



UrbaCon Trading & Contracting
أورباكون للتجارة والمقاولات

Professional Resume

Haji Mohammad Shamstabrez

Sr. Project Engineer

Years of Construction Experience: 14 + years

Qualifications:

- **Civil Engineering**

**Certified From Saudi council of Engineering Valid Membership
Up to 16/12/2028**

Technical Qualifications & Trainings:

- Architectural Draughts Man
- IOSH managing safely (valid course of UK)
- Auto Cad, photo shop, 3d Max
- Permit Issuer.
- Fire warden
- Temporary Works Coordinator.

KEY SKILLS

- **Project Management:** Budgeting, scheduling, and resource management.
- **Temporary Works Coordination:** Planning, design, and management of temporary structures, scaffolding, and shoring.
- **Risk Management:** Identification, assessment, and mitigation strategies for project risks.
- **Health & Safety:** Compliance with safety regulations and the implementation of safety protocols.
- **Stakeholder Management:** Client and contractor relationship management.
- **Engineering Design:** Structural, civil, engineering.
- **Team Leadership:** Managing multidisciplinary teams to deliver high-quality results.
- **Software Proficiency:** AutoCAD, MS Project, and other project management tools.

Contact Nos:

+974 77648266 (What's app)
+966 561783644 (Call conversation)

Email: mshamstabrez46@gmail.com

Profile:

Experienced Senior Project Engineer with over 14 + years in engineering project management, specializing in civil, construction, and infrastructure projects. Proven track record in managing the full project lifecycle, from design to completion, while ensuring quality, safety, and compliance. Adept at coordinating temporary work, managing cross functional teams, and delivering projects on time and within budget. Highly skilled in risk management, stakeholder communication, and implementing innovative engineering solutions.

Experience Summary:

- July 2024 till date
Company: Urbacon Contracting & Trading LLC
Designation: Sr. Project Engineer
Location: KSA
- February 2020 – July 2024
Company: Darwish Trading Co. WLL (Doha-Qatar)
Designation: Sr. Project Engineer
Location: Qatar
- March 2012 – February 2020
Company: Gulf GRC & Trading Co. WLL (Qatar).
Designation: Sr. Project Engineer
Location: Qatar
- March 2011 – Feb 2012
Company: Terrazzo, Dubai (UAE).
Designation: Sr. Site Engineer
Location: UAE
- May 2010 – Feb 2011
Company: Kumar Builder, Mumbai (India).
Designation: Site Engineer
Location: Mumbai (India)



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Professional Experience:

