

Jawad Zeb Sultan

QUALITY MANAGER



Personal Info

Experience: 10+ Years

Email:

engrjawadzeb@gmail.com

Phone: 0501992847

Gender: Male

Address: Riyadh, KSA

LinkedIn: jawad-zeb

Driving License: KSA

Iqama Status: Transferable

Languages

- English
- Arabic
- Urdu
- Pashto
- Panjabi

Professional Summary

I have extensive experience in managing the development and execution of quality assurance and quality control (QA/QC) strategies to comply with Sausi, and International standards. I have a proven track record of coordinating QA/QC activities with all departments.

I have successfully implemented and managed quality management systems, and have crosscheck compliance in internal audits. I am currently working on 16 different sites as a Quality Manager. I have extensive experience in Conducting Inspections and developing quality processes and procedures, such as MSTs, ITPs, PQPs, quality manuals, O & M manuals, mood boards, SOPs, material submittals, document submittals, equipment calibration certificates, third party approvals, dealing with batch plants, controlling third party invoices through tracking sheets, preparing RFIs, closing NCRs

I am a highly motivated and results-oriented individual with a strong commitment to quality. I am confident that I have the skills and experience to make a significant contribution to your organization.

Projects Summaries

Client Name	Consultants	Project Description	Budget	Duration	Status
National Housing Company	Parsons, OMRAN, Dar Al Riyadh	Construction of 2500 villas across KSA	12 billion SAR	3 years	3 Sites Completed, 7 Site On-going
Red Sea Global	Dar Al Riyadh,	Construction of Turtle Bay School	130 million SAR	1.5 Years	On-going
Royal Commission of Jazan and Jubail	Parsons	Construction of 3 stories 240 villas, warehouses, gov buildings, landscape, Jizan	1 billion SAR	3 Years	On-going
Red Sea Marketing	Saud Consultants	The Point: 5 Star Hotel (Hilton) 950 rooms, coffeeshops and shopping mall, Abha	560 million SAR	4 Years	On-going
KIDANA	Dar Al Riyadh	Toilet Tower in Jamarat, Makkah	76 million SAR	1.5 Years	On-going
State Security	AWW & Partners	State Security School, Riyadh	430 million SAR	3.5 Years	On-going
Ladun Investment	Khatib & Alami	Ladun Tower: 34 Floors, Riyadh	1 billion SAR	4 Years	On-going
	Hill International	Construction of 8 stories 106 residential buildings, Makkah, Jeddah	960 million SAR	5 years	On-going

Jawad Zeb Sultan

QUALITY MANAGER

Education

BSC Civil Engineering
ICBS Lahore, Pakistan

Pre-Engineering HSSE
Jahan Zeb College Saidu
Sharif

SSC
Hira School & College
Odigram Swat

Professional Registration

Pakistan Engineering Council
Reg # 58899

Saudi Council of Engineering
Reg # 1075566

Achievement

Appreciation certificate by
Ladun
Investment Group for the year
2022

Experiences

Built Contracting Company, Riyadh, KSA

Quality Manager April 2019 – Till to date

My current roles and responsibilities at BUILT Contracting Company include:

- Inspecting materials and workmanship, conduct tests, resolve quality issues, coordinate with other team members, document quality activities, and report on quality performance.
- Developing and implementing quality control processes and procedures, such as MSTs, ITPs, PQPs, quality manuals, operation and maintenance manuals, mood boards, SOPs, letters, RFIs, and quality dashboards.
- Reviewing and submitting materials submittals, suppliers, and subcontractor documentation, to ensure that construction projects meet the required standards and specifications.
- Rectifying consultant and client comments on MSTs, ITPs, PQPs, O&M manuals, RFIs, material submittals, applicators, and subcontractors.
- Checking and reviewing materials warranties to ensure that they are in accordance with the SOPR.
- Maintaining logs of WIRs, MIRs, calibrations, FDTs, PLTs, concrete crushing logs, NCRs, SORs, SIRs, document submittals, and material submittals.
- Preparing corrective action plans (problem statement, immediate action, corrective action, preventive measures) for the closing of NCRs and directing the site team to take necessary action to close the NCRs.
- Reviewing the quality dashboard on a weekly basis to monitor all site issues.
- Preparing checklists for the evaluation of third parties based on their performance, for material submittals, subcontractor and supplier submittals.

