

# JOHN VINCENT CLEOFE

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## Summary

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**Lead HSE Engineer/Supervisor & Certified Lead Auditor** with over **14 years** of progressive experience managing EHS programs in complex, high-stakes construction, oil & gas, and infrastructure environments, including a decade on the Riyadh Metro Project. Expert in achieving and sustaining **zero Lost Time Injuries (LTI)** through proactive risk management, structured problem-solving, and cultivating collaborative safety cultures. Holds key certifications, including **NEBOSH IGC, ISO 45001 Lead Auditor, IOSH, and OSHA**. Combines a foundation in Industrial Engineering with specialized technical expertise in critical lifting operations (BS 7121 ASME LOLER compliance), incident investigation, and regulatory auditing.

## Professional Experience

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### HSE Engineer | FAST Consortium, Riyadh Metro Project – Riyadh, KSA September 2014 – August 2024

- **Drove site-level EHS performance** across high-profile Metro Lines (4, 5, and 6), achieving a **40% reduction in Total Recordable Incident Rate (TRIR)** through the meticulous application of field-based risk control measures.
- **Functioned as the primary EHS technical reviewer** for all critical project documentation (Method Statements, Job Safety Analyses, SWP/SSoW), ensuring **100% compliance** and robust hazard control across complex, multi-contractor worksites.
- **Managed and maintained the site EHS Management System** (aligned with **ISO 45001**), redesigning and executing rigorous inspection protocols that consistently delivered best-in-class compliance scores during all third-party EHS audits.
- **Spearheaded the site-wide Emergency Response Program (ERP)**, conducting high-fidelity, scenario-based drills that cut the average incident response time by **35%**, significantly enhancing operational readiness.
- Provided specialized, **hands-on EHS training and mentorship** to over 50 supervisors and field personnel, ensuring effective implementation of high-risk controls (LOTO, Confined Space Entry, Lifting Operations).

### HSE Officer | IREM, Staatsolie Oil Refinery Project – Suriname, South America September 2013 – August 2014

- **Executed Root Cause Analysis (RCA) methodologies (5-Why, Fishbone)** on systemic safety issues, directly contributing to a **40% decrease in recurring safety violations** through targeted corrective actions.
- **Managed** the rigorous daily inspection program across **SIMOPS** (Simultaneous Operations) and expansion zones, focusing on **PTW** (Permit to Work) compliance and **Confined Space** entry, resulting in a **15% reduction in minor incidents**.
- **Developed** and led targeted safety awareness workshops focused on critical refinery hazards (**LOTO** and hot work controls), driving an **80% employee engagement rate** and fostering a strong proactive reporting culture.

### HSE Officer | Drake & Scull International – KAUST PNU Project (Jeddah & Riyadh) August 2008 – June 2011

- **Closed over 25 critical regulatory compliance gaps** identified during site audits, driving a **40% enhancement** in overall departmental EHS operational efficiency.
- **Facilitated** high-impact HSE training sessions, measurably improving worker safety knowledge and compliance across the project by **35%**.
- **Improved** emergency response time by orchestrating full-scale drills involving over 100 site workers, and maintained strict oversight of all work permit systems.

## Professional Skills

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### EHS Governance & Compliance

- **Management Systems: ISO 45001 Lead Auditor**, ISO 45001, OHSAS 18001; EHS Management System (EHS MS) Development and Maintenance.

- **Global Standards:** NEBOSH IGC, OSHA Standards, ILO Compliance; Local/KSA Regulatory Requirements and Policy Alignment.
- **Auditing & Vetting:** Third-Party Audit Management; Gap Analysis; **Compliance Vetting of Documentation;** KPI Development and Tracking.

### Technical Risk & Operational Safety

- **Risk Analysis:** Advanced Risk Assessment (**JSA/JHA, HIRAC**); **FMEA** (Failure Mode and Effects Analysis).
- **Investigation:** Systemic Root Cause Analysis (RCA); 5-Why and Fishbone Methodology
- **Specialized Controls:** Lifting Operations Management (LOLER/BS 7121); Confined Space Entry and Rescue; **LOTO** (Lockout/Tagout) Programs. WAH safety programs and excavation safety
- **Field Execution: Permit to Work (PTW) System Management;** Implementation of the **Hierarchy of Controls;** Industrial Hygiene Sampling.

### Strategic Leadership & Process Excellence

- **Process Improvement: Lean Six Sigma Principles (DMAIC);** Non-Conformance Cycle Time Reduction; EHS Process Mapping.
- **Emergency Preparedness: ERP** (Emergency Response Planning); High-Fidelity Drill Execution; Crisis Communication.
- **Culture & Training: Behavioral-Based Safety (BBS) Programs;** Safety Coaching and Mentorship; **Train-the-Trainer** Program Development.
- **Digital EHS: Data Trending and Analysis** using **MS Excel** for **KPI reporting;** EHS documentation and presentation development (**MS Word/PowerPoint**); **Management of digital inspection systems.**

### Education

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#### Bachelor of Science in Industrial Engineering

Manuel S. Enverga University Foundation – Philippines

### Certifications

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- **ISO 45001 Lead Auditor** (Cert. no. SA-10442 CQI-IRCA UDN 582309)
- **NEBOSH International General Certificate (IGC)** Master log 00834310/1538853
- **IOSH Managing Safely** (Cert #228093)
- **OSHA 44-Hour Certification** (OSH Academy, Cert #24699)
- **OTHM Level 6 Diploma in Occupational Health & Safety** (Ongoing)
- **Lifting Operations Supervisor** (CJV-PO-856, Riyadh)
- **Train-the-Trainer: Crane, Rigging & Lifting** (Cert #AT0040881)
- **High Angle Rescue & Fall Protection Specialist**
- **Confined Space Entry and Rescue Training** (ATC 22-66-6908)

### References

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#### Roberto Rodriguez

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