

Shaik Kashif Bilal

HSE Officer



✉ shaikkashif00789@gmail.com Transferable Iqama - 2615912843 ☎ +966 0533754626

Career Summary

Occupational Health & Safety Officer with 2+ years of experience in construction and environmental safety. Certified in **NEBOSH IGC, IOSH Managing Safely, ISO 45001, OSHA 30 Hours**, site inspections, risk assessments, safety inductions, and emergency response. coordinating with consultants and subcontractors to ensure compliance with Saudi HSE regulations and international safety standards.

Key Skills

- Risk Assessment & Hazard Identification
- Permit to Work (PTW) System
- Toolbox Talks & Induction Training
- Incident / Accident Investigation & Reporting
- Emergency Response & First Aid
- PPE Compliance & Safety Awareness

Certifications & Training

- NEBOSH International General Certificate (IGC)
- IOSH Managing Safely
- OSHA 30 Hours – Construction Safety
- 1 Year Diploma in HSE Management.
- ISO 45001-2018.
- Fire & Safety.
- Health & Safety.
- Industrial Safety.
- Construction Safety.
- Fire Practical Training.

- First Aid (BLS/ALS/CPR & AED)
- IEMA – Environmental Management Auditor Course.

Work Experience

HSE Officer – Abdul Ali Alajmi Co., Riyadh, KSA

April 2023 Till Date

Responsibilities:

- Conducted site inspections, safety audits, and risk assessments.
- Conducted toolbox talks, inductions, and safety awareness programs.
- Implemented PTW system for hot work, excavation, and confined space.
- Performed energy simulation studies to improve safety and efficiency.
- Investigated incidents, identified root causes, and recommended corrective actions.

Education

Bachelor of Business Administration (BBA)

Osmania University – India

Personal Details

- Date of Birth: 09 July 2001 (Age: 24)
- Marital Status: Single
- Gender: Male
- Languages: English, Arabic, Hindi, Urdu
- Passport No: W6160242 Valid Till – 2032.
- Transferable Iqama No: 2615912843.

Declaration

I hereby declare that the information and facts furnished here are true to the best of my knowledge and belief.

Date:

Signature:

CURRICULUM VITAE

SHAIK KASHIF BILAL

Mobile: +91 7993089309

Email Id:

CAREER OBJECTIVE:

To provide assistance environmental with research and technical support on issue related on all aspects of environmental including construction strategies Coordination & Documentation review. To be with a leading corporate of hitch surrounding accompanied by committed & dedicated people, who help me discover myself entirely & Realize My Potential I am enthusiastic to work as a key player in a challenging & inventive Environmental.

ACADEMIC CREDENTIALS:

- Bachelor of Business Administration (BBA) Passed in 2022 GPA (7.6) Osmania University , Hyderabad, Telangana
- Intermediate – Civics, Economics & Commerce (CEC) –passed in 2017 Board of Intermediate Education, Telangana.

EXPERIENCE:

- **Work Experience:** LANCO INFRATECH LIMITED
From: 01/04/2023 till 02/12/2024.
Project: **Happy Homes Phase-3-Hi Tech City, INDIA.**
Role and Responsibilities:
 - Commissioning review at schematic & Development Stage.
 - Prepared & modify energy models for commercial, Residential & data center projects.
 - Co-ordinate With Co- Workers , attend Meeting With the consultants of various discipline to clarify issue related to Environmental
 - Participate in meetings construction to clarify Envirmental Concepts and tasks reviews task methodology, and required time to meet the objectives in the proposal stage.
 - Undertake studies on New Construction and Facilities, the drawing for the project for the building service.
 - Preform energy simulation using to achieve energy savings.
 - Coordinate meeting with the team pertaining to energy – related issue regarding variation.

PROFESSIONAL SKILLS:

- Project Management : Being able to manage projects effectively
- Attention to detail: Paying close attention to details
- Interpersonal skills: Being able to work well with others
- Problems- solving Skills: Being able to speak effectively about Environmental issues
- Speaking Skills Being able to commerce effectively about environmental
- Writing Skills : Being able to effectively with a variety of audience
- Communication skills Being able to communicate effectively with a variety of audience
- Presentation skills being able to present environmental information effectively.

