



Muhammad Amin

HSE Officer

✉ mamin91944@gmail.com

📍 Jeddah, KSA

🛡️ 6+ Years of Experience

☎️ 0590251417

📅 15 Nov 1998

📄 BS Computer Science, Nebosh
IGC, IOSH, OSHA

📄 PROFILE

I am a dedicated and experienced HSE Supervisor with a NEBOSH, OSHA and IOSH Certifications and a strong background in health and safety management. With a proven track record in ensuring compliance with a regulation and implementing effectively safety procedure, I am skilled in computer application such Excel, Office and Word. My written communication, attention to detail, and ability to coordinate and make decision make me an asset in problem solving and ensuring a safe work environment.

📁 PROFESSIONAL EXPERIENCE

HSE Supervisor

Jan 2024 – present
Jeddah city, Saudi Arabia

Company: **ENJAZCO**

Client: **National Water Company**

Project: Project Description: Construction of Water lines with diameter (400mm) and larger around ABHAR BAY, PRINCE ABDULLAH AL FAISAL STREET AND NORTH OF KINNG ABDULAZIZ INTERNATIONAL AIRPORT.

HSE Officer

Jun 2022 – Dec 2023
Makkah, Saudi Arabia

Company: **Special Support for Building & Construction**

Client: **Roshn**

Project: A sale center for the Almanar housing project Makkah, featuring model villas, utility building, GRP tank, and all underground services.

HSE Officer

May 2020 – Apr 2022
Jeddah, Saudi Arabia

Company: **Zuhier A. Zahran & Co.**

Client: **AIMS Properties**

Project: The Grid Mall is building of three portion one contain of different shops and the second portion contain the fitness club and the third one is the offices.

CERTIFICATES

- NEBOSH International General Certificate in Occupational Health and Safety
- IOSH Managing Safely
- OSHA Construction 30 Hrs
- CIT (Certificate in Information Technology)

EDUCATION

BS Computer Science University of Peshawar	2016 – 2020 Peshawar, Pakistan
Diploma In Information Technology Charsadda Institute Of Technology	2022 Peshawar, Pakistan
Higher Secondary School Certificate Government College Peshawar	2014 - 2016 Peshawar, Pakistan
Secondary School Certificate Global Education Academy	Mar - 2016 Mohmand, Pakistan

PROFESSIONAL TRAININGS

Confined Space	Hot Work	Work at Height	Scaffolding Safety
Emergency Procedures	Manual Handling	Equipment Safety	Slips and Trips

SKILLS

- Safety Audits and Inspections
- Incident Reporting Systems
- Emergency Response Planning and Drills
- Permit to Work (PTW) and Lockout/Tagout (LOTO)
- Client Reporting and Documentation
- Data Analysis and HSE Performance Metrics

ROLES AND RESPONSIBILITIES

- Conduct risk assessments and ensure proper control measures are in place.
- Develop and implement HSE plans and procedures.
- Undertaking of daily site inspection at site.
- Visit working area to ensure that personnel protective, equipment are provided and properly worn.
- Conducting weekly Mass Tools Box Talk (TBT) and describing each task hazard, practically showing to every workman.
- To ensure the follow-up and rectification of detected unsafe condition and report to the HSE manager.
- Practicing complete implementation of the company`s safety policies.
- Work permit procedures monitoring.
- Monitoring closely welding, cutting, grinding activities plan.
- Checking the safe work plan before starting the work.
- Daily inspection of heavy equipment`s check list.
- Reduction of Risk during trenching and excavating.
- Reduction of accident chances and increase protection of worker when using formwork.
- Checking all permits for the related jobs.
- Housekeeping for every working area.
- Assign and inspection of safety sign board.
- Safely procedures enhance when working on roof and elevated surfaces.
- Comply with applicable health, safety and environmental rules and regulation.
- Investigate any complaints.

LANGUAGES

- English
- Arabic
- Urdu
- Hindi

COMPUTER SKILLS

- Microsoft Word
- Microsoft Excel
- Microsoft PowerPoint
- Web Designing