

Muhammad Imran

Quantity Surveyor / AutoCAD Operator

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📍 Shahpur Khiali Gujranwala, Pakistan



Profile

Detail-oriented **Quantity Surveyor / AutoCAD Operator** skilled in cost estimation, BOQ preparation, and 2D civil drafting. Strong knowledge of construction standards with proven ability to deliver accurate project documentation and cost-effective solutions.

Strengths & Skills

Technical Skills

- BOQ preparation and cost estimation
- Project measurement and quantity take-offs
- Preparation of interim/final payment certificates
- Contract administration and cost control
- Site supervision and verification of works

Software Proficiency:

- AutoCAD (2D)
- AutoCAD (Civil 3D-Basic Knowledge)
- MS Excel & Word (BOQs, reports, documentation)
- MS Powerpoint (Presentation)

Time management to meet project deadlines

Quick learner with continuous improvement mindset

AutoCAD Operation (CAD):

- 2D drafting (civil, structural drawings)
- Preparation of construction layouts, plans, sections, and elevations
- As-built drawings and revisions
- Coordination of drawings with project specifications
- Knowledge of drafting standards and detailing

Problem-solving ability

Team collaboration with engineers and contractors

Academics

2017	Diploma of Associate Engineer (DAE Civil) Govt Monotechnic Institute, Sakrand Score: 77%
2017	Master in Sociology Allama Iqbal Open Univeristy, Islamabad Score: 61%
2015	Bachelor of Arts Allama Iqbal Open Univeristy, Islamabad Score: 60%
1998	Intermediate-Commerce Gujranwala Board, Gujranwala Score: 39%
1995	Matriculation-Science Gujranwala Board, Gujranwala Score: 52%

Certifications

Diploma in Software Engineering

Authority: Aptech Computer Education
Year 2004

Certificate in Computer

Authority: Chenab Ideal Commercial Institute
Year 2001

Diploma in AutoCAD

Authority: Pakistan Institute of Technology
Year 2000

Certificate in Computer

Authority: Focus Computer Training Institute
Year 1998

Awards

2017

Tareefi Sanad

Quantity Surveying

Work History (26 Years)

1999 – Present
Rawalpindi, Pakistan

1. Frontier Works Organization (FWO) 2. Muhammad Ibrahim & Co [✉](#)

Quantity Surveyor / Assistant Surveyor / AutoCAD Operator

Civil works involve the design, construction and maintenance of infrastructure projects such as roads, bridges, buildings, airports, wastewater systems and other public works.

Projects

01/2025 – Present

Chief Quantity Surveyor

Company: Frontier Works Organization (FWO) - Head Quarter Rawalpindi

Skilled in project inspection and evaluation to ensure quality, compliance, and cost-effective project delivery.

05/2021 – 11/2023

Site Engineer - Building Works

Company: Jumeirah Builders (Contractors/ Builders)

- Supervised foundations, structural works, masonry, and finishing activities as per drawings and specifications.
- Coordinated civil works with MEP installations to ensure smooth project execution.
- Monitored quality, safety, and material usage while maintaining daily site reports.
- Ensured timely completion of works through effective planning and team coordination.

03/2017 – 05/2021

Quantity Surveyor

Company: Frontier Works Organization-Head Quarter Rawalpindi

- Establish measurable criteria to assess project success.
- Define key performance indicators (KPIs) for evaluation.
- Gather feedback from project team, sponsors and clients.
- Collect relevant data to assess project performance.
- Analyze data to draw meaningful conclusions about project effectiveness.
- Prepare evaluation reports highlighting findings and recommendations.
- Share results with stakeholders and decision-makers.
- Regularly track project activities against the project schedule.
- Monitor resource utilization and budget expenditures.
- Monitor deliverables to ensure they meet quality standards.
- Conduct inspections or reviews at defined intervals.
- Hold regular meetings to discuss project status and address issues.

11/2009 – 03/2017

Quantity Surveyor - Civil Works

Company: Unit-122 Q&C BN Engrs-Frontier Works Organization (FWO)

- Preparing the Monthly IPC
- Preparing the Monthly Progress Report
- Preparing the Daily Progress Report
- Preparing of Bar Bending Schedule of Small Structure like R.C.C.Box Culvert, R.C.C.Pipe Culverts, Piles, Deck Slab, R.C.C.Drains etc
- Preparing of Shop Drawing of Small Structure like R.C.C.Box Culverts, R.C.C.Pipe Culverts, Irish Causeway, R.C.C.Drains
- Calculate Earth Work of Roads, Canal etc
- Preparing As Built X-Sections Drawings
- Preparing As Built Drawings
- Coordination with surveyors/engineers regarding site work requirement

03/1999 – 04/2009

Assistant Surveyor/AutoCAD Operator

Company: Muhammad Ibrahim & Co

- Preparing X-Sections of Roads, Canals and Drain etc.
- Preparing L-Sections/Profile of Roads and Drain etc.
- Preparing of Topography Survey Plan :-
- Data Transfer to AutoCAD Manually
- Data Transfer Excel to AutoCAD
- Data Transfer QBasic Program to AutoCAD
- Providing the Co-Ordinates of Road center line and bridges layout data to surveyor while using AutoCAD

Industries

Construction Industry

Residential & commercial

Infrastructure Development

Roads, highways and bridges

Real Estate & Property Development

Housing projects & apartments

Water & Irrigation

Canals & drainage

Languages

Urdu



English



Punjabi



Hobbies

• Cricket

• Football

• Table Tennis