

# Engr. Muhammad Zahid Rafiq

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*M.Sc. in Structural Engineering – ISP Multan, Pakistan.*

*B.Sc. in Civil Engineering – UET-Lahore, Pakistan.*

*ISO 9001:2015 QMS Lead Auditor – IRCA Certified*

*Member of Saudi Council of Engineers – 132403*

*Member of Pakistan Engineering Council – CIVIL/25096*

*Member of Pakistan Engineering Congress – 3861*

*SAUDI ARAMCO approved Project Manager – ID # 8032248,*

*NEOM approved Sr. Construction Manager – Ref # NPR-WTRAN-241857*

*Cell: [+966537480149](tel:+966537480149), [+923008510891](tel:+923008510891), E-Mail: [ce.zahid23@gmail.com](mailto:ce.zahid23@gmail.com)*



## EXPERIENCE:

I am an experienced **Professional Civil Engineer** with over **22 years** of expertise in various fields including Project Controls, Project Management, Staff Recruitment and Direction, Complex Project Management, and overseeing multiple Project Sites simultaneously. I am highly motivated and goal-oriented, with a strong ability to identify, analyze, and solve problems by coordinating different technical, logistical, and administrative disciplines to ensure efficient project management and completion. I am known for my energetic and analytical approach, and I have a proven track record of envisioning and achieving successful outcomes in complex situations. Additionally, I possess excellent multitasking abilities and have expertise in a wide range of areas.

- ❖ Excellent skills in Reviewing Engineering Design Calculations, Construction Supervision, Project Management & Cost Controlling. Ability to establish a secure, incident-free, and high-quality work environment for the successful completion of a project. Skilled in operating effectively in demanding situations characterized by tight deadlines and numerous deliverables.
- ❖ Skilled in effectively overseeing tasks associated with team building, strategic planning, implementation, and coordination with employers, design architects/engineers, and various stakeholders. Solid Personal Management Experience, including Technical Evaluations of Staff, Conflict Resolution Skills and Mitigation.

## EMPLOYMENT HISTORY

### Jan,2024 to Sep,2025: M/s El-Seif, Saudi Arabia.

<b>Client: NEOM-KSA</b>	<b>EPM: BECHTEL</b>	<b>Employer: EL-SEIF (KSA)</b>
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Currently employed as a **Senior Construction Manager** for the Construction of OXAGON Precast Facilities- P180. NEOM, KSA & Construction of Modular Residential Units of 5000 Workers in Bidah, KSA.

- ❖ Supervise and coordinate all construction site activities, ensuring adherence to design specifications, HSE regulations, and quality standards.
- ❖ Allocating labor, equipment, and materials efficiently. Monitoring procurement and inventory. Ensuring cost control and optimal use of resources.
- ❖ Conducting site inspections and testing. Ensuring compliance with project specification, safety regulations, and legal requirements.
- ❖ Identifying & mitigating potential risks & resolving onsite challenges & unforeseen issues.
- ❖ Enforcing strict safety protocols to prevent accidents and ensuring workers follow occupational health and safety regulations.
- ❖ Working as the primary link between clients, contractors, and stakeholders and providing project updates and reports to stakeholders.
- ❖ Preparing and presenting project reports, updates, and performance metrics to senior management and stakeholders.
- ❖ Managing project finances, cost estimation, and expenditure tracking. Preventing budget overruns and ensures financial efficiency.

### Nov,2016 to Aug,2023: M/s Bodla Builders (Pvt) Ltd, Pakistan.

<b>Client: DHA-Multan</b>	<b>EPM: Pro-Mag</b>	<b>Employer: Bodla Builders Pvt Ltd</b>
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Worked as a **Project Manager** for Residential & Commercial Multi-stories Mixed Use Spaces Buildings, Premium villas and upscale apartments as listed below,

- i. Golf View Rumanza is a 12-storey project & is an apartment & commercial complex.
- ii. Business Hub is a 6-Story project contains shopping mall, Offices & apartments.
- iii. 150 Luxury Villas (Bodla Homes) - Residential Units Project in DHA Multan.
- iv. 556 Luxury Villas (DHA-Multan) - Residential Units Project in DHA Multan.