ENVIRONMENTAL TRAINING & KEY SKILLS:

- 5Rs Refuse, Reduce Reuse, Repurpose and recycle
- Environmental Management System
- Chemical Spillage control
- Dust monitor
- Innovative solution
- Legal Compliance
- Stakeholder engagement
- Environment equipment inspection & Calibration
- Environment audits & inspection

MANAGEMENT KEY SKILLS :

- Problem solving skills
- Decision - making skills
- Technical reporting skills
- Analytical & Creative Skills
- Time Management skills
- Good Communication skills

HOBBIES:

- Playing Cricket
- Travelling

➤ ENVIRONMENTAL COURSES

- IOSH Managing Safely
- IASP OSHA
- NEBOSH IGC
- ISO 14001:2015.
- ISO 9001:2015
- 1 – Year post Graduation Diploma in HSE Management.

PERSONAL PROFILE

- Single
- Male
- Indian National

LANGUAGES

Language	Speaking	Writing
English	Fluent	Fluent
Hindi / Urdu	Fluent	Fluent
Arabic	Fluent	Understanding
Telugu	Fluent	Understanding

DECLARATION

I hereby declare that the information and facts furnished here are true to the best of my knowledge and belief.

DATE:

PLACE: HYDERABAD

(SHAIK KASHIF BILAL)



The National Examination
Board in Occupational
Safety and Health

Dominus Way
Meridian Business Park
Leicester LE19 1QW

www.nebosh.org.uk

19 March 2025

NEBOSH International General Certificate in Occupational Health and Safety

UNIT RESULT NOTIFICATION

Learner number: **00893368**
First name/s (given name): **Shaik**
Surname (family name): **Kashif Bilal**
Full name: **# Shaik Kashif Bilal**

Learning Partner: **1407 - Asian Institute Of Safety Management**

Unit	Description	Mark	Status	Exam Date	Results expected	Learning Partner	Unit result	High valid mark
IG1	Management of Health and Safety	53	Pass	08/01/2025	17/03/2025	1407	Pass	53
IG2	Risk Assessment		Pass	08/01/2025	14/03/2025	1407	Pass	

Overall mark: **53**
Grade: **PASS**

For any information on your Certificate/Parchment please click [here](#).

If you have received a refer in your unit(s) and would like to re-sit the unit, please contact your Learning Partner to book a re-sit. Alternatively, if you believe your mark does not reflect your performance, you can apply for an Enquiry About Result. For more information on this process click [here](#).

NEBOSH offers a wide range of qualifications for learners at all stages of their career. For more information, please visit our website or click [here](#).

** Your name will appear on your qualification parchment as shown above, please ensure your full name is displayed correctly.

To validate the information on this document, please select [here](#).

This qualification has been credit rated for the SCQF by SQA. Please refer to the table(s) below for the unit combinations concerned:

Title	Level	Credit Points
UNIT IG1	6	5
UNIT IG2	6	6
OVERALL CREDIT RATING	6	11



Registered in England and Wales number 2698100
A charitable company limited by guarantee
Registered charity number 1010444

Certificate of Achievement



HSE TRAINING INSTITUTE

This is certified that

SHAIK KASHIF BILAL

has successfully completed the
Training program and assessment requirements for

**ISO45001 – 2018 Occupational Health and
Safety Environmental Management
Lead Auditor Course**

Course ID: 01197682
Course venue: Hyderabad, Telangana
Course date: 20th Nov 2024 – 19th Dec 2024
Course organizer: HSE Training Institute

For HSE Training institute (CQI/IRCA01197682)
A member of Tech Knowledge services Group



CQI UDN: 00197782
Certificated ID: ui235fe
This certificate is valid for 5 years for the
purpose of CQI/IRC Auditor certification scheme.

Course Number A 18130 is registered by Chartered Quality Institute- International Register of
Certificated Auditors (CQI- IRCA)
www.hsetraininginstitution.org

Certificate of Achievement



HSE TRAINING INSTITUTE

This is certified that

SHAIK KASHIF BILAL

has successfully completed the
Training program and assessment requirements for

**QMS 9001:2015 – Quality Management System
Lead Auditor Training course**

Course ID: 01197682

Course venue: Hyderabad, Telangana

Course date: 21st Nov 2024 – 23rd Dec 2024

Course organizer: HSE Training Institute

For HSE Training institute (CQI/IRCA01197682)
A member of Tech Knowledge services Group



CQI UDN: 00197682

Certificated ID: b28ec48

This certificate is valid for 5 years for the
purpose of CQI/IRC Auditor certification scheme.

