



Md Adnan Ashraf

## Site Engineer (Civil & Architecture)

### PROFILE

Astute Civil & Architecture Site Engineer with 2+ years of Experience in project quality Management system implementation, procurement, inspection, execution, supervision, monitoring & improvement. Demonstrated history of working in the construction of Structure buildings, Infrastructure, Substation, underground pipelines, precast works, road works, Oil & Gas Projects. Overall supervision of material procurement, monitored & reviewed all the submitted MARs & MIRs by subcontractors, assured full compliance with project specifications & international standards. Careful with extensive knowledge of Civil & Architecture field and commitment to high-quality work. Focused professional knowledgeable about devising innovative solutions to diverse business concerns and goals. Possesses excellent technical engineering background & skills, international standards (ACI, ASTM, ISO, SBC, BS) overall site work execution, construction materials approval & inspections, internal Audit, Problem solving in accordance with the quality management system, review & prepare all project documents & deliverables.


### PROFESSIONAL EXPERIENCE


**Company:** Amani Rental Establishment  
**Position:** - Site Engineer- (Civil & Architecture)  
**Project:** - Rua Al Madinah - Madinah  
**Period:** - SEP/2025 to Current


- Assisting Project Engineer & Construction Manager in day-to-day work for Site work execution.
- Preparing daily, weekly & Monthly reports for Site.
- Preparing & reviewing site execution plan as per project execution plan & requirements.
- Supervise and train worker, technicians & foremans to improve execution skills.
- Issuing, monitoring & controlling site execution both internal & externals.
- Issuing Site Observation to subcontractors & replying and closing observation issued by client.
- Preparing & conducting Quality toolbox meetings (QTBM) to insure training & developments for site team & stakeholders.
- Performing duties for execution of works including steel, timber, metal decking, rattan mesh, etc.....
- Ensure all work is performed in accordance with ISO standards, project specifications, and contractual requirements.
- Overseeing and monitor work execution of materials and site work activities.
- Recording, monitoring & documenting all field test's & lab reports.
- Submitted performance reports, identifying shortfalls and facilitating improvement actions.
- Conducting Pull Out & Peel out test.


**Company:** RHEA ENTERPRISES  
**Position:** - Site Engineer- (Civil & Architecture)  
**Project:** - Government School Doranda Ranchi (25 million INR)  
**Period:** - May/2024 to AUG/2025

- Work execution for Architectural work including CMU Block work, Partition walls, Cladding, Façade work, plastering, Painting work, Hollow core slabs, Screeding, flooring (Marble, Tiles, Epoxy), etc.
- Work execution for Waterproofing, Epoxy Repair, Epoxy Paint flooring.
- Waterproofing, Acoustic Flooring, First Fix Framing & accessories, Fire Sealant, Façade, Gypsum Ceiling.
- Monitor & Execution for Concrete Casting, Steel fixing, Anchor bolts, Grouting, Block works, Soil & Excavation & 2 Weak looks ahead for Site Execution

 Bani Zafarh Madinah, KSA

 +966 555860512

 +966 533905857

 Mdadnanashraf8@gmail.com

### EDUCATION

Bachelor of Engineering  
& Technology (Civil)  
DELHI, INDIA

Higher Secondary  
Bihar INDIA

### CERTIFICATES

2024 AUTO CAD 2D & 3D  
Bhopal INDIA

**Company:** Vishal Engineering & Construction co. Pvt. Ltd  
**Position:** - Civil Engineer- Civil  
**Project:** - Haldiya refinery Ltd Kolkata (18 Million INR)  
**Period:** - Feb/2023 to May/2024

## LANGUAGES

A+	<b>ENGLISH</b> <i>Native</i>
A+	<b>HINDI</b> <i>Native</i>
A+	<b>URDU</b> <i>Native</i>
C+	<b>ARABIC</b> <i>Beginner</i>