- ❖ Oversee and manage all on-site construction activities, ensuring strict compliance with project specifications, schedules, and approved budgets.
- ❖ Monitor the progress of works and ensure adherence to safety, quality, and environmental standards at all stages of construction.
- ❖ Coordinate effectively with contractors, subcontractors, and site engineers to resolve technical and logistical issues, while ensuring materials and workmanship meet project requirements.
- ❖ Conduct regular site inspections, testing, and quality audits to verify compliance with project standards, and implement corrective actions in case of non-conformities.
- ❖ Serve as the primary liaison between all project stakeholders, including clients, consultants, and contractors, ensuring clear communication and timely resolution of project-related matters.
- ❖ Organize and lead regular site meetings to review work progress, identify challenges, and develop action plans. Ensure proper coordination among structural, MEP, architectural, and finishing disciplines.
- ❖ Review construction drawings, specifications, and technical documentation; provide clarifications, resolve discrepancies, and recommend design modifications or improvements as needed.
- ❖ Enforce site safety protocols to prevent accidents and ensure compliance with occupational health and safety standards. Conduct safety audits and report violations for corrective measures.
- ❖ Track and control project costs, ensuring expenditures stay within the approved budget. Review and approve contractor invoices after validating completed work. Identify and implement cost-saving measures where feasible.
- ❖ Maintain comprehensive records of daily site activities, including work progress, challenges, and resolutions. Prepare periodic progress reports and ensure accurate documentation of change orders, approvals, and variations.
- ❖ Supervise final inspections, testing, and commissioning of completed buildings. Ensure that all building systems (electrical, HVAC, plumbing, fire safety) are functioning per design and that the project is ready for client handover.

**Oct,2014 to May,2016: M/s AL HASSAN ENGINEERING CO. S.A.O.G. Sultanate of Oman.**

<b>Client: ORPIC-OMAN</b>	<b>EPM: Daelim-Petrofac</b>	<b>Employer: Al-Hassan Engineering Co OMAN</b>
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Worked as a **Construction Manager** at SOHAR REFINERY IMPROVEMENT PROJECT (Green Field) (SRIP)-Oman.

My responsibilities were,

- ❖ Lead and manage construction teams, including engineers, contractors, and laborers, providing guidance and support for the execution of abovementioned project according to deadlines and budget requirements.
- ❖ Monitor daily site operations, ensuring work is performed safely and efficiently.
- ❖ Ensure all construction activities meet quality standards and adhere to engineering specifications.
- ❖ Serve as the focal person for clients, stakeholders, and regulatory bodies, providing updates and addressing concerns.
- ❖ Identify potential issues or delays and develop effective solutions to keep projects on track.
- ❖ Prepare and present regular progress reports to senior management and stakeholders.

**August, 2012 to May, 2014: M/s PEAKS Construction and Maintenance C0. Ltd, Jeddah, Saudi Arabia.**

<b>Client: Saudi Aramco</b>	<b>EPM: Saudi Aramco-PMT</b>	<b>Employer: Peaks-KSA</b>
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Worked as **Project Manager** at Upgrade Security Facilities of Eastern & Central Regions Bulk Plants (B.I No: 10-00669) (Brown Field Project) located at

- a) Dahrhan Bulk Plant
- b) Qatif LPG Plant
- c) Berri Sulfer Plant
- d) Hassa Bulk Plant
- e) Riyadh Bulk Plant
- f) Sulyil Bulk Plant
- g) Udailya Community Centre

- ❖ Lead the Construction, HSE & QA/QC, MEP Teams for implementing the approved procedures for construction activities at assigned projects.

- ❖ Review Construction Submittals for conformance to Contract and Design documents and Coordinate with other Electro-Mechanical disciplines.
- ❖ Planning and controlling company resources efficiently and to complete project on schedule, within the budgeted costs and specified quality towards making the project a success and any variation orders.
- ❖ Deletion/Addition in scope of works for the benefit of employed contractor.
- ❖ Coordination with Procurement Team on daily basis and follow-up for on time delivery of project materials especially Long Lead Items.
- ❖ Preparation Primavera Based Progress Invoices and submission to Saudi Aramco for timely Payments

**Nov, 2006 to March, 2012: M/s Contracting Office Company Limited (CONTRACO), Jeddah, Saudi Arabia.**

<b>Client: SEC</b>	<b>EPM: AJEK, Saud Consult</b>	<b>Employer: CONTRACO-KSA</b>
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Worked as a **Civil - Engineer** at following SEC 380 /132 KV & 110/13.8 KV Substation Projects in KSA.