Jawad Zeb Sultan

QUALITY MANAGER

Certifications

- ISO 9001:2015
- ISO 45001:2018
- ISO 14001:2015
- Nebosh
- Six Sigma
(Green + Black belt)
- Risk Assessment & Management
- Time & Stress Management
- Data Analysis
- Artificial Intelligent Implications

Softwares

- Aconex
- Management Skills
- Auto cad 2d / 3d
- MS Word
- MS Excel
- MS Power Point
- MS Project
- MS Office
- Primavera P6
- AI Data Mobilization

Experiences

- Third-party approval and control of third-party invoices through third-party invoice tracking sheets.
- Maintained the computer database tracking of quality site-related documents (Quality Dashboard).
- Reviewed the Project Quality Plan and Quality Documents regularly in coordination with Project team and ensured that the Project quality documents are suitable and adequate as per project requirements.
- Dealing with the batching plants, batching plant approval, checking and reviewing the Mix Design prepared by the batch plant is as per the project requirement or not.
- Conduction of trial mix with the batch plant in the presence of third party and checking trial mix results after 28 days are in compliance with SBC-304 code.
- Reviewing of weekly and monthly quality reports before submission.
- Conducting training and education sessions for the project team, and QC Engineers on quality control procedures and standards.
- Maintain documentation related to quality control procedures, inspections, tests, and corrective actions, WQR, MQR, RFIs, PQP, Quality Manual, Audits Documents & Quality Site Reports, Factory Visit Reports and all Logs.
- Supervise, and manage the Project Quality activities and ensure that Project Quality Plan, Client Standards & Procedures are followed at Project Site.
- Prepared the QMS Audit Schedule of the different departments and Projects of the Company and follow up with Company Internal Auditors to comply of Audit Procedure and close the observation time.
- I provide guidance, induction, and training to site staff with respect to QMS requirements and development of the Project Specification documentation.

Jawad Zeb Sultan

QA Engineer

References

- ISO 9001:2015
- ISO 45001:2018
- ISO 14001:2015
- Nebosh
- Six Sigma
(Green + Black belt)
- Risk Assessment & Management
- Time & Stress Management
- Data Analysis
- Artificial Intelligent Implications

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- Aconex
- Management Skills
- Auto cad 2d / 3d
- MS Word
- MS Excel
- MS Power Point
- MS Project
- MS Office
- Primavera P6
- AI Data Mobilization

Experiences

MS Sherali Construction Company

QC Engineer Feb 2018 - Feb 2019

- Conducting inspections, submitting RFIs and testing of the construction materials, equipment, and workmanship to ensure that they meet the required quality standards. Maintaining accurate and complete records of all inspections, tests, and quality control activities. Identifying and documenting any non-conformance issues that arise during the construction project. Root Cause Analysis for the spotted NCRs and taking immediately corrective action and preventive action.
- Trainings and education to project team on the quality standards, procedures, and processes that were used to ensure that the project meets the required quality standards.
- Coordinating with the project team, including the project manager, site engineers, and subcontractors, to ensure that the quality control plan is being implemented effectively. Continuously monitoring and evaluating the quality control plan and processes to identify areas for improvement.

MS Fathatullah Construction Company

QC Inspector Jan 2015 – Jan 2018

- Reviewing project specifications and drawings to ensure that the construction work is being carried out in accordance with the design requirements. Conducting regular inspections of the construction work to ensure that it meets the required quality standards. This includes inspecting materials, workmanship, and finished activities. Documenting of all inspections and maintaining accurate records of the construction work. This includes creating inspection reports, taking photos, and recording any non-conformances. Conducting tests on materials and finished products to ensure that they meet the required quality standards. Excellent knowledge of all relevant regulations and standards, including health and safety regulations to comply with the project specification.