- Execution for Reinforcement, Formwork, concrete.
- Advising & guiding team for better Quality and performing Proactive methods for controlling work execution.
- Submitted performance reports, identifying shortfalls and facilitating improvement actions.
- Inspection for trail mix of Concrete.
- Monitored and assessed work performance to gauge progress.
- Participating in Walk-through (toolbox Meeting), Mockups during Client & PMC visit.
- Performing Civil Inspections including for, Foundation (Rebar, Formwork, Concrete), Slabs, Earthworks, Steel Structure, Underground system.
- Performing Architecture inspections for Drywall Partition, Cementous.
- Preparing daily , Weekly & Monthly Report.
- Conducting work execution for Repair, Grout, Epoxy, Aggregates, Clean sands, gravels, Soil Stocks (General & Structure fills, Engineering Fills, Soil Improvements, etc).
- Monitor & Execution for Concrete Casting, Steel fixing, Anchor bolts, Grouting, Block works, Soil & Excavation & 2 Weak looks ahead for Site Execution.
- Coordinate with other disciplines or departments to resolve interface issues and support the subcontractors and coordinate any concern to other discipline.
- Review and reply of Project Technical Queries, Field Change Request.
- Reviewing RFI & Drawing to assure work as per Project specifications.
- Read drawing and specifications to verify operations met Project standards.
- Work execution & installation for Sump pit, CB, DCB, MH, SMH, VP, Hume pipe.
- Execution for Gravel paving, equipment foundation, instrument foundation, Dike Walls.
- Executing work for Instrument & Electrical Duct Banks, Electrical & Instrument Cable Trench, Piping Trenches, cable route marker, Protection tiles, Stair Foundation & Supports, Trench Cover installation, Hollow Concrete blocks Sealant work.
- Work execution for installation of Embedded plate, Embedded Angle, Anchor bolt, checkered plate, lifting bars, Pipe sleeves.
- Performing work for road work, Subgrade, Subbase, tack coat 1, final tack coat, bituminous coat.
- Execution for Precast elements (lighting pole foundation, Manholes, catch basins, Valve pits, trench covers).
- Submitted performance reports, identifying shortfalls and facilitating improvement actions.

## PERSONAL INFORMATION

Date of Birth	<b>12-March-2002</b>
Nationality	<b>INDIAN</b>
Marital status	<b>SINGLE</b>
Visa Status	<b>EMPLOYEMENT VISA</b>
Religion	<b>ISLAM</b>
Driving License	<b>PRIVATE (INDIA)</b>

## SKILL & QUALITIES

- Work Management
- Technical Drawing & design proficiency
- Planning & Scheduling
- Leadership
- Excel
- Process Control
- Problem Solving & Critical thinking
- Teamwork & Interpersonal Skills
- Process Validation
- Proactive
- Documentation & reporting



Roll No: 20 BCE 053

Enrolment No: 20-04528

جامعہ ملیہ اسلامیہ

JAMIA MILLIA ISLAMIA

(A Central University by an Act of Parliament)

NAAC Accredited Grade 'A++'

## BACHELOR OF TECHNOLOGY

This is to certify that *Md Adnan Ashraf*  
has been awarded the Degree of Bachelor of Technology  
( *Civil Engineering* ) of the Jamia Millia Islamia  
in 2025 and was placed in the *First Division*.

بیچلر آف ٹیکنالوجی

کو  
(۲۰۲۵ء)

محمد عدنان اشرف  
سول انجینئرنگ  
کے ساتھ سند سے نوازا گیا۔

تصدیق کی جاتی ہے کہ  
جامعہ ملیہ اسلامیہ کے بیچلر آف ٹیکنالوجی ( )  
میں درجہ اول

Musajjil  
(Registrar)

مسجل



Shaikhul Jamia  
(Vice-Chancellor)

شیخ الجامعہ

New Delhi India, Dated

19 AUG 2025

نئی دہلی، ہند، مورخہ

2301783



Dealing Asstt  
Degree Section, JMI

*J. Ahmed*  
Section Officer  
Controller of Exams, JMI

केन्द्रीय माध्यमिक शिक्षा बोर्ड  
Central Board of Secondary Education



माध्यमिक विद्यालय परीक्षा (वर्ष : 2017)  
SECONDARY SCHOOL EXAMINATION (YEAR : 2017)

कक्षा X ग्रेड शीट सह निष्पादन प्रमाण पत्र  
Class X Grade Sheet cum Certificate of Performance

यह प्रमाणित किया जाता है कि This is to Certify that **MD ADNAN ASHRAF**

अनुक्रमांक Roll No.: **7159793**

माता का नाम Mother's Name **ARFA KHATOON**

पिता/संरक्षक का नाम Father's / Guardian's Name **MD SALAM ASHRAF**

जन्म तिथि Date of Birth **12/03/2002 12TH MARCH TWO THOUSAND TWO**

विद्यालय School **50308-ST. JOSEPH ACAD KHANDAKPAR BR SHARIF NALANDA BR**

का निष्पादन निम्नानुसार रहा has performed as follows :-

शैक्षणिक निष्पादन - कक्षा X Academic Performance - Class X शैक्षिक क्षेत्र Scholastic Areas