- i. 110/13.8 KV Al-Rewais-2 Sub-Station Project, Jeddah.
  - ii. 110/13.8 KV Al-Nawariah Sub-Station Project, Makkah.
  - iii. 380/132/13.8 KV BSP, Namerah North, Project, Namerah.
  - iv. 110/13.8 KV EPCC Sub-Station Project, Khursania- Jubail.
- ❖ Responsible for managing execution of all site activities including Infrastructural Works like Pavements, Drains, Sewers, Water supply, Electrifications and Structural, Architectural & Electromechanical buildings works as per Saudi Electricity Company (SEC) Specification.
  - ❖ Preparing, Finalizing and handing over the Project Sections as per Client priorities like Cable Cellar, Switchgear Halls, GIS Halls, Control Rooms, Power, Auxiliary & Grounding Transformers. etc.
  - ❖ Involvement in Preparation, Submission & getting approvals from Clients & Consultants for Project Quality Plans (PQP) with close coordination with QC-Staff, Procurement Plans for long lead items, Method Statements, HSE Plans with close coordination with Safety- Staff.
  - ❖ Materials Submissions Reporting to top management after Analyzing and Forecasting of all direct & indirect costs for assigned project job completion.
  - ❖ Coordination with other faculty Engineers/Teams like Installation Team, Testing & Commissioning Team etc. for successful completion of project.

## Feb, 2005 TO June, 2006: M/S Energy Transmission & Telecommunication Networks (ETTN) Pakistan.

Worked as a **Site Engineer** at sites of **GSM-BTS & MSC Cell sites** in Northern Region.

- ❖ In charge of Construction Works for all assigned BTS & MSC sites.
- ❖ Evaluation & Approving Sub-contractors for supplementary works of the sites.
- ❖ Coordination with designer and with the different disciplines of Client like Construction Team, Acquisition Team, Surveying Team, Installation Team etc. for smooth & on time completion and handing over of the assigned sites.

<b>Certifications and Trainings</b>	<b>Institutes</b>
ISO 9001:2015 QMS Lead Auditor	LMS - IRCA Certified
H2S, WPR & HSE Training Certificates	Saudi Aramco
HSE Management in Construction Industry	Pakistan Engineering Council
Risk Management Guidelines (ISO-31000-2018)	PCR Global
Temporary Works Certificate (BS-5975:2019)	TWF-UK
OSHA 30 Hour in Construction Safety & Health	NYCCST- USA
Environmental Risk Management-Dealing with Spills	PCR Global
Planning & Design of Engg. Projects with MS Project	Pakistan Engineering Council

### Personal Data:

Passport #	AL9564843
Nationality	Pakistani
D.O. B	01/01/1979
Visa Status	Transferable

### References:

<b>Name</b>	<b>Org.</b>	<b>Designation</b>	<b>Contact#</b>	<b>Mail Id</b>
Adrian Smith	Bechtel	Area Manager	+966554002379	alsmith1@bechtel.com
Farruk Majeed	Redco Intl	PD	+966501584109	Farrukh.majeed@redcointl.com.sa

Membership no.: 132403

عضوية رقم: 132403

In accordance with the Regulations of Saudi Council of Engineers by Royal Decree M/36 Date 26/9/1423H and the Engineering Professions Practice Regulation by Royal Decree M/36 Date 19/4/1438 H. SCE has approved:

استناداً إلى نظام الهيئة السعودية للمهندسين الصادر بالمرسوم الملكي رقم م/٣٦ وتاريخ ٢٦/٩/١٤٢٣هـ ونظام مزاولة المهن الهندسية الصادر بالمرسوم الملكي رقم م/٣٦ وتاريخ ١٩/٤/١٤٣٨هـ ولانته التنفيذ فقد قررت الهيئة اعتماد:

**ZAHID RAFIQ MUHAMMAD RAFIQ**

**Membership Category:** Engineer

**Specialization:** Civil Engineering

**Membership Start Date:** 6/10/2013

**محمد زاهد رقية محمد رافيق**

**فئة العضوية:** مهندس

**التخصص:** هندسة مدنية

**تاريخ بداية العضوية:** 6/10/2013

This Certification is valid until: 26 April 2028

02 ذو الحجة 1449 هذه الشهادة صالحة إلى تاريخ



الأمين العام Secretary General

م. عبدالمحسن بن ضاوي المجنوبي



Digitally signed by Saudi Council of Engineers at 5/21/2025

بطاقة مقبول  
Contractor Card  
الرامكو السعودية  
Saudi Aramco  
Zahid M Rafiq  
ZAHID M RAFIQ  
PEAKS COM.  
10/23/2013  
8032248

الرامكو السعودية  
Saudi Aramco  
INDUSTRIAL TRAINING DEPARTMENT  
CA Corporate Safety Training Unit  
Certificate Serial # CAITD - 1005-2013  
This is to certify that:  
Name: Zahid M Rafiq Badge # 8032248  
Has completed the Hydrogen Sulfide Course [H2S]  
Sap Code : 40038222  
Course date : 08/29/2013 Expiry date : 08/29/2015  
Approved by Name : Eisa A. Al-Sultan Signature :  
Badge # : 205257

11 Regional Infrastructure  
Regional Infrastructure  
NEOM  
Saudi Arabia



MAIL TYPE  
Workflow Transmittal

MAIL NUMBER  
NPR-WTRAN-241857

REFERENCE NUMBER  
NPR-WTRAN-241857

Final (WF-233153) 11-640000-4800000678-RED-HRM-CVS-000271\_02\_Curriculum Vitae of Muhammad Zahid Rafiq for Senior Construction Manager

From Mr NEOM Infrastructure DC - NEOM - Projects

To (2) Mr NEOM Infrastructure DC - NEOM - Projects  
Mr 4800000678 REDCO Document Control - Redco-EiSeif Contracting

Cc (6) Mr Mohamed Ali Kaja Mohideen - Bechtel KSA  
Mr John Doyle - Bechtel KSA  
NEOM QE Regional Intra DC03 - Bureau Veritas Group  
NEOM QE Regional Intra DC - FAHSS  
NEOM QE Regional Intra DC02 - Intertek Saudi Arabia Ltd.  
NEOM Quality & Excellence Document Control - NEOM - Engineering & Technical Services Dept

Sent Thursday, October 24, 2024 12:45:56 PM AST (GMT +03:00)

Status N/A

DOCUMENT ATTACHMENTS (2)

(0 selected)

File	Document No	Revision	Revision Date	Title	Status
	11-640000-4800000678-RED-HRM-CRS-000271	02	10/20/24	Curriculum Vitae of Muhammad Zahid Rafiq for Senior Construction Manager	A - Work May Proceed
	11-640000-4800000678-RED-HRM-CVS-000271	02	10/20/24	Curriculum Vitae of Muhammad Zahid Rafiq for Senior Construction Manager	A - Work May Proceed

الرسالة السعودية  
Saudi Aramco

INDUSTRIAL TRAINING DEPARTMENT  
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Course date : 08/29/2013 Expiry date : 08/29/2015  
Approved by Name: **Eisa A. Al-Sultan** Signature:   
Badge # : 205257

EASTERN REGION DISTRIBUTION DEPARTMENT  
SAFETY ORIENTATION CARD

الرسالة السعودية  
Saudi Aramco

This is to certify that **Zahid Rafiq**  
Iqamah# : **2320200211** Comp: **PEAKS**  
has attended the contractor Safety Orientation Program conducted by ERDD Safety Team on **10/18/2019**  
**Card must carried with employee all the time**  
  
ER QAS&SU Supervisor

**TRANSMITTAL**



**PEAKS Construction and Maintenance CO. Ltd.**  
 3rd Floor NARDEEN Building  
 Prince Faisal Bin Fahad Road  
 Al Khobar, KSA