Membership no.:1075566

عضوية رقم: 1075566

In accordance with the Regulations of Saudi Council of Engineers by Royal Decree M/36 Date 26/9/1423H and the Engineering Professions Practice Regulation by Royal Decree M/36 Date 19/4/1438 H. SCE has approved:

استناداً إلى نظام الهيئة السعودية للمهندسين الصادر بالمرسوم الملكي رقم م/٣٦ وتاريخ ٢٦/٩/١٤٢٣هـ ونظام مزاولة المهن الهندسية الصادر بالمرسوم الملكي م/٣٦ وتاريخ ١٩/٤/١٤٣٨هـ ولائحته التنفيذية فقد قررت الهيئة اعتماد:

JAWAD ZEB SULTAN

Membership Category: Engineer

Specialization: Civil Engineering

Membership Start Date: 10/5/2024

جواد زيب سلطان

فئة العضوية: مهندس

التخصص: هندسة مدنية

تاريخ بداية العضوية: 10/5/2024

This Certification is valid until: 05 October 2025

هذه الشهادة صالحة إلى تاريخ: 13 ربيع الثاني 1447



الأمين العام Secretary General

م. عبدالمحسن بن ضاوي المجنوني

District 01

Riyadh
Riyadh
Saudi Arabia



MAIL TYPE
Workflow Transmittal

MAIL NUMBER
D01-IDM-WTRAN-113143

REFERENCE NUMBER
D01-IDM-WTRAN-113143

Final (WF-037159) GW001 Green Wall-Unique Choice (Closeout Submittals)-v2

From Ramath Ilahi - IDOM INGENIERIA Y CONSULTORIA S.A.
To (5) Alejandro Aguilar - IDOM INGENIERIA Y CONSULTORIA S.A. (+4 more...)
Cc (8) Mr Mark Hallewell - CML International Saudi Ltd (+7 more...)
Sent Monday, April 28, 2025 1:08:47 PM AST (GMT +03:00)
Status N/A

DOCUMENT ATTACHMENTS (1)

(0 selected)

File	Document No	Revision	Revision Date	Title	Status
	P002A-UNQ-CVV-QA-000001	00	4/20/25	CV - Jawad Sultan Quality Manager	Approved with Comments

MESSAGE

Workflow Review History

The attached documents have completed the "GW001 Green Wall-Unique Choice (Closeout Submittals)-v2" workflow with the following results :

This transmittal was automatically generated.

Doc No	Step	Participant	Review Outcome	Comments
P002A-UNQ-CVV-QA-000001	PMCM Consultant DC	R Ilahi	QA Accepted	
	PMCM Consultant Review/Approval	R Ilahi	Approved with Comments	



MAIL TYPE
Workflow Transmittal

MAIL NUMBER
TRS03C05-WTRAN-009376

REFERENCE NUMBER
TRS03C05-WTRAN-009376

Final (WF-002750) CV Review for QA Engineer Mr. Jawad Zeb Sultan

From: Mr Ahmed Nagy - The Red Sea Development Company
To (4): Mr Sayed Shah - Built Industrial Co (+3 more...)
Sent: Monday, 21 October 2024 4:30:19 PM AST (GMT +03:00)
Status: N/A

DOCUMENT ATTACHMENTS (1)

(0 selected)

File	Document No	Revision	Title	Status
	R03-C05C01-BIC-CVE-PM-0008	C0	CV Review for QA Engineer Mr. Jawad Zeb Sultan	Accepted with Comments

ATTRIBUTES

Attribute 1: Site Wide

MESSAGE

Workflow Review History

The attached documents have completed the "CV Review for QA Engineer Mr. Jawad Zeb Sultan" workflow with the following results :

This transmittal was automatically generated.

Doc No	Step	Participant	Review Outcome	Comments
R03-C05C01-BIC-CVE-PM-0008	QA/QC Check	M Sahwan	Accepted	
	Package_Lead_Approval	A Nagy	Accepted with Comments	Acceptance subject to QA Documentation performance



Imperial College of Business Studies, Lahore

Registration Number

EICE013R15-057

Session:

2015-2019

Serial Number

002374

*By virtue of the power granted to it by the Charter
and by the authority of the Board of Governors,
the College has conferred upon*

Jawad Zeb s/o Sultan

*who has satisfactorily pursued the studies and qualified for
the degree of*

B.Sc. Civil Engineering

in the year **2019** *securing CGPA of* **2.90**

with all the Rights and Privileges pertaining thereto.

