

Engr. Arslan Saleem

Civil Site Engineer | Infrastructure | Highways | Buildings

■ +966 561012427 ■ arsalanahmed0304@gmail.com

■ Jeddah, Saudi Arabia | Iqama: Transferable

Professional Summary

Experienced and quality-focused Civil Site Engineer with over 5 years of successful project delivery in infrastructure, highways, bridges, and building construction across Saudi Arabia and Pakistan. Proven ability to manage large-scale site operations, enforce QA/QC compliance, lead teams, and deliver projects on time and within budget. Skilled in reading technical drawings, coordinating subcontractors, handling documentation, and implementing HSE standards. Committed to achieving safety, quality, and operational excellence in dynamic construction environments.

Core Competencies & Skills

Site Execution & Construction Supervision	Infrastructure, Road & Bridge Projects
Quality Control & Quality Assurance (QA/QC)	Interpretation of Drawings & BOQs
Material Inspection & Testing	Safety Management (IOSH Certified)
Daily Progress Reports & Technical Logs	Subcontractor & Resource Coordination
AutoCAD MS Office	ITPs, WIRs, MIRs, and NCR Handling

Professional Experience

Site Engineer | Al-Ajmi Contracting Company – Jazan Economic City, KSA

Aug 2023 – Apr 2025

- Supervised day-to-day execution of a SAR 100M+ infrastructure project.
- Reviewed engineering drawings and ensured accurate site implementation.
- Coordinated civil works: earthwork, drainage, utility lines, asphalt layers.
- Ensured compliance with HSE protocols and quality benchmarks.
- Resolved technical issues and supported QA/QC inspections with consultants.
- Coordinate delivery of materials to site based on approved submittals.
- Implement design changes as per requirements for quality output.
- Guide site supervisors to maintain high-quality workmanship and use approved materials.
- Supervise installation of finishing materials such as flooring, tiling, and paint.
- Review shop drawings and support documents for construction.
- Control and minimize materials wastage.
- Allocate manpower efficiently across different activities based on standard tasks and productivity.
- Manage and oversee labor on site.
- Conduct regular site inspections to verify work against drawings.

Site Engineer | Al-Enjaz Trading & Contracting Co. – Al Bahah Bridge Restoration, KSA

Jan 2022 – Mar 2023

- Managed bridge structural repair and rehabilitation works.
- Conducted regular quality checks, supported NCR resolutions, and oversaw WIR/MIR submissions.
- Led toolbox talks and ensured zero lost-time incidents on site.
- Maintained daily progress reports, submitted for consultant approval.
- Responsible for implementation of SEC Standards and their policies.
- Cost Estimate, Site supervision, monitor construction work schedules.
- Execution of works as per structural and architectural drawings.
- Good co-ordinations with Client and other agencies.
- Arranging all materials to the site as per approved materials submittals.

- Supervision of all civil works and ensuring the work done as per specification & standards.
- Identification of technical problems during project implementation & reporting to consultant.
- Ensure compliance to the applicable specification & drawings with respect to materials, workmanship functional performance.
- Implement latest Design Change Notice, Ensure reference of documents as per requirement & quality output.
- Guiding the field Engineers to ensure good quality workmanship and using the approved material.
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Site Engineer | Dua Builders & Developers – Dua Terrace (G+8 Building), Karachi, Pakistan
Feb 2021 – Nov 2021

- Executed structural and finishing works for an 8-storey building.
- Prepared project schedules and coordinated with consultants and vendors.
- Ensured compliance with architectural/structural drawings and QA/QC procedures.
- Achieved 98% client satisfaction at project handover through effective supervision.
- Overseeing the installation of finishing materials, including flooring, tiling, paint, and other
- Review shop drawings and other support documents for construction
- Controlling and Reducing the Materials wastage.
- Manpower allocation for different activities according to standard tasks & productivity.
- Labor Management & control.
- Make site inspection at regular interval & verify works as per drawing.
- Verify the subcontractors work as per BOQ and preparing subcontractors bill.
- Attending the technical meeting with Chief Executive and Site Engineers.
- Overall site execution and handle site condition as a Civil Engineer.
- Prepare Requests for Information (RFIs) for any discrepancies or clarifications.
- Maintain daily progress reports (DPR), material delivery logs, and as-built drawings.
- Submit daily, weekly, and monthly progress reports to management and client representatives.
- Track productivity and suggest methods for improving work efficiency.
- Record and report any delays, design changes, or site issues affecting progress.