विषय कोड तथा नाम Subject Code and Name	Formative Assessment (FA) Grade	Summative Assessment (SA) Grade	Overall Grade (FA+SA)	
			Grade	Grade Point (GP)
101 ENGLISH COMM.	A1	C2	B1**	08
002 HINDI COURSE-A	A1	B2	B1	08
041 MATHEMATICS	A2	D	B2**	07
086 SCIENCE	A1	D	B2	07
087 SOCIAL SCIENCE	A1	C2	B2	07


संचित ग्रेड बिन्दु का औसत (सीजीपीए) Cumulative Grade Point Average (CGPA): **07.4**

\* कथन और श्रवण कौशल (एसएल) के आकलन में ग्रेड Grade in Assessment of Speaking and Listening Skills (ASL) **A2**

\*\* सह-शैक्षिक क्षेत्र में निष्पादन के अनुसार उन्नत ग्रेड Upgraded Grade based on performance in the Co-Scholastic areas of the candidate

परिणाम Result: **QUALIFIED FOR ADMISSION TO HIGHER CLASSES**

दिल्ली Delhi  
दिनांक Dated **03-06-2017**

  
परीक्षा नियंत्रक  
Controller of Examinations



बिहार विद्यालय परीक्षा समिति, पटना 0029131  
BIHAR SCHOOL EXAMINATION BOARD, PATNA  
अंक विवरणिका MARKS STATEMENT  
इन्टरमीडिएट वार्षिक परीक्षा, 2020  
INTERMEDIATE ANNUAL EXAMINATION, 2020

M.S. No. 201210583

नाम Name	MD ADNAN ASHRAF			
माता का नाम Mother's Name	ARFA KHATOON			
पिता का नाम Father's Name	MD SALAM ASHRAF			
रोल कोड Roll Code	12013	क्रमांक Roll Number	20040003	

सूची संख्या Registration No.	R-120130074-17	संकाय Faculty	SCIENCE
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महाविद्यालय/+2 विद्यालय का नाम College/+2 School Name	ALLAMA IQBAL COLLEGE, BIHARSHARIF, NALANDA
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विषय का नाम SUBJECT NAME	कुल अंक F. Marks	उत्तीर्ण अंक P. Marks	प्राप्तांक MARKS OBTAINED				विषयवार प्राप्तांक Subject Total
			सैद्धांतिक Theory	प्रायोगिक Practical	Regulation Th.	Pr.	
1. अनिवार्य COMPULSORY:							
N.R.B.	050	015	037				037 #
M.B.- ALT. ENGLISH	050	015	032				032 #
L.L. ENGLISH	100	030	070				070 #
2. ऐच्छिक OPTIONAL:							
PHYSICS	100	033	034	027			061 #
CHEMISTRY	100	033	034	027			061 #
MATHEMATICS	100	030	064				064 #
3. अतिरिक्त ADDITIONAL:							

प्राप्तांक AGGREGATE: THREE HUNDRED TWENTY FIVE

325

परिणाम RESULT : 1ST DIVISION

DATED 24/03/2020  
PATNA 800001



संजीव कुमार  
परीक्षा नियंत्रक  
Controller of Examination

# **Vishal Engineering & Const uction Co. Pvt. Ltd.**

## **CIVIL & MECHANICAL JOB**

**Engineering : Piping, Welding, Fabrication, Erection, Shuttering & Furniture Carpenter  
Civil : Plumber, Painting & Sand/Shot Blasting, Spray Painting, R. C. C. Fitter,  
Insulation, Electrical, Instrumentation & Heavy Diesel & Petrol, Auto Electrician**

**Site :**

**Haldiya Refinery Ltd.  
Calcutta-20 (W.B.)**

**Site :**

**N. F. L. Guna,  
Vijapur (M.P.)**

**Super Thermal Power Gas Project  
New Delhi.**

**I. O. C. L. Mathura Refinery  
(U.P.)**

**Ref. No. VECC2079/24**

**Date 20/02/2024**

### **TO WHOMSOEVER IT MAY CONCERN**

**This is to certify that mr.md Adnan Ashraf s/o  
md Salam Ashraf has worked in our organization, as an  
civil Engineer (Civil) from 22 Feb 2024 to 5 may 2024  
at our site : Haldiya Refinery Ltd, Kolkata ( W.B)**