Date: 30 August 2013

to: <b>Engr. SALAH AL-SHEHAB</b> Senior Project Manager Saudi Aramco Dhahran, KSA		Contract No. : 6600029040 BI No. : 10-00669 Project Title : Upgrade Security Facilities Eastern /Central Region Bulk Plant		No. of Copies 3	SUBMITTAL CODE/DISCIPLINE <input type="checkbox"/> Architectural <input type="checkbox"/> Civil <input type="checkbox"/> Structural <input type="checkbox"/> Mechanical <input type="checkbox"/> Electrical <input checked="" type="checkbox"/> Others
ATTN: <b>Engr. RASHED A. AL-KHALDI</b> Senior Project Engineer		DIVISION NO. : 001 REFERENCE NO. : 510	<input checked="" type="checkbox"/> NEW SUBMITTAL <input type="checkbox"/> RESUBMITTAL <input type="checkbox"/> REVISION NO. : 0	Specification Section No.	
Item No.	Description	Manufacturer/ Vendor	Catalogues Specs./Paragraph or Drawing No.	FOR SAUDI ARAMCO USE ONLY	
01	CV of Project Manager  Submittal of CV of Project Manager for your review/approval  Zahid Rafiq  Enclosed copy of Document(s)		<input checked="" type="checkbox"/> A. Certificate <input type="checkbox"/> B. Brochures <input type="checkbox"/> C. Catalogues <input type="checkbox"/> D. Drawing <input type="checkbox"/> E. Procedures <input type="checkbox"/> F. Specification <input checked="" type="checkbox"/> G. Others <input type="checkbox"/> H. Samples	- The proposed manager can be accepted as project manager under probation period for 2 months. - Peaks should provide a replacement for him as a construction manager before he assigned as project manager	
Submitted By: Fahed Salsouf 30-Aug-13 Date		Received By: Zahid Rafiq 3 SEP 2013 SAUDI ARAMCO RECEIVED Date		Having checked this submittal we certify that it conforms to the requirements of the contracts, documents in all respects, except as otherwise indicated in the letter of transmittal. <input type="checkbox"/> INFORMATION <input type="checkbox"/> FILE <input type="checkbox"/> CORRECT & RESUBMIT <input type="checkbox"/> NO OBJECTION <input checked="" type="checkbox"/> NO OBJECTION AS NOTED <input type="checkbox"/> REJECTED	
				Approved By: SAUDI ARAMCO Date: 4/9/13	

## CERTIFICATE OF COMPLETION

This is to certify that

**Muhammad Zahid Rafiq**

has successfully completed the following e-learning course

### Temporary Works General Awareness

The following learning objectives have been covered and achieved by successful completion:

- Identify the different types of temporary works
- The history of temporary works
- The consequences of failure
- Stakeholders' and duty holders' responsibilities and accountabilities
- Management and control of design
- Key activities required during the active life of the temporary works

Course completion date: September 1, 2025

TWf Chair

April 2030  
 Course expiry date:

TWf is a not for profit company established for the benefit of the construction industry. Company number 7525376

Serial No.

10184

Degree Before Convocation

Registration No.

99-Civil-851

University of Engineering & Technology  
 Lahore



*This is to certify that*

Mr./Ms. Muhammad Zahid Rafiq

son/daughter of Mr. Muhammad Rafiq

has completed all the requirements for the award of B.Sc.

Degree in Civil Engineering

in February, 2005



He/She has accordingly been admitted to the Degree of

**Bachelor of Science**

in

**Civil Engineering**

He/She has been placed in Second Division.



