

# Illahi Memon

Civil Site Engineer @ Generic Engineering Technologies

Location: Umluj, Tabuk region, Saudi Arabia  
Email: memonillahi04@gmail.com  
Mobile: +966 58 1455284  
Experience: 8<sup>th</sup> Year  
Education: Bachelor of Engineering, (Civil Engineer)  
Certified: Saudi Council of Engineers (SCE)



## Summary:

A Professional in field of Civil Engineering experience and seeking an active and challenging position in an organization that offers a stimulating and dynamic work environment where I use my education and experience while being a flexible, quick thinker with willingness to contribute to and learn from a rewarding career in the field of civil engineering. Having potential and multi skills sets to implement procedures on and off the fields I follow-up. Experiences encompass multi- disciplinary activities, conflict resolution and problem-solving skills. Ability to work independently under pressure. Attach more importance to timeless and quality deliverance. Always ready to update technical knowledge by training orientation. Willing to follow organization culture and longing for accelerated growth. Having good academic track record.

## Education:

Bachelors of Civil Engineering from Quaid-e-Awam University of engineering, science and technology (QUEST), Sindh, Pakistan (2014 to 2017)

HSC (Pre-Engineering) (2013)

SSC (Metric) (2011)

## Certifications:



Certified engineer - Saudi Council of Engineers (SCE)

Issued Nov 2024



Certified engineer - Pakistan Engineering Council (Pakistan).

Issued Jan 2018

## Technical Expertise:

- Microsoft office. (Word, Excel and Power point)
- Adobe Acrobat Professional
- Windows 9X/XP//ME/7, Internet & Email
- Identifying and solving engineering problems.

## Areas of Specialized Skills:

- High degree of interest in learning something new and challenging especially those things that are rewarding in terms of personal and professional growth.
- Strong team player while being a flexible, quick thinker with willingness to contribute to and learn from a rewarding and challenging environment.
- Seeking an active and challenging position in an organization that offers a stimulating and dynamic work environment where I use my education and experience in the field of Architecture.
- Maintains Project Schedule by monitoring project progress, coordinating activities & resolving problems.
- Experience in site execution including Excavation, Foundation, PCC, Waterproofing, RCC, Shuttering, Steel Fixing, Casting Concrete, Masonry for Block & Plastering Works.

## Work Experience



### Civil Site Engineer

Generic Engineering Technologies WLL.

February 2024 to Present

**Project:** Villas, House Keeping Buildings and Swimming Pools.

**Client:** Red Sea Global (RSG), Saudi Arabia.

**Consultant:** KEO International Consultants.

#### Projects Summary:

- Construction of 1 Bedroom, 2 Bedroom, 3 Bedroom Villas and Clusters with Housekeeping Buildings from sub-structure to super structure and Construction Of Swimming Pools with Villas.

#### Duties and Responsibilities:

- Executing construction activities (Excavation, Foundation, PCC, Waterproofing, RCC, Shuttering, Steel Fixing, Casting Concrete, Masonry for Block & Plastering Works).
- Working under the guidance of Project Manager & Construction Manager.
- Develop reporting templates/formats, including executive level reports/presentations.
- Checking technical designs and drawings to ensure that they are followed correctly
- Preparing site ready for Field Inspection & Inspecting the site works along with Consultant
- Conducting quality training at the site for subcontractors and company workmen to ensure the quality to be followed up.
- Ensure that all works are carried out to specific standards, building codes, guidelines and regulations.
- Cooperate and liaise with construction professionals.
- Continuous follow up on projects progress and assure their time-line management.
- Provide Civil Guides for construction engineering work.



### Civil Site Engineer

Yousef Deleabeh Al-Mehmadi LLC (YDM), Saudi Arabia.

Nov 2023 to Jan 2024

**Project:** Expansion of Layla 380KV BSP#9049

**Clients:** Saudi Electricity Company (SEC)

**Consultant:** Power Consultants.

#### Duties and Responsibilities:

- Submitting, Coordinated & finalized field Change request (FCR) with the Consultant.
- Closing the Non-Confirmation Report (NCR) in compliance with consultant comments at the site.
- Submitting material inspection request (MIR) for approval from consultant as per approved material submittal.
- Closing the Site Instructions (SI) in compliance with engineer comments at the site.
- Submitting the request for information (RFI) for approval from engineer.
- Supervised & monitored of day-to-day site activities and maintain the quality at the site.
- Liaising with the consultant and Client for technical issues.
- Control project from start to finish to ensure high quality, innovative and functional design.
- Produce detailed layouts and make any necessary corrections.



## Civil Inspector

EA Consultant (PVT) LTD.

July 2020 to August 2023.

**Project:** BRT Common Corridor Underpass and Roads (Infrastructure)

**Client:** Sindh Infrastructure Development Company LTD (SIDCL)

**Contractor:** Zahir Khan Brothers (ZKB) and Niazi Khan Brothers (NKB)

### Projects Summary:

- Construction of Underpass, Bridges and Roads for BRT Green Line Project from Shershah suri to Numaish Chorangi Karachi.

### Duties and Responsibilities:

- Inspection the civil works as per approved shop drawing (SD) and Method of statement (MOS) at site compliance with the local and international standard in line with project specs.
- Inspecting site activities such as Concrete Structures works ( Retaining Walls, columns, beams, trenches and deck slab).
- Inspecting other construction activities Such as excavation, backfilling, foundation work, steel work, concrete pouring, and asphalt work.
- Participating in survey coordinates to layout installation and established reference points, grade and elevation to guide construction.
- Installation followed up as per manufacturer specification, testing and inspection should be done and accepted by the client site inspector.
- Coordinate with the site construction manager on all quality issues Coordinate and chair the QA/QC site weekly meetings with the projects subcontractors QC personnel.
- Control all non-conformance reports and undertake remedial action.



## Civil Site Engineer

Pak Consultants

Jan 2018 to March 2020

**Project:** Mall One, Farhan hotel and Royal luxury Hotel

**Client:** Private

### Duties and Responsibilities:

- Project work was assigned to monitor & supervised all civil works which were being carried out as per project specification and standards.
- Coordinate with MEP Services Contractors, Project Execution Team.
- Site visit to check the quality and progress of the work.
- Coordinate with other disciplines to ensure correct sequence of work was being followed.
- Take off Material with the help of Final design or approved shop drawings.
- Inspection and supervision of construction works.

**Internships:**

- Pak Consultant (Architects Contractors and Engineers Planners) (2017)
- Friends Enterprises (Contractor and Engineers) (2016)
- National Highways Authority (2015)

**Duties:**

- Experience in carrying out operations of all Construction projects, have good knowledge of work permits use in Construction building systems, well awareness about safety rules and regulation in Construction design utilities and have excellent communication and writing skills.

**Training Seminars attended:**

- Safety Course & Seminars on Construction Industry.
- Excavation & Confined Space Entry Scaffolding and Work at Heights.
- Personal Survival, Basic Firefighting, Basic Training, Personal Safety and Social Responsibilities.

**Languages:**

- English                      Read/Write/Speak
- Urdu                            Read/Write/Speak

**Personal Information:**

- Father's Name:    Abdul Fatah Memon
- Date of Birth:     19<sup>th</sup> Jan, 1996
- Marital Status:   Married
- Nationality:       Pakistani
- Driving license:   Saudi Arabia
- Religion:           Islam
- Iqama:                (Transferable)

**Certification:**

- I, the undersigned, certify that to the best of my knowledge and belief, these data correctly describe me, my qualifications, and my experience.