

Abdelsalam Samir Abdelsalam

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Professional Summary

Fleet and Facility Coordinator with 10+ years of experience in fleet operations, site preparation, and workforce management across large-scale infrastructure and power projects. Proven ability to optimize resources, ensure site readiness, and lead teams to achieve organizational goals.

Professional Experience

Madkour Group – Fleet & Facility Coordinator (2019 – Present)

- Managed fleet and facility operations for major projects: Ismailia Road Lighting, El-Masaïd & Sheikh Zuweid Power Station, Ring Road Lighting, and 300,000 Feddan – Mostakbal Misr.
- Ensured full site readiness and compliance with safety standards.
- Coordinated workforce and logistics across multiple project sites.

Elsewedy Electric – Head Office – Fleet & Facility Coordinator (2018 – 2019)

- Oversaw site preparation and operational readiness for multiple facilities.
- Managed fleet operations to support project execution timelines.

Elsewedy Electric – Beni Suef Power Plant Project – Fleet & Facility Coordinator (2017 – 2018)

- Directed fleet and workforce logistics within the power plant site.
- Improved site readiness and ensured timely project completion.

Ciragan Saray Restaurant – Assistant Manager, Saudi Arabia (2013 – 2017)

- Supervised daily operations and staff management.
- Ensured customer satisfaction and operational efficiency.

Education

Bachelor of Arts – Faculty of Dar Al-Uloom, Cairo University – 2011

Key Skills

- Fleet & Facility Management
- Site Preparation & Readiness
- Workforce & Resource Coordination
- Leadership & Team Management
- Problem-Solving & Decision-Making
- MS Office (Excel, Word, PowerPoint – Excellent)

Languages

- Arabic: Native
- English: Intermediate (B1)