**During the period of his service with us we found him to  
be very honest, sincere, obedient and hard working  
employee. He was regular in attendance and performed his  
duties to the utmost satisfaction of his superiors. To the  
best of our knowledge he bears a good moral character.**

**We wish him very success in his future life.**



No. A-33025/6/2020/TRNG DTE/144-145

Date: 28 November, 2023

CERTIFICATE

This is to certify that **Mr. Md Adnan Ashraf**, B.Tech ( 3rd Year, Sixth Semester) a student of Civil Engineering, Jamia Millia Islamia University, New Delhi has undergone practical training, in Hydrel Civil Design (North & West) Directorate, Central Water Commission, New Delhi. w.e.f. 05.06.2023 to 24.07.2023 on subject "Hydraulic Design of Power Intake in Hydropower Projects."

During the training his performance and behaviour was found to be excellent. I wish his success in future.



( Sachin Gupta )

Dy. Director (Training)

Copy to:-

1. Prof. Farhan A Kidwai, Head of Department (Civil Engineering), Jamia Millia Islamia University, New Delhi. ( Email : [fkidwai@jmi.ac.in](mailto:fkidwai@jmi.ac.in) )
- ✓ Student Concerned.



ISO 9001:2015 / MSME UAN : DL08D0000647

\* CAD CAM CAE \*PROJECT MANAGEMENT\*MEP CENTER  
\*SCHOOL OF INTERIOR DESIGN\*SCHOOL OF FASHION DESIGN  
\*SCHOOL OF WEB & GRAFIX DESIGN

# CERTIFICATE OF COMPLETION

In : Auto CAD 2D,3D

Department of Civil & Arch.

AWARDED TO: MD ADNAN ASHRAF

AT : New Friends Colony, New Delhi

START DATE : 21-10-2024 DATE OF COMPLETION :16-12-2024

MANAGING DIRECTOR

RIYASUDEEN

CENTRE HEAD

D2110244173

STUDENT ID NO



This is a Computer Genetated Certificate.For More Details please Verify At : <http://www.designmaster.in/certificate-verification.html> :

Design Master provide training through a wide network of training center & E- learning over the Globe. The courses offered are comprehensive and of high quality. The participants are trained by well experienced instructors in the latest technology.

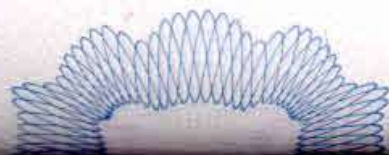
Corporate Office:

147/12 Zakir Nagar Okhla New Delhi 110025

[www.designmaster.in](http://www.designmaster.in) [admin@designmaster.in](mailto:admin@designmaster.in) Ph.011-41554949



INDIAN  
EMBASSY  
NEW DELHI



X9298953

पिता, कानूनी अभियन्ता का नाम / Name of Father / Legal Guardian

**MD SALAM ASHRAF**

माता का नाम / Name of Mother

**ARFA KHATOON**

पति वा पत्नी का नाम / Name of Spouse

पता / Address

**BAIGNABAD**

**BIHAR SHARIF, NALANDA**

**PIN: 803101, BIHAR, INDIA**

पुराने पासपोर्ट का न. और इसके जारी होने की तिथि एवं स्थान / Old Passport No. with Date and Place of Issue

फाइल न. / File No.

**PA27C4070681023**

INDIAN  
EMBASSY  
NEW DELHI

# هوية مقيم

رقم النسخة ١

المملكة العربية السعودية



وزارة الداخلية

محمد عدنان أشرف

MD ADNAN ASHRAF



رقم الهوية: ٢٦١٥٢٤٨٨٤٢ تاريخ الانتهاء: ٢٠٢٦/٠٣/٠٨

تاريخ الميلاد: ٢٠٠٢/٠٣/١٢ مكان الميلاد: الهند

الجنسية: الهند الديانة: الاسلام

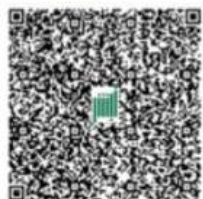
المهنة: عامل انشاءات

هوية صاحب العمل: ٧٠١١٧٢٤٢٣٩

مكان الإصدار: موقع بوابة الوزارة الألكترونية

مكان العمل: منطقة عسير

اسم صاحب العمل: مؤسسة أمانى كار لتأجير السيارات



يجب التحقق  
من الرمز السريع  
قبل اعتماد  
التعامل مع الهوية