Site Engineer | Sardar Muhammad Ashraf D. Baluch Pvt. Ltd – Basima to Khuzdar Highway, Pakistan
Feb 2020 – Dec 2020

- Oversaw construction of 40 km of highway including roadbed, base, and asphalt layers.
- Ensured proper installation of signage, road markings, and guardrails.
- Conducted compaction, core cutting, and field density tests in line with project specs.
- Overall site execution and handle site condition as a Civil Engineer.
- Coordinate with Sub-contractors surveyors, and site labor to ensure efficient work progress
- Collaborated with field teams and engineers to meet project milestones.
- Coordinate with surveyors to set out alignments, elevations, and centerlines for the roadway.
- Verify levels, gradients, and cross-sections to ensure correct profiles before each layer's execution.
- Check horizontal and vertical alignments for curves, super-elevation, and camber.
- Interpret roadway drawings, cross-sections, and structural details for culverts, bridges, and retaining walls.
- Prepare Requests for Information (RFIs) for any discrepancies or clarifications.
- Maintain daily progress reports (DPR), material delivery logs, and as-built drawings.
- Submit daily, weekly, and monthly progress reports to management and client representatives.
- Track productivity and suggest methods for improving work efficiency.
- Record and report any delays, design changes, or site issues affecting progress.

Internship – | China State Construction Engineering Corporation Ltd – M-5 Motorway, Pakistan
Feb 2019 – Mar 2019

- Assisted with material inspection, field testing, and QA documentation.

Internship – | National Highway Authority – Karachi, Pakistan
Sep 2017 – Nov 2017

- Contributed to highway alignment checks and quantity verification.

Education

Bachelor of Engineering (B.E.) – Civil Engineering

Preston Institute of Management Science & Technology – Karachi, Pakistan

Reg. No.: CIVIL/071053 | Graduated: 2019

Certifications

- NEBOSH – 2020
- OSHA - 2020
- IOSH Managing Safely – 2019
- Scope of Project Management – CPD
- HVAC: Building Services Design – CPD
- Traffic Management in Metropolitan Areas – CPD
- Dynamics of Effective Team Building – CPD
- Seminar: Scope of Civil Engineering

Technical Skills

- AutoCAD (Basic Proficiency)
- MS Word, Excel, PowerPoint
- Internet & Email Communication
- Concrete Cube Test | Slump Test | FDT | Core Cut | Soil Compaction Analysis

Languages

Language	Reading	Speaking	Writing
English	Excellent	Excellent	Excellent
Arabic	Average	Average	Average
Urdu	Excellent	Excellent	Excellent
Sindhi	Excellent	Excellent	Excellent

**Preston Institute of Management,
Science and Technology**
Karachi - Pakistan



**This is to Certify That
Arslan Saleem**

**has satisfactorily and completely fulfilled all
requirements**

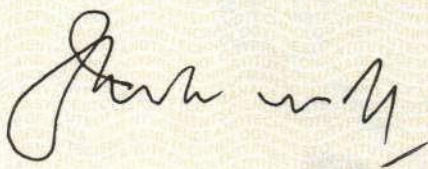
**for the prescribed studies and the examinations
of the Institute, and has, therefore, been
admitted to the Degree of**

**Bachelor of Engineering
in Civil Engineering**


In the year of September 2019

**In testimony whereof, this Degree has been issued under
authorized signatures and official seal of the Institute,
on this**

thirtu-first dau of August 2023



Rector



Registrar

Preston Institute of Management Science and Technology, received charter by the orders of Governor Province of Sindh, Pakistan vide Ordinance No. XXVI of 2001, under section 6(1) of the said ordinance, honorable Governor of Sindh is the Patron of this institute, and it is recognized by the Higher Education Commission Government of Pakistan vide letter No. 16-18/HEC/A&A/2005/1178, dated December 28, 2005.