*In witness thereof we have impressed the Common Seal of the College
upon this document.*




Controller of Examinations



Chairman Board of Governors



Serial No. 002106

Imperial College of Business Studies, Lahore

Academic Transcript

B.Sc. Civil Engineering

Session: 2015-2019

STUDENT NAME: Jawad Zeb s/o Sultan
 I.D. NO.: EICE013R15-057
 DATE OF BIRTH: August 19, 1996

CNIC No.: 15602-2259834-3
 DATE OF ADMISSION: September 1, 2015
 DATE OF GRADUATION: September 30, 2019



Course Code	Course Title	Cr.Hrs.	Grades Th. / L	Course Code	Course Title	Cr.Hrs.	Grades Th. / L
SEMESTER I: (FALL 2015)				SEMESTER V: (FALL 2017)			
MA 101	Mathematics - I	3	C	CE 307	Structural Analysis - II	3	*B+
HU 101	Islamiat and Pak Studies - I	2	A	CE 314	Geotechnical Engineering - II (Part - I - II)	3+1	D C+
CE 101	Engineering Drawing (Part - I - II)	2+2	C C+	CE 301	Engineering Hydrology (Part - I - II)	3+1	B B
ME 101	Engineering Mechanics (Part I - II)	3+1	C B+	CE 303	Steel Structure (Part - I - II)	2+1	C B
EE 101	Basic Electro-Mechanical Engineering (Part - I - II)	2+1	B A	CE 302	Construction Planning and Management	2+1	B B+
CS 101	Computer Programming (Part - I - II)	2+1	B A	SEMESTER VI: (SPRING 2018)			
SEMESTER II: (SPRING 2016)				CE 306	Highway Engg. & Traffic Safety (Part - I - II)	3+1	C C+
CE 111	Civil Engineering Materials - I (Part - I - II)	3+1	A A	CE 308	Plain and Reinforced Concrete - I (Part - I - II)	3+1	C+ B
CE 113	Elementary Surveying - I (Part - I - II)	2+2	C A	CE 309	Environmental Engineering - I (Part - I - II)	2+1	C B+
CE 112	Engineering Geology	3	C	CE 303	Fluid Mechanics - II (Part - I - II)	3+1	A B
HU 102	English Language Skills	2	C+	CE 301	Technical Writing and Presentation Skills	1	A+
MA 102	Applied Mathematics - II	3	B+	SEMESTER VII: (FALL 2018)			
SEMESTER III: (FALL 2016)				CE 402	Railway and Airport Engineering	3	B+
CE 212	Fluid Mechanics - I (Part - I - II)	3+1	C B+	CE 410	Environmental Engineering - II (Part - I - II)	3+1	D B+
CE 213	Geotechnical Engineering - I (Part - I - II)	3+1	B B	CE 409	Plain and Reinforced Concrete - II (Part - I - II)	3+1	B C
CE 215	Mechanical of Materials (Part - I - II)	3+1	C B	CE 404	Hydraulics Engineering (Part - I - II)	3+1	D+ B
CE 214	Surveying - II (Part - I - II)	3+1	C+ B	SEMESTER VIII: (SPRING 2019)			
MA 102	Probability and Statistics	3	C+	CE 413	Design of Structures (Part - I - II)	3+1	B D
SEMESTER IV: (SPRING 2017)				CE 414	Pavement & Foundation Engineering (Part - I - II)	2+1	C C+
CE 206	Structural Analysis - I	3	B	CE 412	Irrigation Engineering (Part - I - II)	3+1	D D+
HU 203	Islamiat and Pak. Studies - II	2	A	CE 411	Structural Engineering	2+1	B+ C+
MA 202	Numerical Analysis - I	3	D+	CE 499b	Project	6	A
CE 271	Project & Contract Management	3	B+				
CE 205	Civil Engg. Construction & Graphics (Part - I - II)	2+1	C B				

Total Cr. Hrs. Completed: 136
 Cumulative Grade Point Average (CGPA): 2.90
 Overall Percentage against CGPA: 73%
 Institute from where Transferred: None

*Credit Hours Exempted/Transferred: 0
 Program Status: Completed
 Mode of Study: Regular
 **Repeated Courses

Controller of Examinations

NOTE: - This transcript is issued without alterations, overwriting or erasure. Errors & Omissions are subject to revision.
 - Grade Point Matrix and other details on reverse side.



