


Morouj Al-Ghamdi

ARCHITECT

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 Jeddah, Saudi Arabia

SUMMARY

Architect and design professional with a Bachelor's degree in Architecture and Design from Effat University. Experienced in architectural project execution, interior design, shop drawings, and 3D visualization. Skilled in leading design projects from concept to completion, training in CAD and 3D software, and delivering high-quality work in collaborative environments. Passionate about innovative, functional, and aesthetically compelling architectural solutions.

EDUCATION

- **Effat University, Jeddah**
Bachelor of Architecture and Design | 2015 - 2020.

EXPERIENCE

Al Saad General Contracting

Architect | Dec 2020 - Present.

- Developed detailed shop drawings for multiple high-profile projects.
- Created interior design shop drawings for directors' offices, meeting rooms, and employee workspaces at Al Zahid Business Park, Jeddah.
- Prepared tiling, flooring, and wall finishing plans for entire buildings.
- Designed door schedules and interior door specifications.
- Produced ceiling plans, sections, and detailed designs.
- Drafted comprehensive architectural plans, elevations, and sections for Crown Plaza Hotel, Riyadh, including furniture layouts, finishing details, and dimensions.
- Developed vertical circulation plans, sections, and details.
- Prepared wet area layouts including flooring, RCP, elevations, and finishing marks.
- Created CMU and drywall drawings for all floors.
- Additional tasks added: Coordinated with contractors to ensure design feasibility. Conducted on-site inspections to verify construction adherence to designs. Assisted in material selection and specification.

Al Atheer Design

AutoCAD Program Trainer | Jan 2020.

- Delivered a certified advanced online AutoCAD course to students and professionals.
- Developed course content and structured learning modules.
- Provided technical support and feedback to learners for improved proficiency.
- Additional tasks added: Evaluated trainees' work and progress. Conducted live demonstrations and workshops. Maintained updated training materials based on industry standards.

Online Training Course

Lumion Program Trainer | 2019.

- Designed 3D visualizations for a small villa in Jeddah.
- Created modern design elevations for apartment projects using Revit and Lumion.
- Conducted site visit for an apartment under construction in Al Rawdah for real-time application of designs.
- Additional tasks added: Guided students through rendering techniques. Provided troubleshooting support for software challenges. Reviewed student projects and provided constructive feedback.

Market Studies Office for Commercial Services

Data Entry Specialist | Oct 2014 - Apr 2015.

- Managed accurate data entry and database maintenance.
- Ensured quality control of information input.
- Generated reports based on compiled data.
- Additional tasks added: Assisted in market research analysis. Coordinated with team members to streamline data processes. Maintained confidentiality of sensitive information.

Jeddah Awtad Foundation for Construction Works

Data Entry Specialist | May 2013 - May 2014.

- Performed accurate data input for project documentation.
- Maintained records of construction project data.
- Prepared basic summaries and reports for management.
- Additional tasks added: Assisted in project documentation organization. Verified data accuracy with field reports. Supported administrative staff in daily operations.

SKILLS

Technical Skills:

- AutoCAD.
- Revit.
- Photoshop.
- Lumion.
- Microsoft Office.

Personal Skills:

- Communication skills.
- Problem-solving.
- Teamwork & collaboration.
- Time management.
- Adaptability & creativity.

COURSES

- Revit Architecture Course, 2016.
- 3D Max Architecture Course, 2016.
- AutoCAD Architecture Course, 2016.
- Training of Trainers, 2020.

LANGUAGES

- Arabic – English.