Course Number A 18130 is registered by Chartered Quality Institute- International Register of
Certificated Auditors (CQI- IRCA)
www.hsetraininginstitution.org



OSHA Academy TM

Occupational Safety & Health Training

This is to certify that

Shaik Kashif Bilal

Has successfully completed all assignments and final exam requirements for the following OSHA Academy Occupational Safety & Health Course:

Introduction to OSHA Academy

Topics covered in this training include: OSHA Academy Training: Courses, Programs, Learning Partnerships, Articulation Agreement, Kudos; Training Courses: Modules, Sections, Navigating Between Modules and Sections, Quiz Questions, Course Exams; Student Dashboard: Student Transcript, Student Training Record Card, Enrolled Courses and Programs, Student Profile, Course and Program Enrollment, Shopping Cart, Transactions; Official Documents: Certificate Packages, Official Transcripts, Training Record Card, Course and Program Certificates, and Validate Training.

Steven J. Geigle, MA, CET, CSHM
Director, Instructor
OSHA Academy Safety and Health Training

This training complies with OSHA standards and conforms with ANSI/ASSP Z490.1 and ISO 45001 guidelines for Safety, Health, and Environmental (SHE) Training. OSHA Academy training is widely recognized by government agencies, colleges, technical schools, and businesses. OSHA Academy training also qualifies for Continuance of Certification (COC) points toward professional recertification.



1162991	12/11/2024	0.4
Student #	Issued	Hours

Printed original certificates must include the OSHA Academy hologram or embossed OSHA Academy seal. All certificates include a unique QR Code and can be validated through the OSHA Academy website. www.oshacademy.com/verify

OSHA Academy is a division of Geigle Safety Group, Inc.
15220 NW Greenbrier Pkwy, Ste 230
Beaverton, OR, USA, 97006
+1 (971) 217-8721
www.oshacademy.com



International Association of Safety

IASP

Professionals

International Association of Safety Professionals

In recognition of the successful completion of the requisite course of study and by virtue of authority granted by The International Association of Safety Professionals hereby presents the
30-Hour - General Industry Safety OSHA Compliance Course

Certificate Awarded to

SHAIK KASHIF BILAL

In witness whereof this Certificate, signed by the International Association of Safety Professionals Certified Trainer and sealed with the corporate seal of The International Association of Safety Professionals, is granted. The Signatory below is solely responsible for the quality and content of said training, and attests to attaining certification appropriate to provide training from The International Association of Safety Professionals.





President, CEO


Executive Director

30

Course Hours

204202

Student ID

786366

Trainer ID

2024-11-15

Completion Date



Certified Trainer Signature



HSE TRAINING INSTITUTE PVT. LTD.

Ministry of Corporate affairs (Govt. of India)

Govt. Reg. No. U80903 TG 2021PTC152301



MSME
MICRO, SMALL & MEDIUM ENTERPRISES

TS-02-0029477



QMS/092020/1234

Mr. Shaik Kashif Bilal

S/o Shaik Atiq Bilal

*having fulfilled the academy requirements and passed the examination held during in **First Class** has this day been admitted by the Executive Council to the Diploma Programme.*

Diploma in Health & Safety Environmental Management

Affiliated with Jawaharlal Nehru National Youth Centre Council of Education and Training

Date of Issue: 02nd March 2023

(JNNYCCE)



Examination Controller

Director

Certification No. cd11efc



HSE TRAINING INSTITUTE PVT. LTD.

Ministry of Corporate affairs (Govt. of India)

Govt. Reg. No. U80903 TG 2021PTC152301



DIPLOMA IN HEALTH & SAFETY ENVIRONMENTAL MANAGEMENT MEMORANDUM OF MARKS

Learner Name: SHAIK KASHIF BILAL			Certificate Verification No. cd11efc		
S.No	Course Code	Course / Subject Name	Total Marks		Obtain Marks
			Max	Min	
1	HSE01	Construction Safety	100	35	82
2	HSE02	Safety/Concept & Engineering Technology	100	35	77
3	HSE03	Health Safety & Environment	100	35	79
4	HSE04	Fire Safety/Fire prevention & control	100	35	85
5	HSE05	Industrial Safety	100	35	75
6	HSE06	Personal Protective Equipment safety	100	35	83
7	HSE07	Health hazard Assessment/Risk Assessment	100	35	77
8	HSE08	Accident investigation/Accident control	100	35	71
9	HSE09	Mechanical Safety	100	35	79
10	HSE10	Electrical Safety	100	35	76
Total Marks			1000	350	784

Yours obtain total marks 784 Course Duration 03-03-2022 To 02-03-2023

Percentage 78.4% Division First Grade A

CLASSIFICATION OF GRADES		
Percentage of Marks	GRADE	DIVISION
85%	A+	Distinction
60%	A	1st Division
45%	B	2nd Division
3%	C	3rd Division



For verification Office: 9-8-140/C, Near Owaisi Hospital, Saidabad, Hyderabad – 500 059, TS, India

www.hsetraininginstitute.org

info@hsetraininginstitute.org

+91 9963 991 786





HSE TRAINING INSTITUTE Pvt. Ltd.