<p>July 2024 till date</p>	<ul style="list-style-type: none">• July 2024 till date Company: UCC Holding WLL. (KSA). <p>Project: : Yanbu entertainment Complex (KSA Yanbu)</p> <p>Main Contractor : BUJV</p> <p>Client : SEVEN</p> <p>Designation : Sr. Project Engineer</p> <p>Responsibilities :</p> <ul style="list-style-type: none">▪ Coordinating with Site Engineer, contractor and consultant for material execution and inspection▪ Controlling quality, progress and safety of work.▪ Structural, architectural, infrastructure and MEP coordination.▪ Ensuring the works are carried out as per the project specifications and contract. Advising admin. departments for design changes and variations for cost savings.▪ Assists in preparation and implementation of Project Execution Plan.▪ Attending the Weekly Progress Meetings and assisting in preparation of Minutes of Meetings.▪ Monitor day-to-day work progress and prepare the weekly and monthly report.▪ Participate in project meetings and discussions with the Client as required.▪ Performing overall quality control of the work and report regularly to Project Manager.▪ Interact daily with the clients to interpret their needs and requirements and represent them in the field.▪ Site inspection for civil construction work and ensure that the work is as per the project specifications and issued for construction drawings/final approved drawings from authorities▪ BOQ Preparation of Civil works.▪ Proper management of materials and workmanship.▪ Ensure that all the work meets the stipulated quality standards.▪ Coordinate with subcontractors for smooth flow of work.▪ Inspecting and testing materials prior to their use at site as per sample approved by the consultant and ensuring removal of rejected material out from site.▪ Monitoring daily progress of site.▪ Preparing weekly and monthly progress report to be submitted to the Project director.▪▪ Preparation of BOM for civil work and BBS for structural elements, comparing with BOQ if any deviation shall be brought to attention of director.▪ Site supervision/execution, checking and assuring that the construction work is as per the project technical specifications and Drawings.▪ Conversant with architect and structural drawings.▪ Coordinate with subcontractors for smooth flow of work.▪ Inspecting and testing materials prior to their use at site as per sample approved by the consultant and ensuring removal of rejected material out from site.▪ Monitoring daily progress of site.
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	<ul style="list-style-type: none"> ▪ Preparing running Account bills. ▪ Preparing weekly and monthly progress report to be submitted to the Project director and consultants. ▪ Ensuring that all work is done without wastage of material. <p>Temporary Works Coordinator:</p> <p>Ensured compliance with all health and safety regulations regarding temporary structures and scaffolding. Worked closely with the engineering team to assess project needs for temporary work and executed detailed plans and designs. Developed and updated temporary works procedures, ensuring consistency and adherence to industry standards. Liaised with site management to address any changes in the scope of temporary work and ensure timely approvals.</p> <p>Managed the procurement of temporary works materials, ensuring cost efficiency and quality control.</p>
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<p>February 2020 July 2024</p>	<p>Company: Darwish Trading WLL (Doha - Qatar)</p> <p>Designation : Sr. Project Engineer</p> <p>Location : Doha Qatar</p> <p>Project: Oasis Hotel (Ras Abu Aboud Doha - Qatar)</p> <p>Consultant : Eng. Adnan Saffarini</p> <p>Client : Hassan Al Darwish</p> <p>Scope of work : Civil, Façade, GFRC, Precast, UHPFRC, Gypsum & interior works</p> <p>Designation : Sr. Project Engineer</p> <p>Total scope of work : 60,000 Square Metter</p> <p>Responsibilities :</p> <ul style="list-style-type: none"> ▪ Site Execution & Supervision ▪ Monitoring of schedule through daily, weekly and monthly progress reports ▪ Coordinating and updating the project head about the progress. To supervise daily log of cladding/decorative elements inspection activities and compare progress reports. ▪ Budgeting for all items required for construction for the next few weeks. ▪ Track and monitor that materials delivered to site are checked and verified for correct quality, quantity and type ordered. ▪ Execution of works according to project specifications, IFC drawings and shop drawings. ▪ Inspecting the site daily to ensure conformity of the established quality/safety standards. ▪ Joint inspection with main contractor and associated contractors. ▪ Execution and supervision of finishing work, Material procurement, dealing with consultants, coordination with Client, Subcontractors, safety or works, getting permits to work etc. ▪ follow up of materials, coordination with main contractor, setting out and surveying with distalmost, getting permits to works and safety of works. ▪ Assuring quality controlling and safety of works. ▪ Execution & supervision of high-end finishing works. Inspections and approvals, coordination with civil and MEP subcontractors. Safety of work. ▪ Developed and updated temporary works procedures, ensuring consistency and adherence to industry standards.
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- Liaised with site management to address any changes in the scope of temporary work and ensure timely approvals.

Temporary Works Coordinator:

Ensured compliance with all health and safety regulations regarding temporary structures and scaffolding. Worked closely with the engineering team to assess project needs for temporary work and executed detailed plans and designs. Developed and updated temporary works procedures, ensuring consistency and adherence to industry standards. Liaised with site management to address any changes in the scope of temporary work and ensure timely approvals.

Managed the procurement of temporary works materials, ensuring cost efficiency and quality control.

Project: : **Design & Build Lusail Palace (Doha – Qatar)**
Main Contractor : **UCC Qatar**
Consultant : **The Arab Architects**
Scope of work : **Civil, GFRC, Facade Precast, UHPFRC, Gypsum & all interior works**
Designation : **Sr. Project Engineer**

- Responsibilities** :
- Coordinating with Site Engineer, contractor and consultant for material execution and inspection
 - Controlling quality, progress and safety of work.
 - Structural, architectural, infrastructure and MEP coordination.
 - Ensuring the works are carried out as per the project specifications and contract. Advising admin. departments for design changes and variations for cost savings.
 - Assists in preparation and implementation of Project Execution Plan.
 - Attending the Weekly Progress Meetings and assisting in preparation of Minutes of Meetings.
 - Monitor day-to-day work progress and prepare the weekly and monthly report.
 - Participate in project meetings and discussions with the Client as required.
 - Performing overall quality control of the work and reporting regularly to Project Manager.
 - Interact daily with the clients to interpret their needs and requirements and represent them in the field.
 - Site inspection for civil construction work and ensure that the work is as per the project specifications and issued for construction drawings/final approved drawings from authorities
 - BOQ Preparation of Civil works.
 - Proper management of materials and workmanship.
 - Ensure that all the work meets the stipulated quality standards.
 - Coordinate with subcontractors for smooth flow of work.
 - Inspecting and testing materials prior to their use at site as per sample approved by the consultant and ensuring removal of rejected material out from site.
 - Monitoring daily progress of site.
 - Preparing weekly and monthly progress report to be submitted to the Project director.
 - Preparation of BOM for civil work and BBS for structural elements, compared with BOQ if any deviation shall be brought to attention of director.
 - Site supervision/execution, checking and assuring that the construction work is as per the project technical specifications and Drawings.
 - Conversant with architect and structural drawings.
 - Coordinate with subcontractors for smooth flow of work.

