

NA= Not Applicable

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saudi aramco



عمير شريف
UMMER SHARIEF

CONTRACTOR

مقاول

Badge No

Expiry Date

8680639

5/28/2026

SAOO Safety Orientation

CN#508491



Certificate of Completion

Ummer Sharief #2542370198 Indian

Safety Orientation #40033717

Date: 4/29/2024

Amer H. Samkari

Expires: 4/29/2026

A. H. Samkari, Supervisor, PSTU
SAOO/Manpower Development Div.



Ref. No.: Us/Exp/L/182

Date: 17th June 2025

TO WHOM IT MAY CONCERN

This is to certify that **Mr. Ummer Sharief** an Indian National holding passport no **#P9402842** worked with **United Saam Contracting Co.** as a Civil Engineer from **April 2023 to June 2025**. During his tenure, he was involved in civil works related to oil and gas sector projects under Saudi Aramco standards. He performed his duties sincerely and professionally.

We wish him success in his future endeavors.

For United Saam Contracting Co.

Malik Akbar Ali
HR Manager



Certificate of Completion

Congratulations!

The Autodesk® Authorized Training Center (ATC®) course you have completed was designed to meet your learning needs with professional instructors, relevant content, authorized courseware, and ongoing evaluation by Autodesk.

The ATC network helps professionals achieve excellence in using our software products.

Certificate No. 1VJQ1VJQ53

Ummer Sharief

Name

AutoCAD 2D + 3D

Course Title

AutoCAD

Product

Dinesh Verma

Instructor

2017-01-02 96 hours

Date

Course Duration

Alleron

Autodesk Authorized Training Center.



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Carl Bass
President, Chief Executive Officer



Ref no:146196

Date: 04.02.2020

TO WHOM IT MAY CONCERN

This is to certify that **Mr. Ummer Sharief ,civil Engineering**
Student of **Aliah University, Newtown** has undergone **Vocational**
Training for the period from **02.01.2020 to 01.02.2020** on '**No Payment**'
basis. As reported by the site in charge, the Performance of **Mr. Ummer**
Sharief during the period of training is found satisfactory.

Yoursfaithfully,

For MACKINTOSH BURN LIMITED

Sutapa Das
S.Das

(O.S.D/Personnel Dept)



Project Management Foundations: Procurement

Course completed by Ummer Sharief
Jan 30, 2025 at 06:03AM UTC • 1 hour 16 minutes

Top skills covered

Procurement

Project Management

A handwritten signature in black ink, appearing to read "Shea Hanson".

Shea Hanson, Head of Learning Content Strategy



Certificate ID: 08ff0b0afc3967d2aaee6b590958100ac3558d924f09f4fa8329afa6848b628



Project Management Foundations: Communication

Course completed by Ummer Sharief

Jan 29, 2025 at 08:29PM UTC

Top skills covered

Project Management

Project Communications

Shea Hanson, Head of Learning Content Strategy



Instructional Delivery Method: QAS Self Study
In accordance with the standards of the National Registry of CPE Sponsors, CPE credits have been granted based on a 50-minute hour. LinkedIn is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be submitted to the National Registry of CPE Sponsors through its web site: www.nasbaregistry.org

Field of Study: Communications and Marketing
Program: National Association of State Boards of Accountancy (NASBA)
Registry ID: #140940
Continuing Professional Education Credit (CPE): 1.80
Certificate ID:
411e92cef311845caefd2a9c7e1c56981e66985a7ec75d6e86a60d4cc5849c2aa





Project Management Foundations: Procurement

Course completed by Ummer Sharief

Jan 30, 2025 at 06:03AM UTC

Top skills covered

Procurement

Project Management

Shea Hanson, Head of Learning Content Strategy



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Program: PMI® Registered Education Provider
Provider ID: #4101
Activity #: 4101E8QRGI
PDUs/ContactHours: 1.25
Certificate ID:
e29f69ab24a814f3cc9a3b79274277b9ca237acbde9f0640046488c1d5d6b4c4





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CERTIFICATE OF APPRECIATION

THIS CERTIFICATE IS AWARDED TO :

UMMER SHARIEF

From United Saam Co. for his excellent efforts toward SC&MSU utilities construction.

Your valuable contribution and follow up set high standards of quality.

Thank you for all exerted effort

Maintenance Foreman

Ibrahim Alherz