Embassy of Pakistan, Riyadh
RYD6353i

Muhammad Tauseef Khawar
Second Secretary
Embassy of Pakistan
Riyadh

Grade	Numerical Equiv.	Grade Point
A+	90 and above	4
A	80 – 89	4
B+	75 – 79	3.5
B	70 – 74	3
C+	65 – 69	2.5
C	60 – 64	2
D+	55 – 59	1.5
D	50 – 54	1
F	Below 50	0
I	Incomplete	-
W	Withdrawal	-

تصادق على ختم و توقيع وزارة الخارجية الباكستانية
Seal and Signature of Pakistan
Ministry of Foreign Affairs Attested

Dy No. 10261
Date: 04 OCT 2022

REPORTING ERRORS

Each student is expected to examine his/her transcript carefully. Any errors, omissions, or discrepancies in this transcript must be immediately reported to the Controller of Examinations.

All inquiries regarding the academic transcript should be directed to Controller of Examinations



WARDA IKRAM
Assistant Director (Attestation)
31 MAR 2021

Admission Requirements:

F.Sc./A Level's/D.A.E.

Previous Degree:

F.Sc., Board of Intermediate & Sec. Edu., Saidu Sharif, Swat 2015

Date of Admission:

September 1, 2015

Date of Graduation:

September 30, 2019

Chartered date:

April 2002

Checked by Mr. Murad Ullah
(APO-II)

31 JUN 2021

ATTESTED

Controller of Examinations
Imperial College of Business Studies, Lahore.

COUNTERSIGNED ONLY
Ministry of Foreign Affairs is not
responsible for the contents of the
documents.

Prepared by:

Checked by:

Dated: 19-11-2020



PEW8407z



nebosh

NEBOSH International General Certificate in Occupational Health and Safety

This is to certify that

Jawad Zeb

was awarded this qualification on

09 April 2024

Rob Hull
Chair

Dee Arp
Accountable Officer

Master log certificate No: 00739531/1420039

SQA Ref: R630 04



The National Examination Board in
Occupational Safety and Health
Registered in England & Wales No. 2698100
A Charitable Company Charity No. 1010444

ROBERE & ASSOCIATES (THAILAND)

Certificate of Achievement

This is to certify that

Jawad Zeb

Has successfully passed all the course assessment requirements

QMS ISO 9001:2015 Lead Auditor

Training Course

Course ID:18096 Certified by CQI-IRCA

Held in Saudi Arabia

Presented by

United Veritas Certification (UVCERT)

In association with

Robere & Associates (Thailand) Ltd.

(Approved Training Partner No:01180438)

This course is certified by the CQI-IRCA and satisfies part of the formal training requirement for individuals seeking registration under the IRCA Auditor Registration Scheme. Certificates of successful completion are valid for five years from the last day of the course.

Certificate No.0661

ULN: 475667



Signed: 

Paul J. Robere, Ph.D.
President
ISO Principal Auditor Number A013992



Date: 27th February – 3rd March 2023

ROBERE & ASSOCIATES (THAILAND)

Certificate of Achievement

This is to certify that

Jawad Zeb

Has successfully passed all the course assessment requirements

OHSMS ISO 45001:2018 Lead Auditor

Training Course

Course ID:2477 Certified by CQI-IRCA

Held in Saudi Arabia

Presented by

United Veritas Certification (UVCERT)



In association with

Robere & Associates (Thailand) Ltd.
(Approved Training Partner No:01180438)

This course is certified by the CQI-IRCA and satisfies part of the formal training requirement for individuals seeking registration under the IRCA Auditor Registration Scheme. Certificates of successful completion are valid for five years from the last day of the course.

