

Manal Sati Alhazmi

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Senior Department & Safety Coordinator

PROFESSIONAL SUMMARY

I am a **Senior Department & Safety Coordinator** with over three years of expertise promoting safety excellence in high-risk workplaces. I oversaw teams of 40 or more safety specialists, streamlined permit procedures, and established stringent safety protocols to reduce risks and increase compliance. I take delight in arranging cross-functional initiatives and customized training programs that constantly raise operational standards and encourage a safe work environment.

PROFESSIONAL EXPERIENCE

Saudi Constructioneers (2024 - Present)
Senior Department & Safety Coordinator

- **Optimized safety compliance:** supervised over 40 safety employees and 3 area supervisors, ensuring enhanced adherence to project safety regulations.
- **Minimized incident risks:** Conducted daily monitoring and proactively addressed observations, reducing near-miss occurrences.
- **Streamlined permit processes:** oversaw the Permits to Work system, ensuring valid signatures and strict adherence to procedures for improved safety.
- **Advanced landmark projects:** Actively contributed technical expertise to the ART project – Misk City, a prestigious initiative under Prince Mohammed bin Salman.
- **Improved work environment:** Coordinated daily with consulting agencies to resolve 10–40 safety observations, directly contributing to a safer project atmosphere.
- **Ensured comprehensive onboarding:** Conducted detailed induction programs for new hires, covering all health and safety protocols to ensure immediate readiness.
- **Facilitated cross-departmental development:** Collaborated directly with Human Resources and Training to provide specialized courses, such as NEBOSH, addressing critical employee growth needs.

Salini Impregilo S.P.A Saudi Branch (2024)
Occupational Health and Safety Specialist

- **Controlled near misses:** Documented dozens of near misses daily through detailed reports, resulting in the prevention of potential incidents.
- **Addressed consultant feedback:** Processed and reported insights from BMC and ICMC feedback immediately, resulting in enhanced resolution of safety concerns.
- **Delivered rapid field solutions:** Provided prompt on-site solutions during critical situations, resulting in a sustained reduction in daily incidents.
- **Managed work permits:** Oversaw the issuance and approval of work permits by relevant authorities, resulting in minimized operational risks.
- **Conducted equipment inspections:** Performed comprehensive periodic inspections of fire and alarm systems, resulting in improved efficiency of safety measures.

- **Promoted a safety culture:** Fostered proactive field monitoring and inspection visits, resulting in increased team awareness and prevention practices.
- **Built incident databases:** Established and maintained an extensive database of incidents and observations, resulting in improved trend analysis for safety enhancements.

SRACO in Dammam Medical Complex
Safety, Health and Environment Specialist

(2023-2024)

- **Enhanced safety performance:** Achieved a score of 95 out of 100 on the "Sabahi" assessment by rigorously implementing safety procedures and coordinating across all departments.
- **Optimized workforce protection:** Supervised the safety of over 800 employees in a central hospital complex of 13 buildings by deploying robust awareness and training programs.
- **Reduced incident frequency:** Minimized daily accidents through vigilant on-site monitoring, proactive implementation of preventative measures, and immediate resolution of field observations.
- **Improved fire system reliability:** Conducted comprehensive periodic inspections of alarms, gas detectors, and extinguishers, ensuring optimal operational readiness.

EDUCATION

- **Higher Diploma in Occupational Health and Safety | International Colleges of Technology | 2023.**

COURSE AND CERTIFICATES

- NEBOSH IGC Certificate
- Excavation Safety
- Introduction to Safety Leadership.
- Membership of the Saudi Council of Engineers.
- General Industry Safety and Health.

SKILLS

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| • Occupational Health | • Hazardous Waste Management | • Safety Auditing |
| • Safety Management Systems | • Behavior Based Safety | • Hazard Recognition |
| • Accident Investigation | • Environmental Management Systems | • Workplace Safety |
| • Industrial Hygiene | • ISO 14001 | • OSHA Compliance |
| • Incident Investigation | • Safety Training | • Construction Safety |
| • Environmental Compliance | • Hazard Analysis | |
| • Industrial Safety | | |