Preston Institute of Management Science and Technology is also Accredited by the Pakistan Engineering Council Established under ACT No. V OF 1976, by the Government of Pakistan.

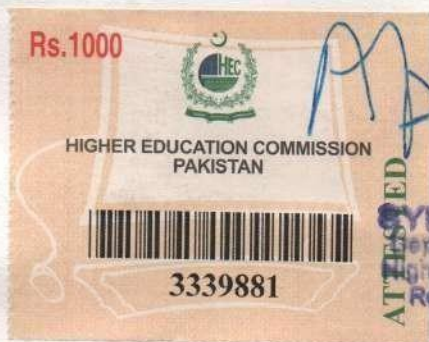
Preston Institute of Management Science and Technology is also Affiliated with Sindh Board of Technical Education. Under Section 12 (2) (IV) of the Principal Ordinance 1970.

Preston Institute of Management Science and Technology is also Accredited by American Council of Training and Development vide Accreditation No. GNA092N with Verification Code AD2362P51CM.

Preston Institute of Management Science and Technology is also Accredited by International Quality Assurance in Higher Education Association USA vide ID 120630.

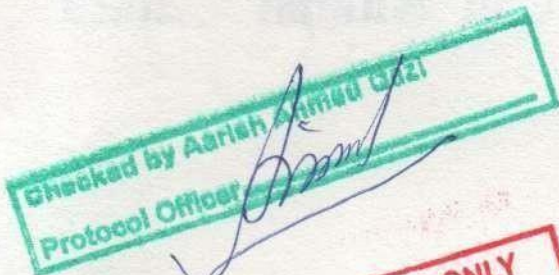
Preston Institute of Management Science and Technology, has been awarded ISO 9001:2008 by TQCSI member of accreditation forum USA

Preston Institute of Management Science and Technology is also Accredited by the European Center of Independent Learning (ECICEL) vide Member ID: EU 1A1010C



SYED AFAQ AHMAD
Deputy Director (Attestation)
Higher Education Commission
Regional Centre, Karachi

29 FEB 2024



28 JUN 2024

Engr. Muhammad Husnain
Controller of Examination
PIMSAT Karachi



NEBOSH International General Certificate in Occupational Health and Safety

This is to certify that

Arslan Saleem

was awarded this qualification on

08 February 2020

Les Philpott
Chair

Dee Arp
Accountable Officer

Master log certificate No: 00514489/1169445

SQA Ref: R630 04



**The National Examination Board in
Occupational Safety and Health**

Registered in England & Wales No. 2698100
A Charitable Company Charity No. 1010444



OSHAS

Occupational
Safety & Health
American Society

Cert No. : 0097522

Certificate of Completion

Arslan Saleem

Has successfully completed all academic requirements in this Occupational Safety & Health course of study presented by OSHAS authorized training provider (ATP)

30 Hours General Industry Standards

Henry D'Cooper
Chief Executive Officer



Marcus Hilton
Director Training

31-07-2020

Issue Date



www.oshas.us



TRANSCRIPT



Occupational
Safety & Health
American Society

OSHAS

LEARNER NAME:

Arslan Saleem

COURSE:

30 Hours General Industry Standards

Certificate Number : **0097522**

Issue Date : **31-Jul-2020**

SERIAL #	TOPIC	OBTAINED SCORE	TOTAL SCORE
01	<i>Introduction to Health & Safety Management System</i>	3.5	4.0
02	<i>Ergonomics & Work Related Upper Limb Disorders</i>	4.0	4.0
03	<i>Energy Isolation & LOTOTO</i>	2.1	4.0
04	<i>Electrical Safety & Controls (Basics)</i>	4.0	4.0
05	<i>Introduction to Safety Accountability</i>	4.0	4.0
06	<i>Hazards & their Controls</i>	3.8	4.0
07	<i>Introduction to Safety Supervision</i>	2.6	4.0
08	<i>Fall protection & Safe working at height</i>	4.0	4.0
09	<i>Personal Protective Equipment (PPE)</i>	4.0	4.0
10	<i>Bloodborne Pathogens</i>	4.0	4.0

Morgan Maxwell

Exam Coordinator

OBTAINED SCORE

3.6

OSHAS trainings are provided as per ANSI Standard Z490.1-Criteria. This transcript verifies that the learner have acquired knowledge to satisfy the employer's safety training program requirements.





