

Sami Lafi Alhisony

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📍 Saudi Arabia



Professional Summary

An experienced professional with over 8 years in accounting and Procurement management, supply chain, and logistics, with a proven track record in improving financial efficiency and reducing waste. Possess strong skills in financial analysis and reporting, along with the ability to implement effective asset management strategies. Seeking a position in a leading organization that enables me to apply my expertise in enhancing operational and financial efficiencies and providing strategic solutions that support the company's sustainable growth.

Education

Bachelor of Accounting. College of Economics and Administration,
Qassim University Dec 2009 - Sep 2013

Professional Experience

Procurement Lead

Saleh Abdulaziz Al-Rajhi and Partners Company Limited

📅 Apr2024 - Apr2025 📍 Riyadh

- Manage and monitor the procurement annual plan and procurement representative in PMO, cyber security, risk assessment, business excellence, business continuity, quality, and data privacy projects.
- Managing and evaluating tenders, RFPs, RFQs, contracts, and overseeing the implementation of contracts.
- Negotiating with suppliers and managing deliverables, payment, and monitoring supplier's performance.
- Liaise with stakeholders to understand the requirements and forecast with cost estimates and delivery schedules.
- Identify, and qualify potential suppliers and new suppliers in order to secure more cost-effectiveness.
- Contribution to commercial and technical evaluations and preparation of award recommendations.
- Drafting contract along with the terms and conditions and oversee implementation of contracts.

Sr.Accountant



Saleh Abdulaziz Al-Rajhi and Partners Company Limited

📅 Apr2022 - Apr2024 📍 Riyadh

- Managing supplier and customer accounts.
- Ensuring settlement of invoices and payments.
- Managing the company's fixed assets and tracking depreciation.
- Managing inventory and financial allocations to address future risks.
- Monitor cash flow to ensure adequate liquidity.
- Preparing tax returns.

Purchasing Specialist

Saudi Aramco, Nabors Drilling SANAD

 Mar 2020 - Mar 2022  Al-Dahran

- Manage Vendor sourcing, registration, pre-qualification, and evaluation activities.
- Manage the PR request from receiving until awarding.
- Oversee the Drafted final contract template based on the scope of work of the RFP.
- MANAGE NEGOTIATIONS OF PAYMENT TERMS, PRICE, TERMS, AND CONDITIONS OF CONTRACT IN COORDINATION WITH LEGAL DEPT. FOR THE PURPOSE OF MAXIMIZING FINANCIAL AND OPERATIONAL PERFORMANCE, MINIMIZING RISK AND ENSURING ADHERENCE WITH REQUIREMENTS AND INTERNAL POLICIES.
- Ensure proper handling of vendors' relationships upon contract signature for process optimization.
- Coordinate with Finance on saving & releasing bank guarantee and follow-up on payments.

Supply Chain Coordinator

Saudi Aramco, Nabors Drilling SANAD

 Dec 2016 - Feb 2020  Al-Dahran

- Movement Control and Coordination: Oversees the movement of incoming and outgoing freight, ensuring timely and safe delivery of goods.
- Supplier Management: Communicates with suppliers to ensure the delivery of raw materials and components in the required quality and quantity, accurately recording their data.
- Inventory Management: Maintains accurate records of inventory levels and implements effective inventory management methods to ensure material availability and meet demand.
- Freight Negotiation and Tracking: Negotiates with carriers to obtain the best freight rates and tracks shipments to ensure they reach their destination on time.

Certifications

- Risk management
- Feasibility Studies
- VAT Specialist – In Progress

Technical Proficiencies

Office : Excel, Word, PowerPoint, Access, Outlook.

Professional Memberships

Saudi Council of Accountants.(SOCPA)

Key Skills & Competencies

- Cost Estimation & Contract Analysis
- Budget Saving
- Negotiation
- Data Analysis
- Cash Flow Management
- Market Intelligence & Feasibility Study

Languages

English

Advanced

