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## **GOPAN RADHAKRISHNAN NAIR**

### **SENIOR SUPPLY CHAIN SPECIALIST**

(SAP & Enterprise Resource Planning (ERP)-Navision System Specialist)



## **CURRICULUM VITAE**

### **Career Objective**

Results-focused, quality-driven professional with extensive experience in merchandise planning, and purchasing positions, demonstrating consistent achievement of objectives, strong forecasting and analysis skills, and dedication to organizational goals.

### **Educational Qualification**

- **BACHELOR OF COMMERCE** from Calicut University

### **Professional Qualification**

- **DIPLOMA IN COMPUTER APPLICATIONS** from Modern Institute, Govt. of Kerala.

### **Gulf Experience**

- **Total 24 Years (6 years in UAE, 1 Year in Saudi Arabia and 18 years in Kuwait)**

### **Professional Experience**

- **SAP & Procurement & Enterprise Resource Planning (ERP) or Navision System**

#### **From July 2020 to May 2025**

Position : **Senior Supply Chain Specialist**  
Project : **Cementing and Associated Services for Drilling and Work over Operations for Conventional Resources**  
Company : **National Energy Services Reunited Corp. (NESR) / CPVEN**  
**Handling All Cementing, Drilling Fluids & Coil Tubing Chemicals, consumables and construction requirements**

#### **From October 2018 to February 2020**

Position : **Senior Procurement Officer**  
Project : **KUWAIT INTERNATIONAL TENNIS COMPLEX PROJECT / GRAND HAYYAT HOTEL 360 MALLS, Kuwait**  
Company : **AYALA INTERNATIONAL (UK) LTD. (Ayala Interiors) (W.P Engineering)**  
Owner : **TAMDEEN SHOPPING CENTERS**  
PMC : **KEO INTERNATIONAL CONSULTANTS**

**From July 2016 to April 2018**

Position : **Senior Purchase Coordinator**  
Project : AL ZOUR REFINERY Project (NRP), Mina Al-Zour Refinery,  
Al-Zour, Kuwait.  
Company : **Tecnicas Reunidas S.A (TR)**  
Owner : KUWAIT INTEGRATED PETROLEUM INDUSTRIES CO. (KIPIC)  
PMC : AMEC FOSTER WHEELER

**From September 2012 to July 2016**

Position : **Senior Purchase Officer**  
Project : KNPC-Sulphur Handling Facilities Project (SHFP),  
KNPC- LPG-TRAIN#4 PROJECT, Mina Al Ahmadi Refinery, Kuwait.  
Company : DAELIM INDUSTRIAL CO., LTD.  
Owner : KUWAIT NATIONAL PETROLEUM CO. (KNPC)

**From April 2011 to May 2012**

Position : **Procurement Officer**  
Project : **SAMCO Acrylic Acid project**, Al Jubail, Kingdom of Saudi Arabia.  
Company : SAMSUNG Engineering & Construction Saudi Arabia Ltd.  
Owner : Saudi Monomer Co. Ltd (TASNI)

**From August 2009 to February 2011**

Position : **Local Buyer**  
Project : KNPC SHU Refinery Tank Maintenance Works, Shuaiba &  
MEW Sabiya New CCGT Project (HHI), Subiyah, Kuwait  
Company : **Said Behbehani Gen Const. Co. (SBC), Kuwait**  
Owner : Kuwait National Petroleum Co. (KNPC) & Ministry of Electricity &  
Water (MEW)  
Clients : AL MAGWA Engineering & Cont. Co., W.L.L. & HEISCO

**From February 2006 to June 2009**

Position : **Field Purchaser & Integrated Material Management System (IMMS)  
Executive**  
Project : Kuwait Paraxylene Production Co. (KPPC) Aromatics Complex Project,  
Shuaiba, Kuwait  
Company : **SK Engineering & Construction Co. (SKEC), Kuwait**  
PMC : Bechtel Ltd.  
Owner : Kuwait Paraxylene Production Co. (KPPC)  
  
Project : KOC-Facility Modernization Project (FMP), Ahmadi, Kuwait  
PMC : AMEC  
Owner : Kuwait Oil Co. (KOC)

**From January 2004 to January 2006**

Position : **Purchaser**  
Company : **JUBILANT CHEMSYS LTD.**  
Noida, Uttar Pradesh, India.

**From August 1997 to October 2003**

Position : **Local Buyer**  
Organization : **Union Agriculture & Irrigation Co. WLL, Dubai, U.A.E.**

## **Responsibilities**

- Research potential vendors
- Coordinating the development of a Procurement Strategy Plan and estimating Procurement team man hours for various projects.
- Liaise with Procurement team, Project Managers, Engineering, and Project Controls, Accounting departments, Clients, Suppliers, Inspection Companies, Construction Contractors advising on schedules, budgets, estimates, procedures, market trends, shipping, quality, and service.
- Acquire and maintain third party inspection resume library.
- Maintain the non-technical communication register and files for vendor communications for various projects.
- Prepare and issue tender documents, bid evaluations, purchase orders through SAP / ERP (MICROSOFT DYNAMICS NAVISION) **Enterprise Resource Planning System**, agreements, negotiate Corporate and Client Terms and Conditions, make recommendations and obtain approval signatures for project related purchases.
- Expedite or direct expediting of orders for delivery, reporting progress with Procurement tracking logs at regular intervals, to Project and Construction managers.
- Provide regular performance measures of Procurement activities for Corporate
- Participate and support the development of policies and procedures.
- Compare and evaluate offers from suppliers
- Negotiate contract terms of agreement and pricing
- Track orders and ensure timely delivery
- Review quality of purchased products
- Enter order details (e.g. vendors, quantities, prices) into internal databases
- Maintain updated records of purchased products, delivery info & invoices
- Prepare reports on purchases, including cost analyses
- Monitor stock levels and place orders as needed
- Coordinate with warehouse staff to ensure proper storage
- Leads complex contract negotiations and drafting, including contracts for supplier offshoring and outsourcing initiatives - balancing risk and rewards.
- Work with peers and clients to ensure appropriate contract approvals are obtained and documented.
- Provide contract management services for strategic and major agreements across multiple categories.
- Train and supervise the work of other junior staff's.
- Making Payment Certifications (through Spain payment software) for the vendor payment procedure.
- Purchasing of all operational requirements

## **Personal Profile**

Name	:	<b>Gopan Radhakrishnan Nair</b>
Gender	:	Male
Date of Birth	:	21/03/1975.
Nationality	:	Indian
Marital Status	:	Married
Telephone Kuwait	:	<b>+ 965 97721678</b>

**Holding valid Kuwait Driving License expiry (28/08/2030)**