*[Signature]*  
 Controller of Examinations

Countersigned

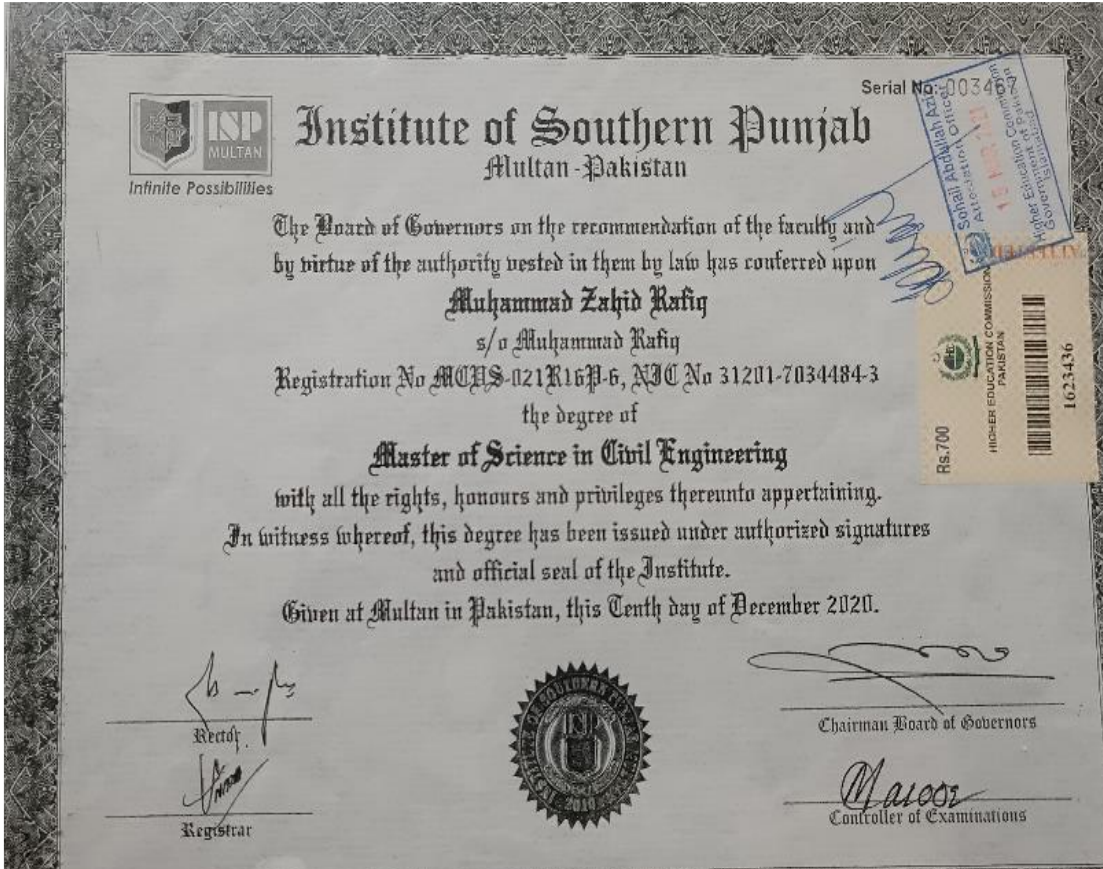
*[Signature]*

Lahore

Dated: 07 OCT 2005



Chancellor





## CERTIFICATE OF ACHIEVEMENT

This is to certify that

**Muhammad Zahid Rafiq**

has successfully passed all the course assessment requirements for

**ISO 9001:2015  
Lead Auditor (Quality Management System)  
Training Course**

**16 May 2025 to 20 May 2025  
(40 Hours)**

**Date of Issue : 17 June 2025**

**Certificate Number : SA-16933**

**CQI-IRCA UDN : 637980**

**Course No : 1795**

**Head  
Training and Development**



This course meets the formal training requirement for IRCA Auditor certification Scheme and is valid for five years from date of completion  
LMS Academy (A venture of LMS Training Pvt. Ltd.) CQI | IRCA approved Training Partner  
LMS - www.lmsacademy.com | Contact - info@lmsacademy.com  
CQI and IRCA | Third Floor, 90 Chancery Lane, Holborn, London, WC2A 1EU, United Kingdom.



**Professional.  
Credible.  
Resilient.**

THIS CERTIFICATE IS AWARDED TO



# Muhammad Zahid Rafiq

FOR SUCCESSFULLY COMPLETING THE COURSE

## Dealing with Spills

Delivered by

**Andrew C Protheroe**  
MSc MSc MEng MScMSc MScMSc MScMSc MScMSc MScMSc MScMSc MScMSc  
Director | Risk and Resilience



Quality Assurance

**Phillip S W Parry**  
Crested | ISO 9001:2015 Lead Auditor  
Risk Management Consultant

Issued: 2025-09-02

Expires: 2027-09-02

Certificate ID: iqaxjypcoq

[www.pcr-global.com](http://www.pcr-global.com)

'Don't trust it, TEST IT'®



## Certificate of Completion

Presented by

**NYC Construction Safety Training LLC**

This is to certify that

**Muhammad Zahid Rafiq**

has successfully completed the course

**OSHA 30 Hour in Construction Safety and Health**

Completion Date: 10/07/2025

Certificate ID: NYCCST-20251007-36668223



<https://pdhsafety.com/>

This Certificate of Training shall not imply or suggest that OSHA Outreach Training Program training was completed or will result in an individual being certified. Students are not eligible to request and/or receive an OSHA student completion card.