

Rahaf Albalawi

0550764550 | rahafalbalawi.arch@gmail.com | Al Madinah, Saudi Arabia | [linkedin.com/in/rahaf-albalawi-517601381](https://www.linkedin.com/in/rahaf-albalawi-517601381)

Professional Summary

Architectural Engineering graduate with professional training in architectural design, project coordination, and quality review processes. Experience includes collaborative work in design development, construction drawing reviews, and site inspections. Skilled in sustainable design approaches, project documentation, and multidisciplinary coordination with a strong interest in project management, quality assurance, and green building practices.

Professional Experience

Qar Almemar Engineering Consultancy | Architectural Trainee | June 2024 – August 2024

- Reviewed architectural contracts, project proposals, and cost offers under supervision.
- Assisted in developing architectural designs and preparing design proposals for various projects.
- Contributed to reviewing structural drawings and participated in site visits and inspection activities.
- Prepared technical reports and project documentation with guidance from senior engineers.
- Participated in design review sessions and project coordination meetings with multidisciplinary teams.
- Gained exposure to quality control procedures and project close-out documentation.

Education

Bachelor of Architectural Engineering | Taibah University | Al Madinah | GPA: 3.99/5 | Graduation: May 2025

Training & Certifications

- Mostadam for Communities New Design and Buildings | Saudi Real Estate Institute | 2025
- Building Code Training | Taibah University – Engineering Club | 2024
- Green Economy in Green Buildings | Taibah University – Engineering Club | 2024
- Renewable Energy Systems in Buildings | Taibah University – Engineering Club | 2024
- Interactive Reports Design with Excel | Taibah University – Engineering Club | 2024
- Introduction to Project Management (PMP) | Taibah University – Engineering Club | 2024
- Architectural Visualization (Lumion Software) Workshop | Taibah University – Engineering Club | 2022
- AutoCAD Software Workshop | Taibah University – Engineering Club | 2021
- Saudi Hospitality | Ministry of Tourism | 2021
- Safety & Security in Tourism | Ministry of Tourism | 2021
- Media Content Creation in Tourism | Ministry of Tourism | 2021
- Volunteer Ambassadors University Program | Ghadan Consulting & Capacity Building | 2021

Key Projects

Rewaq Square – Graduation Project | Al Madinah Region | 2024 – 2025

Mixed-use urban development project combining residential, commercial, and cultural facilities in alignment with Saudi Vision 2030 sustainability goals.

- Participated in developing the design concept within a six-member team.
- Designed the cultural building including floor plans, elevations, and sections.
- Contributed to the master site plan development and functional distribution.
- Assisted in integrating mechanical and electrical solutions to improve operational efficiency.
- Supported architectural and functional integration across all three buildings.
Deliverables included architectural and structural drawings, a comprehensive site plan, sustainability strategies, and project safety standards.

Licenses

Professional Accreditation Card | Saudi Council of Engineers | Membership No. 1161438 | Valid until August 2026 (renewable annually)

Technical Skills

- AutoCAD
- Revit
- SketchUp
- Lumion
- Microsoft Office Suite (Word, Excel, PowerPoint, Outlook)
- Sustainable Design Strategies

- Project Documentation & Reporting
- Architectural Design Development
- Quality Control (QA/QC) Procedures
- Site Inspection & Coordination
- Monitoring Processes
- Resource Management

Soft Skills

- Team Collaboration
- Effective Communication
- Time Management
- Analytical Thinking
- Problem Solving
- Attention to Detail
- Decision Making
- Social Media Awareness
- Presentations

Languages

- Arabic: Native
- English: Intermediate

Additional Information

- Completed more than **319 volunteer hours** in various community and university initiatives (available upon request).
- Academic recommendation available from graduation project supervisor:
Hashem Alhumayani, Assistant Professor of Architectural Engineering, Taibah University
Email: hashem.alhumayani@gmail.com | Phone: +966 54 522 2287