Certificate No.1357

ULN: 486847

Signed: _____

Paul J. Robere, Ph.D.
President
ISO Principal Auditor Number A013992



Date: 6th – 10th June 2023

ROBERE & ASSOCIATES (THAILAND)

Certificate of Achievement

This is to certify that

Jawad Zeb

Has successfully passed all the course assessment requirements

**EMS ISO 14001:2015 Lead Auditor
Training Course
Course ID:18097 Certified by CQI-IRCA**

Held in Saudi Arabia

Presented by

United Veritas Certification (UVCERT)

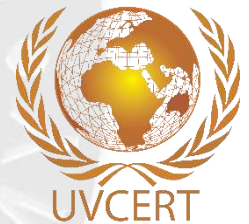
In association with

**Robere & Associates (Thailand) Ltd.
(Approved Training Partner No:01180438)**

This course is certified by the CQI-IRCA and satisfies part of the formal training requirement for individuals seeking registration under the IRCA Auditor Registration Scheme. Certificates of successful completion are valid for five years from the last day of the course.

Certificate No.1249

UDN: 486847

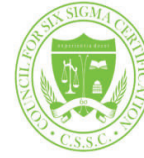


Signed: 

Paul J. Robere, Ph.D.
President
ISO Principal Auditor Number A013992



Date: 21st – 25th May 2023



BGMC

CERTIFICATE OF ACHIEVEMENT

PROUDLY PRESENTED TO

Jawad Zeb

FOR SUCCESSFULLY COMPLETING THE TRAINING, EXAMINATION AND DEMONSTRATING COMPETENCY AS PER COUNCIL FOR SIX SIGMA CERTIFICATION BOK FOR BEING AWARDED THE TITLE OF CERTIFIED

Lean Six Sigma Green Belt

COMPLIANCE DIRECTOR

Date: June 11, 2024

Certificate ID: 12D45EFA6-12D36FB26-7B605

CSSC USA - Accredited Training Provider

BGMC (Bilal Consultancy Limited) is among the world's leading training and consulting companies and is an accredited training provider of the Council of Six Sigma Certification USA, Exemplar Global USA, USA & International Lean Six Sigma Institute England.

This credential can be verified from: www.bgmcgroup.com



VERIFICATION



BGMC

CERTIFICATE OF ACHIEVEMENT

PROUDLY PRESENTED TO

Jawad Zeb

FOR SUCCESSFULLY COMPLETING THE TRAINING, EXAMINATION AND DEMONSTRATING COMPETENCY AS PER COUNCIL FOR SIX SIGMA CERTIFICATION BOK FOR BEING AWARDED THE TITLE OF CERTIFIED

Lean Six Sigma Black Belt

COMPLIANCE DIRECTOR

Date: June 29, 2024

Certificate ID: 12D45EFA5-12D45C95C-7B605

CSSC USA - Accredited Training Provider

BGMC (Bilal Consultancy Limited) is among the world's leading training and consulting companies and is an accredited training provider of the Council of Six Sigma Certification USA, Exemplar Global USA, USA & International Lean Six Sigma Institute England.

This credential can be verified from: www.bgmgroup.com



VERIFICATION

CERTIFICATE OF ACHIEVEMENT

This certificate is presented to

Jawad Zeb Sultan

for successfully completing a Course about

Quality Management

Certified No.

1815646894



mindluster

Signature



2023-04-11

Date



Serial No: 190357

Pakistan Engineering Council

Continuing Professional Development Programme

This Certificate is awarded to

Engr. Jawad Zeb

for attending One Day CPD Live Webinar on

"Time and Stress Management: Find Your Balance"

(01 CPD Point)

23rd May, 2022

at Pakistan Engineering Council, HQ, Islamabad



Secretary/ Registrar
Pakistan Engineering Council



Serial No: 208899

Pakistan Engineering Council

Continuing Professional Development Programme

This Certificate is awarded to

Engr. Jawad Zeb

for attending One Day CPD Live Webinar on

**"Risk Assessment and
Management"**

(01 CPD Point)

28th May, 2022

at Pakistan Engineering Council, HQ, Islamabad



Secretary/ Registrar
Pakistan Engineering Council



Serial No: 439781

Pakistan Engineering Council

Continuing Professional Development Programme

This Certificate is awarded to

Engr. Jawad Zeb

for attending One Day CPD Live Webinar on

**"ARTIFICIAL INTELLIGENCE: Implications for
Technologies & Business Strategy"**

(1 CPD Point)

6th April, 2023

at Pakistan Engineering Council, H.Q. Islamabad



Secretary/ Registrar
Pakistan Engineering Council