

MOHAMMED MOUSTAFA AMASHA, PMP®

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Career Objective: -

PMP®-certified Civil Engineer with 5+ years of diverse experience across cost control, quantity surveying, and site/technical office engineering. Skilled in managing budgets, preparing BOQs, and delivering cost optimization for large-scale projects exceeding SAR 200 million. Adept at resource management, technical coordination, and ensuring compliance with project standards — bringing a well-rounded expertise adaptable to both site and office roles.

Core Competencies: -

- Cost Control & Budget Management | Budget Forecasting
 - Quantity Surveying & BOQ Preparation
 - Project Planning & ERP-Based Cost Tracking
 - Technical Office & Site Supervision
 - Contractor Invoice Verification & Payment Approval
 - Shop Drawings & As-Built Documentation
 - Leadership, Negotiation & Time Management & Stakeholder Communication
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Professional Experience:-

Cost Control & Quantity Surveying Engineer – Main Office

Hodood Al Kamal Company – Al Balagha Group (Riyadh & Al Madinah) | 06/2024 – Present

- Quantity Surveying and Site Work.
- **Prepared** detailed quantity take-offs for all construction activities based on project drawings and specifications.
- **Verified** site measurements against project documents to ensure accuracy.
- **Updated** and maintained Bills of Quantities (BOQ) throughout project phases
- **Reviewed, verified, and approved** 100+ contractor invoices monthly, ensuring 95% accuracy, aligning with actual site progress, and minimizing overpayments.

Cost Control and Financial Management.

- **Prepared** cost estimates and budgets for multiple project stages
- **Monitored and controlled** project expenditures to ensure compliance with approved budgets.
- **Submitted** monthly cost reports and prepared forecasts for future costs.
- **Managed** project budgets through ERP systems, ensuring accurate and transparent financial reporting.

- Key Projects Handled.

- **Al Waseel Private Resort, Riyadh** – QS & Cost Control for luxury resort development.
 - **Assalama Infrastructure Project, Al Madinah** – Cost estimation and contractor invoice verification.
 - **Manazil Woroud Housing Project** – BOQ preparation and financial reporting.
 - **Layali Al Okhaylah Project** – ERP-based cost tracking and subcontractor invoice management.
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Technical Office & Site Engineer

Building Gate Contracting | 10/2023 – 06/2024

- Envi Farm Lodge Project – Al-Hasa Technical Office and Site (Jan 2024 – Jun 2024).
- **Implemented** a Residential Envi Farm Lodge, covering insulation, steel structure, concrete, and plumbing works
- **Prepared** quantity surveying (QS) documents and developed As-Built drawings for the Envi Farm Lodge.
- Residential Villa Project – Jeddah, Technical Office and Site (Oct 2023 – Jan 2024).
- **Executed** construction works for a Residential Villa in Obhur North..
- **Prepared and submitted** quantity surveying (QS) documents and updated As-Built drawings for the Residential Villa.

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Technical Office Engineer

Emaar General Contracting Company (Main Office – Giza) | 12/2021 – 09/2023

- **Managed** QS and As-Built drawings for multiple projects: Mall Stoda, Camellia Hall, and Agricultural Banks.
 - **Prepared** cost estimation and shop drawings for the 6th of October Water Pumping Station.
 - **Produced** shop drawings and QS for 14 workshops in Nasr City and 49 villas in New Mansoura.
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Site & Technical Office Engineer

Al Tamami General Contracting Company | Feb 2020 – Nov 2021

- **Performed** quantity surveying for academic buildings and workshops at Mansoura National University.
 - **Executed** earthwork for a 3,500 m² building, raft foundation, and structural works.
 - **Carried out** finishing works for residential buildings in New Alamein City, covering insulation, marble, ceramics, and plumbing.
 - **Managed** paperwork and consultant coordination.
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Key Achievements:-

- Prepared and validated quantity take-offs for projects exceeding **SAR 200M**, ensuring compliance with project specifications.
 - Reduced project cost deviations by implementing **effective cost control measures** and strict monitoring protocols.
 - Improved contractor invoice verification, reducing errors by **85%**.
 - Developed and updated **BOQs and monthly cost reports**, providing clear financial insights to project management.
 - Enhanced **ERP-based cost tracking and reporting**, strengthening financial transparency across multiple projects.
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Certifications :-

- PMP® – Project Management Professional, PMI (License No. 4161108, Jun 2025)
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EDUCATION:-

- B.S.E Civil Engineering, Pyramids Higher Institute Of Engineering And Technology, Cairo (2018)
 - Graduation Project: Concrete (Grade: Excellent)
 - Overall Grade: Good (+)
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Courses:-

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|--|--------|
| • Structural BIM Diploma, KAITECH Academy | (2023) |
| • Cost Control , Online Course | (2022) |
| • Technical Office Engineer, Online Course | (2021) |
| • Construction Site Engineering Professional, Bena Academy | (2019) |
| • Occupational Health And Safety, Engineers Syndicate | (2017) |
| • Structural Design Diploma, Bena Academy | (2017) |
| • Soil Mechanics And Foundations, Engineers Syndicate | (2016) |
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Skills:-

Technical Skills

- ERP Systems, AutoCAD, Auto Rebar, Revit, BIM Programs, MS Office Suite, ICDL

Soft Skills

- Work Ethics, Flexibility, Listening, Time Management, Negotiation, Leadership

Hard Skills

- Concrete Design, Laboratory Testing, Materials Selection, Project Management, Earned Value Management (EVM)
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Interests: -

- Teamwork and leadership through sports, applying these skills to professional projects.