- Inspecting and testing materials prior to their use at site as per sample approved by the consultant and ensuring removal of rejected material out from site.
- Monitoring daily progress of site.
- Preparing running Account bills.
- Preparing weekly and monthly progress report to be submitted to the Project director and consultants.
- Ensuring that all work is done without wastage of material.

Temporary Works Coordinator:

Ensured compliance with all health and safety regulations regarding temporary structures and scaffolding. Worked closely with the engineering team to assess project needs for temporary work and executed detailed plans and designs. Developed and updated temporary works procedures, ensuring consistency and adherence to industry standards. Liaised with site management to address any changes in the scope of temporary work and ensure timely approvals.

Managed the procurement of temporary works materials, ensuring cost efficiency and quality control.

Project: : **Qetaifan Island North Phase 1, Package 4 Infrastructure Doha Qatar**

Main Contractor : **CCC Qatar**

Consultant : **SNC Lavalin Atkins**

Scope of work : **Civil, Façade, GFRC, Precast, UHPFRC, Gypsum & interior works**

Designation : **Sr. Project Engineer**

Responsibilities :

- Coordinating with Site Engineer, contractor and consultant for material execution and inspection
- Controlling quality, progress and safety of work.
- Structural, architectural, infrastructure and MEP coordination.
- Ensuring the works are carried out as per the project specifications and contract. Advising admin. departments for design changes and variations for cost savings.
- Assists in preparation and implementation of Project Execution Plan.
- Attending the Weekly Progress Meetings and assisting in preparation of Minutes of Meetings.
- Monitor day-to-day work progress and prepare the weekly and monthly report.
- Participate in project meetings and discussions with the Client as required.
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- Proper management of materials and workmanship.
- Ensure that all the work meets the stipulated quality standards.
- Coordinate with subcontractors for smooth flow of work.
- Inspecting and testing materials prior to their use at site as per sample approved by the consultant and ensuring removal of rejected material out from site.
- Monitoring daily progress of site.

- Preparing weekly and monthly progress report to be submitted to the Project director.
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- Preparation of BOM for civil work and BBS for structural elements, compared with BOQ if any deviation shall be brought to attention of director.
- Site supervision/execution, checking and assuring that the construction work is as per the project technical specifications and Drawings.
- Conversant with architect and structural drawings.
- Coordinate with subcontractors for smooth flow of work.
- Inspecting and testing materials prior to their use at site as per sample approved by the consultant and ensuring removal of rejected material out from site.
- Monitoring daily progress of site.
- Preparing running Account bills.
- Preparing weekly and monthly progress report to be submitted to the Project director and consultants.
- Ensuring that all work is done without wastage of material.

Temporary Works Coordinator:

Ensured compliance with all health and safety regulations regarding temporary structures and scaffolding. Worked closely with the engineering team to assess project needs for temporary work and executed detailed plans and designs. Developed and updated temporary works procedures, ensuring consistency and adherence to industry standards. Liaised with site management to address any changes in the scope of temporary work and ensure timely approvals. Managed the procurement of temporary works materials, ensuring cost efficiency and quality control.

Project : **North Gate Mall (Doha – Qatar)**
Consultant : **Hill International**
Scope of work : **Civil, Façade, GFRC, Precast, UHPFRC, Gypsum & interior works**
Designation : **Sr. Project Engineer**

Responsibilities :

- Coordinating with Site Engineer, contractor and consultant for material execution and inspection
- Controlling quality, progress and safety of work.
- Structural, architectural, infrastructure and MEP coordination.
- Ensuring the works are carried out as per the project specifications and contract. Advising admin. departments for design changes and variations for cost savings.
- Assists in preparation and implementation of Project Execution Plan.
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- Interact daily with the clients to interpret their needs and requirements and represent them in the field.
- Site inspection for civil construction work and ensure that the work is as per the project specifications and issued for construction drawings/final approved drawings from authorities

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- Ensure that all the work meets the stipulated quality standards.
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- Site supervision/execution, checking and assuring that the construction work is as per the project technical specifications and Drawings.
- Conversant with architect and structural drawings.
- Coordinate with subcontractors for smooth flow of work.
- Inspecting and testing materials prior to their use at site as per sample approved by the consultant and ensuring removal of rejected material out from site.
- Monitoring daily progress of site.
- Preparing running Account bills.
- Preparing weekly and monthly progress report to be submitted to the Project director and consultants.
- Ensuring that all work is done without wastage of material.

