


# Rawan Hamid Al mowald

## Bachelor of Human Resources Management

 0508636394

 Rawan1212hamd@gmail.com

 Jeddah

### EDUCATION

#### BA Human Resource management

Universtiry of jeddah

### SKILLS

- Excellent dealing with customers
- Computer use proficiency
- Working under pressure
- Organisation and accuracy
- Effective communication skills
- Cooperation and flexibility

### LANGUAGE

- English
- Arabic (mother)

### PROFILE

I am seeking a job in the field of customer service or administrative work, in which I contribute my experience and skills in communication, office achievement, and organising tasks, enhancing customer satisfaction and work efficiency within a stimulating professional environment.

I aspire to professional development and actively contribute to achieving the objectives of the entity I join

### WORK EXPERIENCE

#### Printing and cashier employee

Nasser Library

#### Administrative Assistant

Digital Idea Foundation for Advertising

#### Customer Data Writer

Beit Al-Radwan Trading Establishment

#### Trainee –Human Resources Department

Al-Jadaani Hospital

#### seales employee

jamal Al oyoon

### TRINING COURSE

- Customer Service Course
- Computer Skills Course
- Microsoft Excel Course
- Professional Interview Skills Course