

ABDULAZIZ MUBARAK FAHAD ALQAHTANI

CUSTOMER SERVICE
SPECIALIST

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📍 Riyadh, 22112

ABOUT ME

Skilled Customer Service Specialist: Embodying technical proficiency and excellence in communication, with a career full of achievements at Atlas International Medical Company. Eager to enrich your team with my expertise and skills, and enthusiastic about continuous development and advancement.

SKILLS

Proficiency in using surveying equipment

Proficiency in using powerful computer programs such as EXCEL, MICROSOFT WORD

Effective listening skills

Responding to customer inquiries

Handling complaints and problem-solving

Working under pressure and achieving goals

Excellent communication skills and team leadership

PERSONAL DETAILS

Date of birth

02 Feb 2006

Nationality

Saudi Arabia

WORK EXPERIENCE

CUSTOMER SERVICE SPECIALIST | *Atlas International Medical Company* | *Riyadh* | Mar 2025 - Present

- Resolving customer complaints and issues professionally
- Providing information and support to customers about products and services
- Managing incoming calls and effectively responding to customer inquiries
- Recording communication details and transactions and updating databases
- Providing information and support to customers about products and services
- Collaborating with team members to improve service quality

SURVEY ENGINEER | *Saudi Development Company* | *Riyadh* | 2025 - 2025

- Conducting land surveys and determining actual property boundaries
- Using geodetic surveying equipment and advanced GPS techniques
- Analyzing survey data and preparing maps and charts
- Collaborating with engineers and architects in project planning
- Managing geographic databases and Geographic Information Systems (GIS)
- Preparing survey reports and technical documents for projects
- Directing field survey teams and supervising operations
- Working on the Ritz-Carlton project

EDUCATION

DIPLOMA IN SURVEYING TECHNOLOGY

Technical College, Riyadh | 2025

LANGUAGES

Arabic

English

COURSE

DATA ENTRY AND WORD PROCESSING | *Manahil Al-Ilm Training Institute* | Sep 2022 - Dec 2023