Temporary Works Coordinator:

Ensured compliance with all health and safety regulations regarding temporary structures and scaffolding. Worked closely with the engineering team to assess project needs for temporary work and executed detailed plans and designs. Developed and updated temporary works procedures, ensuring consistency and adherence to industry standards. Liaised with site management to address any changes in the scope of temporary work and ensure timely approvals. Managed the procurement of temporary works materials, ensuring cost efficiency and quality control.

Project: : **Marsa Malaz Hotel Pearl (Doha – Qatar)**

Consultant : **Arab Engineering Bureau**

Scope of work : **Civil, Façade, GFRC, Precast, UHPFRC, Gypsum & interior works**

Designation : **Sr. Project Engineer**

Responsibilities :

- Coordinating with Site Engineer, contractor and consultant for material execution and inspection
- Controlling quality, progress and safety of work.
- Structural, architectural, infrastructure and MEP coordination.
- Ensuring the works are carried out as per the project specifications and contract. Advising admin. departments for design changes and variations for cost savings.
- Assists in preparation and implementation of Project Execution Plan.
- Attending the Weekly Progress Meetings and assisting in preparation of Minutes of Meetings.
- Monitor day-to-day work progress and prepare the weekly and monthly report.
- Participate in project meetings and discussions with the Client as required.
- Performing overall quality control of the work and reporting regularly to Project Manager.

- Interact daily with the clients to interpret their needs and requirements and represent them in the field.
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- Monitoring daily progress of site.
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- Site supervision/execution, checking and assuring that the construction work is as per the project technical specifications and Drawings.
- Conversant with architect and structural drawings.
- Coordinate with subcontractors for smooth flow of work.
- Inspecting and testing materials prior to their use at site as per sample approved by the consultant and ensuring removal of rejected material out from site.
- Monitoring daily progress of site.
- Preparing running Account bills.
- Preparing weekly and monthly progress report to be submitted to the Project director and consultants.
- Ensuring that all work is done without wastage of material.

Temporary Works Coordinator:

Ensured compliance with all health and safety regulations regarding temporary structures and scaffolding. Worked closely with the engineering team to assess project needs for temporary work and executed detailed plans and designs. Developed and updated temporary works procedures, ensuring consistency and adherence to industry standards. Liaised with site management to address any changes in the scope of temporary work and ensure timely approvals.

Managed the procurement of temporary works materials, ensuring cost efficiency and quality control.

Project: : **Wajbah Palace Phase - 1 (Doha – Qatar)**
Consultant : **Engineering Consultants Group Qatar**
Scope of work : **Civil, Façade, GFRC, Precast, UHPFRC, Gypsum & interior works**
Designation : **Sr. Project Engineer**

Responsibilities :

- Coordinating with Site Engineer, contractor and consultant for material execution and inspection
- Controlling quality, progress and safety of work.
- Structural, architectural, infrastructure and MEP coordination.
- Ensuring the works are carried out as per the project specifications and contract. Advising admin. departments for design changes and variations for cost savings.
- Assists in preparation and implementation of Project Execution Plan.

- Attending the Weekly Progress Meetings and assisting in preparation of Minutes of Meetings.
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- Participate in project meetings and discussions with the Client as required.
- Performing overall quality control of the work and reporting regularly to Project Manager.
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- Coordinate with subcontractors for smooth flow of work.
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- Monitoring daily progress of site.
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- Preparation of BOM for civil work and BBS for structural elements, compared with BOQ if any deviation shall be brought to attention of director.
- Site supervision/execution, checking and assuring that the construction work is as per the project technical specifications and Drawings.
- Conversant with architect and structural drawings.
- Coordinate with subcontractors for smooth flow of work.
- Inspecting and testing materials prior to their use at site as per sample approved by the consultant and ensuring removal of rejected material out from site.
- Monitoring daily progress of site.
- Preparing running Account bills.
- Preparing weekly and monthly progress report to be submitted to the Project director and consultants.
- Ensuring that all work is done without wastage of material.

Temporary Works Coordinator:

Ensured compliance with all health and safety regulations regarding temporary structures and scaffolding. Worked closely with the engineering team to assess project needs for temporary work and executed detailed plans and designs. Developed and updated temporary works procedures, ensuring consistency and adherence to industry standards. Liaised with site management to address any changes in the scope of temporary work and ensure timely approvals. Managed the procurement of temporary works materials, ensuring cost efficiency and quality control.

Project : **Mushrieb Phase # 3 Doha Downtown (Doha-Qatar)**

Consultant : **CEG**

Scope of work : **Civil, Façade, GFRC, Precast, UHPFRC, Gypsum & interior works**

Designation : **Sr. Project Engineer**

Responsibilities :

Coordinating with Site Engineer, contractor and consultant for material execution and inspection

- Controlling quality, progress and safety of work.
- Structural, architectural, infrastructure and MEP coordination.
- Ensuring the works are carried out as per the project specifications and contract. Advising admin. departments for design changes and variations for cost savings.
- Assists in preparation and implementation of Project Execution Plan.
- Attending the Weekly Progress Meetings and assisting in preparation of Minutes of Meetings.
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- Interact daily with the clients to interpret their needs and requirements and represent them in the field.

