

Lubna Alhejali

Interior Architect | LEED® Green Associate™

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Career Summary:

An innovative and detail oriented Interior Architect and Project Manager with a proven track record of leading complex commercial and educational projects. Skilled in designing functional and visually striking spaces while managing operations, procurement, and client relationships to deliver tangible results, all while integrating advanced green strategies as a LEED® Green Associate™. Experienced in business development and leading teams to achieve project goals, enhance engagement, and drive measurable growth.

Areas of Expertise include:

Technical Development

- Autodesk software proficiency
- Adobe Creative Suite
- 3D Modeling, Detail Drawings

Design Management, Creativity

- Space Planning ,Furniture Design
- Concept Development
- Creativity & Innovation

Planning, Project Management

- Time Management
 - Leadership
 - Collaboration & Teamwork
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Professional Experience:

Allabina Establishment ,Al-Madinah
Project Manager/ Interior Architect

10/2023- Present

Led a commercial and educational project, driving operations, procurement, client engagement, and workshops to maximize efficiency, student impact, and revenue growth.

- Led commercial operations, optimizing resources and workflows to ensure seamless execution of sales and procurement activities.
- Directed procurement strategies and supplier relationships, ensuring timely delivery, cost efficiency, and quality compliance.
- Managed daily operations and administrative processes, maintaining high standards of service delivery and operational excellence.
- Oversaw all project documentation, schedules, and records, enabling effective decision-making and progress tracking.
- Coordinated with clients and stakeholders to define project objectives, align expectations, and deliver successful outcomes.
- Planned and coordinated project activities during the design and management of workshops and educational services for engineering students.
- Developed and delivered educational workshops and training programs, enhancing student engagement and increasing project revenue from Q4 2023 to Q3 2025.

Allabina Establishment ,Al-Madinah
Assistant Project Manager

7/2022-9/2023

Assisted the project manager in coordinating commercial operations, optimizing resources, and ensuring seamless execution of sales and procurement activities.

- Streamlined procurement processes by liaising with suppliers to guarantee timely delivery of materials.
- Oversaw daily operations and provided administrative support, ensuring smooth and efficient service delivery.
- Maintained precise project documentation, schedules, and supplier records to support operational excellence.
- Collaborated closely with the project manager to align student and client needs with available resources

Freelance /Interior Architect
Arweqah Alamriah, Makkah

10/2019-Present
8/2025-Present

Collaborated With Arweqah Alamriah to design and development of multiple projects.

- Developed design concepts aligned with project requirements and client objectives.
- Created 3D visualizations using 3ds Max to illustrate spatial layouts and meet client needs.

Stretch clinic, Al-Khobar

11/2023-3/2024

Designed a modern physical therapy clinic and furniture tailored to the client's spatial requirements.

- Collaborated with an interior designer in Al-Khobar to assist in designing and supervising the implementation of lighting installations and furniture, resulting in a 30% increase in project delivery speed.
- Developed the design concept of the clinic and presented 2D drawings and 3D renderings.
- Designed custom furniture pieces tailored to the spaces and client's needs.

Private chalet, Madinah

3/2023-5/2023

Designed a private chalet with a Scandinavian style that serves the winter and summer seasons.

- Rendered designs as digital models to aid in the design process.
- Assisted the client with choices during initial meetings, design reviews, vendor meetings, site visits, and showroom visits.
- Established a budget with the client and procured pieces and materials within the budget to meet client expectations.
- I Oversaw the installation of light fixtures, cabinetry, doors, tile, and paint.

Allabina Stationery, Al-Madinah

2/2022-6/2022

Designed a stationery store with a modern style specialized to serve engineering, interior design, and architecture students.

- Performed space planning, material selection, and created 3D renderings of proposed designs for a commercial space, allowing the client to visualize the potential of the space before construction began.
- Created shop drawings to facilitate the work of implementing contractors.
- Interfaced effectively with contractors and vendors to resolve issues and discuss ideas.
- I Completed the project on time by applying strong project and time management skills.

Holy Makkah Municipality, Makkah

6/2020-1/2022

Collaborated with an architect at Holy Makkah Municipality as a 3D Designer, successfully completing 5 projects, all approved.

- Created 3D animation videos for various projects: Flower festival, Model of soldiers' wall, Al-Amara Field, Warehouse Buildings, Sleeping box.
- Designed and developed 3D models, textures, and environments, using AutoCAD, 3Ds Max and Lumion software.
- Utilized multi-leveled modeling, lighting, and animation methods to create a final video of projects.
- I managed multiple projects simultaneously, meeting all deadlines and budgets.

Madinah Region Development Authority, Al-Madinah

Summer internship, 6/2019-8/2019

- Worked closely with a multi-disciplinary team to develop and rehabilitate facades for residential projects in Talat Al-Haboub.
- I led the team and strengthened collaboration by actively participating in brainstorming sessions and providing constructive feedback on design ideas.
- Staying updated with the latest advancements in architecture, interior design, and other engineering subfields.

Volunteer Experience:

Freelance /Interior Architect

1/ 2021-6/2021

King Salman Bin Abdulaziz Hospital, Riyadh

5/2021-6/2021

Design the rooms of the palliative care unit for cancer patients at King Salman bin Abdulaziz Hospital, aiming to improve the quality of life for both the patient and their family

- Cooperating with a team of volunteers, we have dedicated our education and experience to contribute to creating spaces with a warm and calm nature that help improve patients' psychology.
- We divided tasks among team members and worked diligently to complete designs in record time.
- communicated with the head of the Palliative Care department to understand the needs and requirements of the patients.

Contributing to the design of the employees’ office space, which includes reception area, workstation spaces, a meeting room, and an employee services zone.

- Provided a mood board, material choices, floor plan, and 3D renders using 3ds Max.
- Worked effectively with the head of the volunteer department and met all the requirements mentioned.
- Proposed an implementation plan for the project and communicated with the implementer to coordinate the work.

Education

Bachelor's Degree in Interior Design, **University of Prince Mugrin, Al-Madinah.**

2015 - 2019

Soft Skills:

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|---------------------|-----------------------|-----------------------|
| • Problem Solving | • Flexibility | • Self-Discipline |
| • Critical Thinking | • Initiative | • Organization |
| • Decision Making | • Continuous Learning | • Attention to Detail |
| • Adaptability | • Multitasking | • Cultural Awareness |

Technical Skills:

- | | | |
|--------------------|---------------|----------------------|
| • Autodesk Revit | • Shapr3D | • V-ray |
| • Autodesk 3Ds MAX | • Photoshop | • Corona |
| • Autodesk AutoCAD | • Illustrator | • Sketching |
| • Lumion | • In Design | • Material Selection |

Professional Certifications:

LEED® Green Associate™ – U.S. Green Building Council

2025

Courses:

Artificial Intelligence Concepts and Advanced Applications, SDAIA

2025

Fundamentals of Artificial Intelligence, SDAIA

2025

Project Management Professional (PMP), Harvard for Training & Consulting, Al-Madinah.

2019

Architectural Rendering Revit, MATAACC, Al-Madinah.

2019

LEED Green Associate) , **University of Prince Mugrin, Al-Madinah.**

2018

Languages

Arabic

English