

# Saqib Shah

## Planning and Scheduling Engineer

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Jubail, KSA

Valid and Transferable Iqama

### PROFILE SUMMARY

Experienced Planning & Scheduling Engineer with over 5 years of proven success in delivering complex high-rise, infrastructure, and oil & gas projects across KSA. Proficient in Primavera P6, Excel, and EVM with strong capabilities in baseline schedule development, delay analysis, and project control. Demonstrated ability to manage multi-disciplinary teams and subcontractors while ensuring alignment with client expectations and local standards. Currently based in KSA with transferable Iqama—immediately available for new opportunities.

### SKILLS

- Planning and Scheduling.
- Advance Excel
- Monitoring and Reporting
- Extension of Time Claims
- Power Bi
- Primavera P6
- Earned Value Management (EVM).
- Contract Management
- Team Collaboration
- Project Management

### PROFESSIONAL EXPERIENCE

#### Planning Engineer

Aug 2023 – Jan 2025

Saudi Arabian Baytur Construction Company

Riyadh, Saudi Arabia

- Developed and maintained Project Baseline schedules using Primavera P6 and advanced Excel tools, ensuring alignment with contractual milestones and scope.
- Designed, developed, and maintained interactive progress dashboards using Excel and Power BI for real-time visualization of critical project metrics, facilitating faster decision-making and effective communication among stakeholders.
- Conducted Extension of Time (EOT) impact analysis, including preparation of delay notifications, time impact analysis (TIA), and supporting documentation for submission to clients.
- Coordinated with site teams, subcontractors, QA/QC, HSE, and procurement to ensure seamless execution and compliance with project standards.
- Facilitated stakeholder meetings and progress review sessions, providing clear communication on schedule status, risks, and challenges.

#### Planning Engineer

Mar 2022 – Jul 2023

Babtain Contracting Company  
Arabia

Eastern Province, Saudi

- Monitored project progress and updated schedules using Primavera P6 and Excel.
- Managed procurement, material delivery, and shop drawing logs, ensuring alignment with planned activities.
- Developed and analyzed S-curves, manpower histograms, and weekly/monthly progress reports.
- Coordinated with site teams, subcontractors, and procurement teams to resolve sequencing issues.
- Attended progress meetings and communicated key planning data to stakeholders

**Junior Planning Engineer**  
Concept Innovation Company Ltd

Jan 2021 – Feb 2022  
Western Region, Saudi Arabia

- Developed and maintained weekly look-ahead schedules and manpower forecasts.
- Assisted in updating schedules in Primavera P6, including progress updates and logic adjustments.
- Coordinated with QA/QC and HSE teams to incorporate safety and quality requirements into schedules.
- Prepared daily and weekly progress reports for project controls and client review.
- Participated in risk assessments and contributed to recovery plan development for delayed activities.

**Assistant Planning Engineer**

Nov 2019 – Nov 2020  
China Civil Engineering Construction Corporation Company (CCECC) Islamabad, Pakistan

- Collected and compiled site data for progress tracking, productivity analysis, and variance reporting.
- Participated in planning meetings and prepared visual reports and charts for stakeholder communication.
- Supported senior planning staff in schedule analysis and performance monitoring.

## EDUCATION

**Ghulam Ishaq Khan Institute of  
Engineering Sciences & Technology**  
Bachelor of Science in Civil Engineering

Topi, Pakistan

## CERTIFICATES AND MEMBERSHIPS

Construction Project Planning Intermediate level with P6 (Hany Ismail)  
Delay Analysis and EOT (Hany Ismail)  
Delay Analysis and Project Planning Control (Smart PM Training)  
EPC Project Planning and Control  
Construction project management specialization  
Office Productivity Software Specialization  
Engineering Project Management Specialization  
Member iAPSCC and PEC

## LANGUAGES

**English** — Fluent

**Urdu** — Native/Bilingual

**Pashto** — Native/Bilingual

**Arabic** — Conversational