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- Site supervision/execution, checking and assuring that the construction work is as per the project technical specifications and Drawings.
- Conversant with architect and structural drawings.
- Coordinate with subcontractors for smooth flow of work.
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- Ensuring that all work is done without wastage of material.

Temporary Works Coordinator:

Ensured compliance with all health and safety regulations regarding temporary structures and scaffolding. Worked closely with the engineering team to assess project needs for temporary work and executed detailed plans and designs. Developed and updated temporary works procedures, ensuring consistency and adherence to industry standards. Liaised with site management to address any changes in the scope of temporary work and ensure timely approvals. Managed the procurement of temporary works materials, ensuring cost efficiency and quality control.

Project: : **Wajbah Palace phase-3 (Al Wajbah Doha - Qatar)**
Consultant : **Dara**
Scope of work : **Civil, Façade, GFRC, Precast, UHPFRC, Gypsum & interior works**
Designation : **Sr. Project Engineer**
Total scope of work : **40,000 Square Metter**
Responsibilities :

- Coordinating with Site Engineer, contractor and consultant for material execution and inspection
- Controlling quality, progress and safety of work.
- Structural, architectural, infrastructure and MEP coordination.
- Ensuring the works are carried out as per the project specifications and contract. Advising admin. departments for design changes and variations for cost savings.
- Assists in preparation and implementation of Project Execution Plan.
- Attending the Weekly Progress Meetings and assisting in preparation of Minutes of Meetings.
- Monitor day-to-day work progress and prepare the weekly and monthly report.
- Participate in project meetings and discussions with the Client as required.
- Performing overall quality control of the work and reporting regularly to Project Manager.
- Interact daily with the clients to interpret their needs and requirements and represent them in the field.
- Site inspection for civil construction work and ensure that the work is as per the project specifications and issued for construction drawings/final approved drawings from authorities
- BOQ Preparation of Civil works.
- Proper management of materials and workmanship.
- Ensure that all the work meets the stipulated quality standards.
- Coordinate with subcontractors for smooth flow of work.
- Inspecting and testing materials prior to their use at site as per sample approved by the consultant and ensuring removal of rejected material out from site.
- Monitoring daily progress of site.
- Preparing weekly and monthly progress report to be submitted to the Project director.
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- Preparation of BOM for civil work and BBS for structural elements, compared with BOQ if any deviation shall be brought to attention of director.
- Site supervision/execution, checking and assuring that the construction work is as per the project technical specifications and Drawings.

	<ul style="list-style-type: none"> ▪ Conversant with architect and structural drawings. ▪ Coordinate with subcontractors for smooth flow of work. ▪ Inspecting and testing materials prior to their use at site as per sample approved by the consultant and ensuring removal of rejected material out from site. ▪ Monitoring daily progress of site. ▪ Preparing running Account bills. ▪ Preparing weekly and monthly progress report to be submitted to the Project director and consultants. ▪ Ensuring that all work is done without wastage of material. <p>Temporary Works Coordinator:</p> <p>Ensured compliance with all health and safety regulations regarding temporary structures and scaffolding. Worked closely with the engineering team to assess project needs for temporary work and executed detailed plans and designs. Developed and updated temporary works procedures, ensuring consistency and adherence to industry standards. Liaised with site management to address any changes in the scope of temporary work and ensure timely approvals.</p> <p>Managed the procurement of temporary works materials, ensuring cost efficiency and quality control.</p>
<p>March 2012 February 2020</p>	<p>Company: Gulf GRC & Trading Co. WLL (Qatar). Designation: Sr. Project Engineer Location: Qatar</p> <p>Client : Mr. Nasir Al – Attiyah & Son's</p> <p>Scope of work : Civil, Façade, GFRC, Precast, UHPFRC, Gypsum & interior works</p> <p>Designation : Sr. Project Engineer</p> <p>Responsibilities :</p> <ul style="list-style-type: none"> Coordinating with Site Engineer, contractor and consultant for material execution and inspection ▪ Controlling quality, progress and safety of work. ▪ Structural, architectural, infrastructure and MEP coordination. ▪ Ensuring the works are carried out as per the project specifications and contract. Advising admin. departments for design changes and variations for cost savings. ▪ Assists in preparation and implementation of Project Execution Plan. ▪ Attending the Weekly Progress Meetings and assisting in preparation of Minutes of Meetings. ▪ Monitor day-to-day work progress and prepare the weekly and monthly report. ▪ Participate in project meetings and discussions with the Client as required. ▪ Performing overall quality control of the work and reporting regularly to Project Manager. ▪ Interact daily with the clients to interpret their needs and requirements and represent them in the field. ▪ Site inspection for civil construction work and ensure that the work is as per the project specifications and issued for construction drawings/final approved drawings from authorities ▪ BOQ Preparation of Civil works. ▪ Proper management of materials and workmanship. ▪ Ensure that all the work meets the stipulated quality standards. ▪ Coordinate with subcontractors for smooth flow of work. ▪ Inspecting and testing materials prior to their use at site as per sample approved by the consultant and ensuring removal of rejected material out from site. ▪ Monitoring daily progress of site.