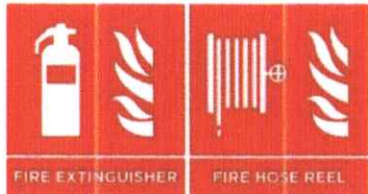
has conferred on

SHAIK KASHIF BILAL

*the diploma has met the requirements for and was awarded
a course professional level certificate in*

Fire & Safety

03-06-2022 To 02-09-2022



Certificate Verification No. cd11efc
Reg. No. U80903TG02IPTC152301
www.hsetraininginstitution.org

Abdul Aziz
Managing Director





HSE TRAINING INSTITUTE Pvt. Ltd.



has conferred on

SHAIK KASHIF BILAL

*the diploma has met the requirements for and was awarded a
course professional level certificate in*



Health & Safety

03-03-2022 To 02-06-2022



Certificate Verification No. cd11efc
Reg. No. U80903TG02IPTC152301
www.hsetraininginstitution.org



ISO No: 1682020



Abdul Aziz
Managing Director



HSE TRAINING INSTITUTE Pvt. Ltd.



has conferred on

SHAIK KASHIF BILAL

*the diploma has met the requirements for and was awarded a
course professional level certificate in*



Industrial Safety

03-12-2022 To 02-03-2023



Certificate Verification No. cd11efc
Reg. No. U80903TG02IPTC152301
www.hsetraininginstitution.org

Abdul Aziz
Managing Director





HSE TRAINING INSTITUTE Pvt. Ltd.



MSME
MICRO, SMALL & MEDIUM ENTERPRISES
१९९१, २०१३, २०१६, २०१९, २०२१

has conferred on

SHAIK KASHIF BILAL

*the diploma has met the requirements for and was awarded a
course professional level certificate in*

Construction Safety

03-09-2022 To 02-12-2022



Certificate Verification No. cd1lefc
Reg. No. U80903TG02IPTC152301
www.hsetraininginstitution.org

Abdul Aziz
Managing Director



ISO No: 1682020





**GOVERNMENT OF TELANGANA STATE
DISASTER RESPONSE AND FIRE SERVICE DEPARTMENT**

**Fire Practical Training – 2023
CERTIFICATE**



This is certified to

SHAIK KASHIF BILAL

Has attend one day fire practical training on 28th February 2023 at Moghalpura,
Fire Station the participant complies with the fire safety training and fulfil the
requirement of fire course under the **HSE Training Institution Pvt. Ltd.**

Ref No. cdnefc


Prem Kumar Perumal
Station Fire In-charge




HSE Training Institute Instructor

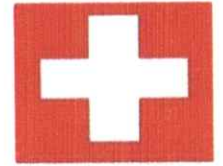




HSE TRAINING INSTITUTE Pvt. Ltd.



MSME
MICRO, SMALL & MEDIUM ENTERPRISES
विद्यया, श्रद्धया, मेधाया विश्वं विजयते



FIRST AID

has conferred on

SHAIK KASHIF BILAL

*the diploma has met the requirements for and was awarded a
course professional level certificate in*

BLS / ALS/ CPR & AED

(Basic Life Support / Advance Life Support / Cardiopulmonary Resuscitation & Automated External Defibrillator)



26th February 2023

Certificate Verification No. cdllfc
Reg. No. U80903TG02IPTC152301
www.hsetraininginstitution.org



Abdul Aziz
Managing Director

Dr. M. SURESH KUMAR
Regt. No. 3590, M.B.B.S DCH
C. Surgeon in Specialized
M N ARIYAN HOSPITAL
Malakpet, Hyderabad 36



ISO No: 1682020



This is to certify that

SHAIK KASHIF BILAL

Has successfully completed the

**Internal Environmental
Management System
Auditor Course**

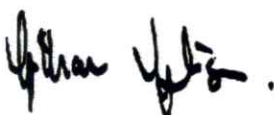
on

25th January 2025

Course Percentage 71%



TIM BALCON
CEO IEMA



GILLIAN GIBSON
HEAD OF PROFESSIONAL STANDARDS COMMITTEE





This is a certificate awarded to

SHAIK KASHIF BILAL

on successfully completing

Managing Safely

a course approved and validated by the

Institution of Occupational Safety and Health

in association with

Cosmic Safety

Approved Centre: 4140

Signed on behalf of IOSH

Vanessa Howard-Wilks

Chief Executive

[Signature]

Course Organiser



IOSH certificate number:88460656-18-ZNPT

Issued Date: 30 June 2025