This is a certificate awarded to

ARSLAN SALEEM

on successfully completing

Managing Safely

a course approved and validated by the

Institution of Occupational Safety and Health

in association with

Be Safe Training & Services (Pvt.) Ltd

Approved Centre: 3420

Signed on behalf of IOSH

Handwritten signature of Zee Messinger in black ink.

Chief Executive

Handwritten signature of Jahanzaib in black ink.

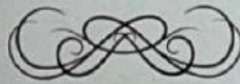
Course Organiser



ZTS-PTW-101902
Certificate No.

Zumar Training & Skills

YOUR NO. 1 TRAINING PARTNER



CERTIFICATE

OF ACHIEVEMENT

THIS IS TO CERTIFY THAT

ARSLAN SALEEM

HAS COMPLETED THE COURSE WORK REQUIREMENTS FOR

Permit To Work

ZUBAIR QAMAR
DIRECTOR & MASTER TRAINER



ZUMAR
TRAINING & SKILLS

07 October 2019

DATE

ZTS-CSS-101902
Certificate No.

Zumar Training & Skills

YOUR NO. 1 TRAINING PARTNER



CERTIFICATE

OF ACHIEVEMENT

THIS IS TO CERTIFY THAT

ARSLAN SALEEM

HAS COMPLETED THE COURSE WORK REQUIREMENTS FOR

Confined Space Safety

ZUBAIR QAMAR
DIRECTOR & MASTER TRAINER



ZUMAR
TRAINING & SKILLS

07 October 2019

DATE

ZTS-SSS-101902
Certificate No.

Zumar Training & Skills

YOUR NO. 1 TRAINING PARTNER



CERTIFICATE

OF ACHIEVEMENT

THIS IS TO CERTIFY THAT

ARSLAN SALEEM

HAS COMPLETED THE COURSE WORK REQUIREMENTS FOR

Scaffold Safety Standards

ZUBAIR QAMAR
DIRECTOR & MASTER TRAINER



ZUMAR
TRAINING & SKILLS

07 October 2019

DATE

ZTS-HSS-101902
Certificate No.

Zumar Training & Skills

YOUR NO. 1 TRAINING PARTNER



CERTIFICATE

OF ACHIEVEMENT

THIS IS TO CERTIFY THAT

ARSLAN SALEEM

HAS COMPLETED THE COURSE WORK REQUIREMENTS FOR

Hydrogen Sulfide Safety

ZUBAIR QAMAR
DIRECTOR & MASTER TRAINER



ZUMAR
TRAINING & SKILLS

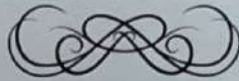
07 October 2019

DATE

ZTS-FSW-101902
Certificate No.

Zumar Training & Skills

YOUR NO. 1 TRAINING PARTNER



CERTIFICATE

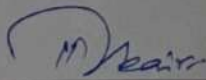
OF ACHIEVEMENT

THIS IS TO CERTIFY THAT

ARSLAN SALEEM

HAS COMPLETED THE COURSE WORK REQUIREMENTS FOR

Fire Safety At Work



ZUBAIR QAMAR
DIRECTOR & MASTER TRAINER



ZUMAR
TRAINING & SKILLS

07 October 2019

DATE

Employment Through Skill



REGIONAL DIRECTORATE HYDERABAD

Sindh Technical Education & Vocational Training Authority

(STEVTA) Hyderabad Region.

CERTIFICATE OF MERIT

This Certificate is awarded to Mr. ARSLAN SALEEM S/O SALEEM RAZA in
Recognition of his meritorious performance as best trainer in "BBSYDP: 1st batch in trade of
CIT IN OFFICE AUTOMATION in Hyderabad Region.

Regional Director
Sindh TEVTA Hyderabad

Managing Director
Sindh TEVTA Karachi