- Preparing weekly and monthly progress report to be submitted to the Project director.
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Temporary Works Coordinator:

Ensured compliance with all health and safety regulations regarding temporary structures and scaffolding. Worked closely with the engineering team to assess project needs for temporary work and executed detailed plans and designs. Developed and updated temporary works procedures, ensuring consistency and adherence to industry standards. Liaised with site management to address any changes in the scope of temporary work and ensure timely approvals. Managed the procurement of temporary works materials, ensuring cost efficiency and quality control.

Consultant : **KEO consultant**
Scope of work : **Civil, Façade, GFRC, Precast, UHPFRC, Gypsum & interior works**
Designation : **Sr. Project Engineer**
Responsibilities :

- Coordinating with Site Engineer, contractor and consultant for material execution and inspection
- Controlling quality, progress and safety of work.
- Structural, architectural, infrastructure and MEP coordination.
- Ensuring the works are carried out as per the project specifications and contract. Advising admin. departments for design changes and variations for cost savings.
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- Ensuring that all work is done without wastage of material.

Temporary Works Coordinator:

Ensured compliance with all health and safety regulations regarding temporary structures and scaffolding. Worked closely with the engineering team to assess project needs for temporary work and executed detailed plans and designs. Developed and updated temporary works procedures, ensuring consistency and adherence to industry standards. Liaised with site management to address any changes in the scope of temporary work and ensure timely approvals. Managed the procurement of temporary works materials, ensuring cost efficiency and quality control.

Project : **Mushrieb Phase # 3 Doha Downtown (Doha-Qatar)**

Consultant : **CEG**

Scope of work : **Civil, Façade, GFRC, Precast, UHPFRC, Gypsum & interior works**

Designation : **Sr. Project Engineer**

Responsibilities :

- Coordinating with Site Engineer, contractor and consultant for material execution and inspection.
- Controlling quality, progress and safety of work.
- Structural, architectural, infrastructure and MEP coordination.
- Ensuring the works are carried out as per the project specifications and contract. Advising admin. departments for design changes and variations for cost savings.
- Assists in preparation and implementation of Project Execution Plan.
- Attending the Weekly Progress Meetings and assisting in preparation of Minutes of Meetings.
- Monitor day-to-day work progress and prepare the weekly and monthly report.
- Participate in project meetings and discussions with the Client as required.

- Performing overall quality control of the work and reporting regularly to Project Manager.
- Interact daily with the clients to interpret their needs and requirements and represent them in the field.
- Site inspection for civil construction work and ensure that the work is as per the project specifications and issued for construction drawings/final approved drawings from authorities
- BOQ Preparation of Civil works.
- Proper management of materials and workmanship.
- Ensure that all the work meets the stipulated quality standards.
- Coordinate with subcontractors for smooth flow of work.
- Inspecting and testing materials prior to their use at site as per sample approved by the consultant and ensuring removal of rejected material out from site.
- Monitoring daily progress of site.
- Preparing weekly and monthly progress report to be submitted to the Project director.
-
- Preparation of BOM for civil work and BBS for structural elements, compared with BOQ if any deviation shall be brought to attention of director.
- Site supervision/execution, checking and assuring that the construction work is as per the project technical specifications and Drawings.
- Conversant with architect and structural drawings.
- Coordinate with subcontractors for smooth flow of work.
- Inspecting and testing materials prior to their use at site as per sample approved by the consultant and ensuring removal of rejected material out from site.
- Monitoring daily progress of site.
- Preparing running Account bills.
- Preparing weekly and monthly progress report to be submitted to the Project director and consultants.
- Ensuring that all work is done without wastage of material.

Temporary Works Coordinator:

Ensured compliance with all health and safety regulations regarding temporary structures and scaffolding. Worked closely with the engineering team to assess project needs for temporary work and executed detailed plans and designs. Developed and updated temporary works procedures, ensuring consistency and adherence to industry standards. Liaised with site management to address any changes in the scope of temporary work and ensure timely approvals. Managed the procurement of temporary works materials, ensuring cost efficiency and quality control.

Project: : **Al Mirqab Mall (Al Nasser Street Doha - Qatar)**

Consultant : **Dara**

Scope of work : **GFRC work**

Designation : **Project Engineer**

Total scope of work : **55,000 Square Metter**

Responsibilities :

Coordinating with Site Engineer, contractor and consultant for material execution and inspection

- Controlling quality, progress and safety of work.

- Structural, architectural, infrastructure and MEP coordination.
- Ensuring the works are carried out as per the project specifications and contract. Advising admin. departments for design changes and variations for cost savings.
- Assists in preparation and implementation of Project Execution Plan.
- Attending the Weekly Progress Meetings and assisting in preparation of Minutes of Meetings.
- Monitor day-to-day work progress and prepare the weekly and monthly report.
- Participate in project meetings and discussions with the Client as required.
- Performing overall quality control of the work and reporting regularly to Project Manager.
- Interact daily with the clients to interpret their needs and requirements and represent them in the field.

- Site inspection for civil construction work and ensure that the work is as per the project specifications and issued for construction drawings/final approved drawings from authorities
- BOQ Preparation of Civil works.
- Proper management of materials and workmanship.
- Ensure that all the work meets the stipulated quality standards.
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- Monitoring daily progress of site.
- Preparing weekly and monthly progress report to be submitted to the Project director.
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- Preparation of BOM for civil work and BBS for structural elements, compared with BOQ if any deviation shall be brought to attention of director.
- Site supervision/execution, checking and assuring that the construction work is as per the project technical specifications and Drawings.
- Conversant with architect and structural drawings.
- Coordinate with subcontractors for smooth flow of work.
- Inspecting and testing materials prior to their use at site as per sample approved by the consultant and ensuring removal of rejected material out from site.
- Monitoring daily progress of site.
- Preparing running Account bills.
- Preparing weekly and monthly progress report to be submitted to the Project director and consultants.
- Ensuring that all work is done without wastage of material.

Temporary Works Coordinator:

Ensured compliance with all health and safety regulations regarding temporary structures and scaffolding. Worked closely with the engineering team to assess project needs for temporary work and executed detailed plans and designs. Developed and updated temporary works procedures, ensuring consistency and adherence to industry standards. Liaised with site management to address any changes in the scope of temporary work and ensure timely approvals. Managed the procurement of temporary works materials, ensuring cost efficiency and quality control.

March 2011
February 2012

Company: Terrazzo, Dubai (UAE)
Designation: Sr. Site Engineer
Location: UAE

Project: : **Saddiyat Abu Dhabi (UAE)**
Client : **Tourism Development and Investment Corporation (TDIC)**
Scope of work : **Civil, Façade, GFRC, Precast, UHPFRC, Gypsum & interior works**
Designation : **Sr. Site Engineer**

Responsibilities :

- Coordinating with Site Engineer, contractor and consultant for material execution and inspection
- Controlling quality, progress and safety of work.
- Structural, architectural, infrastructure and MEP coordination.
- Ensuring the works are carried out as per the project specifications and contract. Advising admin. departments for design changes and variations for cost savings.
- Assists in preparation and implementation of Project Execution Plan.
- Attending the Weekly Progress Meetings and assisting in preparation of Minutes of Meetings.
- Monitor day-to-day work progress and prepare the weekly and monthly report.
- Participate in project meetings and discussions with the Client as required.
- Performing overall quality control of the work and reporting regularly to Project Manager.
- Interact daily with the clients to interpret their needs and requirements and represent them in the field.

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- Preparing weekly and monthly progress report to be submitted to the Project director.
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- Preparation of BOM for civil work and BBS for structural elements, compared with BOQ if any deviation shall be brought to attention of director.
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- Conversant with architect and structural drawings.
- Coordinate with subcontractors for smooth flow of work.
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- Preparing running Account bills.
- Preparing weekly and monthly progress report to be submitted to the Project director and consultants.

	<ul style="list-style-type: none"> ▪ Ensuring that all work is done without wastage of material. <p>Temporary Works Coordinator:</p> <p>Ensured compliance with all health and safety regulations regarding temporary structures and scaffolding. Worked closely with the engineering team to assess project needs for temporary work and executed detailed plans and designs. Developed and updated temporary works procedures, ensuring consistency and adherence to industry standards. Liaised with site management to address any changes in the scope of temporary work and ensure timely approvals.</p> <p>Managed the procurement of temporary works materials, ensuring cost efficiency and quality control.</p>
<p>May 2010 -Feb 2011</p>	<ul style="list-style-type: none"> • May 2010 – Feb 2011 Company: Kumar Builder, Mumbai (India). <p>Project: : Heera nandani Tower (India Mumbai)</p> <p>Client : Hafeez contractor</p> <p>Consultant : Kalpataru</p> <p>Scope of work : Building construction</p> <p>Designation : Site Engineer</p> <p>Responsibilities :</p> <ul style="list-style-type: none"> ▪ Coordinating with Site Engineer, contractor and consultant for material execution and inspection ▪ Controlling quality, progress and safety of work. ▪ Structural, architectural, infrastructure and MEP coordination. ▪ Ensuring the works are carried out as per the project specifications and contract. Advising admin. departments for design changes and variations for cost savings. ▪ Assists in preparation and implementation of Project Execution Plan. ▪ Attending the Weekly Progress Meetings and assisting in preparation of Minutes of Meetings. ▪ Monitor day-to-day work progress and prepare the weekly and monthly report. ▪ Participate in project meetings and discussions with the Client as required. ▪ Performing overall quality control of the work and report regularly to Project Manager. ▪ Interact daily with the clients to interpret their needs and requirements and represent them in the field. ▪ Site inspection for civil construction work and ensure that the work is as per the project specifications and issued for construction drawings/final approved drawings from authorities ▪ BOQ Preparation of Civil works. ▪ Proper management of materials and workmanship. ▪ Ensure that all the work meets the stipulated quality standards. ▪ Coordinate with subcontractors for smooth flow of work. ▪ Inspecting and testing materials prior to their use at site as per sample approved by the consultant and ensuring removal of rejected material out from site. ▪ Monitoring daily progress of site. ▪ Preparing weekly and monthly progress report to be submitted to the Project director. ▪ ▪ Preparation of BOM for civil work and BBS for structural elements, comparing with BOQ if any deviation shall be brought to attention of director.

	<ul style="list-style-type: none"> ▪ Site supervision/execution, checking and assuring that the construction work is as per the project technical specifications and Drawings. ▪ Conversant with architect and structural drawings. ▪ Coordinate with subcontractors for smooth flow of work. ▪ Inspecting and testing materials prior to their use at site as per sample approved by the consultant and ensuring removal of rejected material out from site. ▪ Monitoring daily progress of site. ▪ Preparing running Account bills. ▪ Preparing weekly and monthly progress report to be submitted to the Project director and consultants. ▪ Ensuring that all work is done without wastage of material. <p>Temporary Works Coordinator:</p> <p>Ensured compliance with all health and safety regulations regarding temporary structures and scaffolding. Worked closely with the engineering team to assess project needs for temporary work and executed detailed plans and designs. Developed and updated temporary works procedures, ensuring consistency and adherence to industry standards. Liaised with site management to address any changes in the scope of temporary work and ensure timely approvals.</p> <p>Managed the procurement of temporary works materials, ensuring cost efficiency and quality control.</p>
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Qualification: Metric (Bihar Board) (2006) D.M High school (Sheikhupura Bihar)

Architectural Draughts man Diploma: (2007) M.H. Saboo Siddique (Mumbai Byculla)

Civil Engineering Diploma: (2010) AL - Kabir Polytechnic (Jamshedpur Jharkhand)

Managing Safely: (2016) RCS international certificate UK valid (Doha - Qatar)

Additional Qualification: 6 months Diploma of Auto-Cad (2006) Sak computer Training Institute. (Mumbai)

Computer Proficiency: MS Office, AutoCAD, photo, shop 3d max

Personal Profile:

Full Name: Mohmmad Shams Tabrez

Father Name: Mohammad Safdar Alam

Date of Birth: 01-01-1991

Gender: Male

Marital Status: Married

Religion: Islam

Nationality: Indian

Languages Known: English, Arabic, Urdu, Hindi, Gujrati, Marathi,

Hobbies: Book reading, Playing Ricket, Traveling.

Permanent Address: Mohammad Safdar Alam, Village: Barui, Post: Pathrita District: Sheikhupura, State: Bihar, Country: India Pin code: 811105

Saudi Council of Engineering (SEC) Details:

Place of issue: Saudi Arabia Date of issue: 16/12/2024
Membership No: 1098120 Date of expiry: 16/12/2028

Passport Details:

Place of issue: Doha – Qatar Date of issue: 17/03/2019
Passport No: T2439518 Date of expiry: 16/03/2029 11

Doha – Qatar Driving License Details:

Place of issue: (Doha Qatar) Date of issue: 17/11/2016
License No: 29135605655 Date of expiry: 04/12/2029

Saudi Arabia Driving License Details:

Place of issue: (Saudi Arabia Yanbu) Date of issue: 05/12/2024
License No: 2589760228 Date of expiry: 18/08/2034

Indian Driving License Details:

Place of issue: (Sheikhupura Bihar India) Date of issue: 16/10/2020
License No: BR52 20200001978 Date of expiry: 31/12/2030

Declaration:

I hereby declare that the above written particulars are true to the best of my Knowledge and believe.
